

Management	Material risks exist and these are recorded at Risk Register Reference - inherent risk score - residual risk score -	<input type="checkbox"/>
Staff	There are no additional staffing implications	<input checked="" type="checkbox"/>
	Additional staff will be required – see paragraph	<input type="checkbox"/>
Equalities and Human Rights	There will be no impact on equality (race, age, gender, disability, religion/belief, sexual orientation) or human rights implications	<input checked="" type="checkbox"/>
	There will be an impact on equality (see categories above) or human rights implications – see paragraph	<input type="checkbox"/>
Legal	Power: Licensing Act 2003	
	Other considerations:	
Background Papers: None		
Person Originating Report: Julia Smith Commerical Health Manager 01832 742066 jsmith@east-northamptonshire.gov.uk		
Date: 15 September 2010		
CFO		MO
		CX

(Committee Report Normal Rev. 21)

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**NORTHAMPTONSHIRE
Licensing Act 2003
Statement of Licensing Policy
for
Regulated Entertainment, Late Night Refreshment and
the Sale of Alcohol**

Appendix 1 - Delegation of functions

Matter to be dealt with	Full Committee	Sub Committee or Panel	Officers
Application for personal Licence	-	If a police objection made	If no objection made
Application for personal licence with unspent convictions	-	All cases	-
Application for premises licence/club premises certificate	-	If a relevant representation made	If no relevant representation made
Application for provisional statement	-	If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate	-	If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor	-	If a police objection	All other cases
Request to be removed as designated premises supervisor	-	-	All cases
Application for transfer of premises licence	-	If a police objection	All other cases
Applications for interim Authorities	-	If a police objection	All other cases
Application to review premises licence/club premises certificate	-	All cases	-
Decision on whether a complaint is irrelevant frivolous vexatious etc	-	-	All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application	-	All cases	-
Determination of a police objection to a temporary event notice	-	All cases	-

Relevant representation:

A representation would only be 'relevant' if it relates to the likely effect of the grant to the licence on the promotion of at least one of the four Licensing Objectives. For example, a representation from a local businessman which argues that his business would be commercially damaged by a new business for which an application is being made under Part 3 of the Act would not be relevant - this is a commercial matter.

However, if a representation to the effect that nuisance caused by the new business would deter customers from entering the area and the steps proposed by the applicant to control the nuisance are inadequate would amount to a relevant representation.

Repetitious representation:

This matter is decided on its own merits, however a 'repetitious representation' would be categorised as being similar, or of a similar nature, to a previous representation which has already been decided upon.

Frivolous representation:

This matter is decided on its own merits, however these representations are categorised by a lack of seriousness. A trivial complaint may not always be frivolous, but it would have to be pertinent to be relevant.

Vexatious representation:

This matter is decided on its own merits, however vexation may arise because of disputes between rival businesses or persons.

Appendix 3 – Northamptonshire Licensing Authority Contacts

<p>David Green Regulatory Services District Manager Directorate of Business & Housing Services Cliftonville House Bedford Road Northampton NN4 7NR</p> <p>Tel: (01604) 837657 Out of Hours: (01604) 837837 Fax: (01604) 238755</p> <p>E-mail : dgreen@northampton.gov.uk</p>	<p>Julia Smith Commercial Health Manager East Northamptonshire District Council Cedar Drive, Thrapston Northants NN14 4LZ</p> <p>Tel: (01832) 742066 Out of Hours: (01933) 412000 Fax: (01832) 734839 Email: jsmith@east-northamptonshire.gov.uk</p>
<p>Amanda Wilcox Health Protection Manager Borough Council of Wellingborough Croyland Abbey Tithe Barn Road Wellingborough Northants NN8 1BJ</p> <p>Tel: (01933) 231954 Out of Hours: (01933) 222931 FAX: (01933) 231980 Email: awilcox@wellingborough.gov.uk</p>	<p>Jackie Fitzsimons Environment Manager Commercial South Northamptonshire Council Environment & Implementation Division Springfields Towcester Northamptonshire NN12 6AE</p> <p>Tel: (01327) 322283 Out of Hours: (01327) 322399 FAX: (01327) 359946 Email: jackie.fitzsimons@southnorthants.gov.uk</p>
<p>Russ Howell Health Services Manager Kettering Borough Council Municipal Offices Bowling Green Road Kettering Northants NN15 7QX</p> <p>Tel: (01536) 534323 Out of Hours: (01536) 410333 FAX: (01536) 410795 Email: russhowell@kettering.gov.uk</p>	<p>Damian Wilkins Health Protection Manager Corby Borough Council Deene House New Post Office Square Corby Northants NN17 1QB</p> <p>Tel: (01536) 464299 Out of Hours: (01536) 400088 Fax: (01536) 464644 Email: damian.wilkins@corby.gov.uk</p>
<p>Ed Cooke Environmental Health Manager (Health Improvement) Daventry District Council Lodge Road Daventry Northants NN11 5AF</p> <p>Tel: (01327) 302531 Out of Hours: (01203) 526425 FAX: (01327) 302540 Email: ecooke@daventrydc.gov.uk</p>	