



Personnel Sub-Committee

Minutes of a meeting held on 5 November 2010 at 2.00 pm at East Northamptonshire House, Thrapston

Present:

Councillors

Roger Glithero
Philip Hardcastle
Sylvia Hughes

David Oliver

Mark Lovell

Katy Everitt

Rachel Reeds

Chief Executive (DO)

Executive Director (ML)

Head of Resources and Organisational Development (KE)

Member Services Officer (RR)

Action

1.0 APPOINTMENT OF CHAIRMAN

1.1 RESOLVED:

That Councillor Roger Glithero be appointed Chairman of the Personnel Sub-Committee for the remainder of the civic year.

2.0 MINUTES

2.1 The minutes of the meeting held on 31 August 2010 were approved and signed by the Chairman as a correct record.

3.0 APOLOGIES FOR ABSENCE

3.1 Councillors Wendy Brackenbury, Lisa Costello and Steven North sent their apologies.

4.0 APPOINTMENT OF VICE-CHAIRMAN

4.1 RESOLVED:

That Councillor Sylvia Hughes be appointed Vice-Chairman of the Personnel Sub-Committee for the remainder of the civic year.

5.0 DECLARATIONS OF INTEREST/QUESTIONS

5.1 There were no declarations by, or questions from, Members.

6.0 XCHANGE GROUP MEETING

6.1 Members received and noted the minutes of the Xchange Group held on 14 September.

7.0 STAFF ESTABLISHMENT

7.1 Information was presented to the Sub-Committee on:

- Vacant posts removed from the establishment
- Vacant hours not being filled, and
- Vacant posts not being filled,

together with the savings which were being made as a result, plus savings from the recent management restructure, against current budgets, future budgets and the Medium Term Financial Strategy.

7.2 ML would be producing an analysis of how much of savings made to date had already been taken out of the budget and how much would contribute towards the £2.2 million budget deficit reported to Council. **ML**

7.3 The Sub-Committee asked to review its Terms of Reference at its next meeting. **RR/**

KE

8.0 DATE OF NEXT MEETING

8.1 The next meeting was scheduled for 30 November but it might be necessary to change it.

9.0 EXCLUSION OF PUBLIC AND PRESS

9.1 **RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

10.0 STAFFING PROPOSALS.

10.1 KE submitted two reports on the above matter.

RESOLVED:

That the proposal in item 10 (a) be implemented.

RESOLVED TO RECOMMEND:

That the proposal in item 10 (b) be progressed to the next stage.

Chairman