

To: Members of the Personnel Sub-Committee – Councillors Wendy Brackenbury, Lisa Costello, Roger Glithero, Philip Hardcastle, Sylvia Hughes, Steven North.

cc: The Chairman and other Members of the Council (for information only).

Please ask for	Direct Dial	Our Ref.	Your Ref.	Date:
Keith Osborne	01832 742113	KWO		27 October 2010

Dear Councillor

A meeting of the **Personnel Sub-Committee** will be held in **Room CHG2**, East Northamptonshire House, Cedar Drive, Thrapston, on **Friday 5 November 2010**, at **10am**.

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Appointment of Chairman**
- 2. Minutes of Meeting on 31 August 2010 (attached without appendices)**
- 3. Apologies for absence**
(If you are unable to attend this meeting please notify Keith Osborne)
- 4. Appointment of Vice-Chairman**
- 5. Declarations of Interest**
- 6. Questions from Members under Council Procedure Rule 10.3 (if any)**
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Committee's terms of reference, provided that 72 hours notice is given to the Chief Executive. (A form is available on 'Eunice', or email kwosborne@east-northamptonshire.gov.uk for a copy)
- 7. Xchange Group Meeting**
To receive the minutes of the meeting on 14 September 2010 (**attached**)
- 8. Staff Establishment**
To receive an update on vacancies, savings etc (Report of Chief Finance Officer/Head of Resources and Organisational Development **to follow**)
- 9. Date of Next Scheduled Meeting**
Tuesday 30 November 2010 at 2pm (although an earlier meeting may be necessary)



The Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

10. Outcome on Staff Consultation

There are two reports for consideration from the Head of Resources & Organisational Development. One is **attached**. The other will **follow** as the consultation period does not end until 4 November.

(NOTE: The reports are also being circulated to other Members of the Policy & Resources Committee – with the exception of Cllr Pauline Bradberry – as recommendations will be made by that Committee)

Yours sincerely

DAVID OLIVER

Chief Executive

