



Personnel Sub-Committee

Minutes of a Meeting held on Monday 26th October 2020 (Virtual Meeting)

- Present:**
- Councillors:** Sarah Peacock (Vice-Chairman)
Glennil Greenwood-Smith
David Jenney
Steven North
Tony Boto
- Officers:** Samantha Dickinson, HR Shared Services
Mike Deacon, Head of Environmental Services
David Oliver, Chief Executive
Kelvin Turner, Head of Resources

1.0 APOLOGIES FOR ABSENCE

- 1.1 Apologies were received from Councillors Val Carter and Roger Glithero.

2.0 MINUTES OF THE LAST MEETING

- 2.1 The minutes of the meeting held on Monday 14 September 2020 were approved.

3.0 DECLARATIONS OF INTEREST

- 3.1 No declarations of interest were made.

4.0 QUESTIONS UNDER PROCEDURE RULE 10.3

- 4.1 There were no questions submitted under Procedure Rule 10.3.

5.0 WORKFORCE STATISTICS

- 5.1 The Principal HR Business Partner presented a report that reflected the HR performance data as at the end of September 2020. The report showed comparative data against the other two councils in the shared service.

5.2 RESOLVED:

That the report be noted.

6.0 DELEGATED DECISIONS

- 6.1 The Principal HR Business Partner presented a report in compliance with the decision made by the Personnel Sub Committee on 15th June 2020, that a summary report be brought back to this Committee as and when the Chief Executive had exercised the delegated authority to authorise minor variations to the hours of individuals.

6.2 Three delegated decisions had been made by the Chief Executive. The Sub Committee requested that the service area of the post holder also be included in future reports.

6.3 **RESOLVED:**

That the report be noted.

7.0 **URGENT ITEM**

7.1 The Chairman agreed to the addition of one exempt urgent item:

- Covid-19 Response – Resourcing for Environmental Services Health Protection Team

8.0 **EXCLUSION OF PRESS AND PUBLIC**

8.1 **RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed

- Covid-19 Response – Resourcing for Environmental Services Health Protection Team

9.0 **COVID-19 RESPONSE – RESOURCING FOR ENVIRONMENTAL SERVICES HEALTH PROTECTION TEAM**

9.1 The Head of Environmental Services presented a report which was to request approval for additional resources to be allocated to the Health Protection Team to support the existing team with the Covid-19 response.

9.2 **RESOLVED:**

- 1) To approve the resource proposal as stated in section 3 of the report
- 2) That, for this and any further Covid-specific resourcing, delegated powers be given to the Chief Executive (or nominee) in consultation with the Head of Environmental Services (or nominee) and Chair or Vice Chair of Personnel Sub Committee to use Surge Enforcement Grant funding to meet the needs of the service.
- 3) That body camera equipment should be procured for the Environmental Services team, also to be funded from the Surge Enforcement Grant.

Chairman