

VACANT POST UPDATE - as at 20 August 2010**Deleted - removed from establishment**

Post No.	Post Title	Service Area	Vacant from	Salary pro-rata per annum (£)	Hours	Comments
02/044	Admin Assistant (Community Safety)	C&CS	7-Mar-09	15,291	37	Savings being used to fund project support for waste management
03/521	Senior Building Control Surveyor	Planning Services	02-Feb-09	28,270	37	
02/559a	Administration Assistant (pt)	Resources and OD	21-May-09	7,645	18.5	
02/583	Committee Administrator (pt)	Resources and OD	29-Oct-07	8,500	variable	£8.5k in 09/10 budget - no plans to fill the vacancy
			Total	59,706		

Vacant hours not being filled

Post No.	Post Title	Service Area	Vacant from	Salary pro-rata per annum (£)	Hours	Comments
02/040	PA to Executive Director	Chief Executives	8-Oct-08	7,551	14.8	Postholder working part time in this post
02/412	Assessment Officer	C&CS	22-Mar-08	5,527	10.8	10.8 hours remain vacant
02/473	Community Dev Officer (Voluntary Sector)	C&CS	23-Mar-10	10,656	16.0	Post holder working 21 hrs FTC until 27.06.11
02/012b	Licensing Administrator	Environmental Services	17-Jul-08	7,623	7	Hours come from a job-share post previously occupied by two employees. D Baish works 30 hours. This leaves 7 hours which Mike has given up from his 09/10 budget as a salary saving.
03/540	Housing Strategy Manager	Planning Services	11-Sep-07	7,465	7	Current employee contracted on reduced hours

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03/524	Building Control Surveyor	Planning Services	11-Sep-07	2,299	3.0	Current employee contracted on reduced hours.
03/564	Economic & Tourism Dev Officer	Planning Services	5-Jan-09	666	1.0	Current employee contracted on reduced hours.
03/530	Planning Policy & Conservation Manager	Planning Services	24-May-10	7,197	7.0	Current employee contracted on reduced hours.
			Total	48,984		

Vacant posts not being filled

Post No.	Post Title	Service Area	Vacant from	Salary pro-rata per annum (£)	Hours	Comments
03/110	Customer Services Advisor	C&CS	31-Jan-10	3,411	7.5	
03/112	Customer Services Advisor	C&CS	15-Jul-10	3,411	7.5	2 employees being given increase in hours for a temp period
03/117	Customer Services Advisor	C&CS	23-Jul-10	9,096	20.0	2 employees being given increase in hours for a temp period
New	Customer Services Manager	C&CS	New	38,042	37.0	Post agreed as part of restructure
02/043	Community Safety Manager	C&CS	07-Aug-10	32,000	37.0	
02/014b	Environmental Health Officer	Environmental Services	16-Nov-09	14,316	18.5	
02/025	Senior Environmental Services Officer	Environmental Services	31-Jul-10	19,126	37.0	Postholder now job shares with post no. 02/027 Environmental Services Officer
03/722	ICT Technician	ICT	19-Jul-10	21,519	37.0	
03/712	Applications Support Officer	ICT	07-Aug-10	19,126	37.0	shared with BCW (in consultation with them)
03/572	Planning Obligations Support Officer (FTC)	Planning Services	01-Jan-10	7,164	14	Fixed term contract until March 2011

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03/563	Economic Development Officer	Planning Services	Jun-07	21,244	37	Salary savings will be used to fund temp Snr Planning Policy Officer when 4 Towns Plan is approved
03/532	Planning Policy Officer	Planning Services	08-Jun-08	24,331	37	Salary savings will be used to fund temp Snr Planning Policy Officer when 4 Towns Plan is approved
03/571	Land Charges & Administration Officer	Planning Services	23-May-10	19,126	37	currently recruiting for an Admin Assistant post
02/552	Administration Assistant	Resources and OD	25-Mar-10	15,444	37	
02/520	Senior Administration Officer	Resources and OD	40325	21519	37	Post frozen July 2010. Chair and Vice Chair of PSC agreed temporary admin cover in Resources and Organisational Development and Customers and Communities up until 30 November 2010.
New	Business Analyst	Resources and OD	New	32,800	37.0	Post agreed as part of restructure
New	HR Manager	Resources and OD	New	38,042	37.0	Post agreed as part of restructure
			Total	339,717		