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**To: Councillors David Brackenbury, Wendy Brackenbury, Pauline Bradberry, Lisa Costello, Roger Glithero, Glenvil Greenwood-Smith, Philip Hardcastle, Glenn Harwood, Sylvia Hughes, Sean Lever, Richard Lewis, Peter MacGovern, Andy Mercer, Steven North, and John Richardson.**

**To: The Chairman and all other Councillors (for information)**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Our Ref.</b>	<b>Your Ref.</b>	<b>Date:</b>
Keith Osborne	01832 742113	KWO/PR		3 February 2011

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 14 February 2011** at 7.30pm.

### Agenda

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

- 1. Minutes of meeting on 17 January 2011 (attached without appendices).**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by Members under Council Procedure Rule 10.3 (if any).**

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting). The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Keith Osborne or e-mail him on [kwosborne@east-northamptonshire.gov.uk](mailto:kwosborne@east-northamptonshire.gov.uk)

### Finance and Resources Items

- 5. (a) Voluntary Sector Grants.** (Report of the Community Partnerships Manager **attached**).

**(b) Sub-Committee and Working Party Minutes**

- (i) Personnel Sub-Committee.** Minutes of the meeting on 1 February 2011 (Minutes 1 to 7 only **attached**).
- (ii) Finance Working Party.** Minutes of the meeting on 3 February 2011 (Minutes 1, 2, 3, 4(c) and 5-9 only **attached**).

**Policy Items**

- 6. North Northamptonshire Local Investment Plan.** (Report of the Housing Strategy Manager **attached**).
- 7. Food Law Enforcement Service Plan and Health and Safety Service Plan 2011/12.** (Report of Head of Environmental Services **attached**).

**Other Items**

- 8. Draft Calendar of Meetings 2011/12.** (**Attached**).

The Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 2, 3 and 5 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

- 9. (a) Personnel Sub-Committee.** Minutes of the meeting on 1 February 2011 (Minutes 8 and 9 only **attached**).
- (b) Finance Working Party.** Minutes of the meeting on 3 February 2011 (Minutes 4 (a) and (b) only **attached**).

Yours sincerely

**DAVID OLIVER**

**Chief Executive**