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**To: Councillors Tony Boto, Richard Gell, Glenvil Greenwood-Smith, Sylvia Hobbs, Bert Jackson, Barbara Jenney, Dorothy Maxwell, Andy Mercer, Gill Mercer, Steven North, Geoff Shacklock, Peter Wathen, Lee Wilkes and Colin Wright**

**To: The Chairman and all other Councillors (for information)**

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**Please ask for**  
Louise Tyers

**Direct Dial**  
01832 742198

**Date:**  
09 October 2020

Dear Councillor,

A meeting of the **Licensing Committee** will be held on **Wednesday 21 October 2020** at **7.30pm**.

**This will be an online only meeting, details for which will be circulated to members of the Committee in advance. A live stream will be made available for members of the public and press, a link to which will be made available at [www.east-northamptonshire.gov.uk](http://www.east-northamptonshire.gov.uk) on the day of the meeting.**

### **AGENDA**

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting on a matter due for consideration at the meeting.*

***Members are asked, where possible, to submit any detailed questions to the Chairman prior to the meeting, to ensure that a full answer can be provided at the meeting.***

- 1. Confirmation of Chairman**  
*To confirm the appointment of Councillor Barbara Jenney as Chairman of the Committee for 2020/21.*
- 2. Confirmation of Vice Chairman**  
*To confirm the appointment of Councillor Glenvil Greenwood-Smith as Vice Chairman of the Committee for 2020/21.*
- 3. Apologies for absence**  
*If you are unable to attend this meeting please notify Louise Tyers.*

- 4. Minutes of the meeting held on 18 March 2020 (attached)**  
*If you have any queries in respect of the accuracy of the minutes, please notify Louise Tyers prior to the meeting, as it is not possible to verify the accuracy of proposed amendments at the meeting.*
- 5. Declarations of Interest.**  
*Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.*
- 6. Questions by Members under Council Procedure Rule 10.3 (if any).**  
*Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet. Alternatively please telephone Louise Tyers or e-mail her [ltyers@east-northamptonshire.gov.uk](mailto:ltyers@east-northamptonshire.gov.uk).*
- 7. Licensing Update**  
(Report of the Health Protection Manager – **attached**)
- 8. Taxi Standards Training**  
(Verbal report of the Licensing Enforcement Officer)

**The Committee is likely to exclude the public and press from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.**

- 9. Review of Recent Licensing Panels**  
(Exempt Report, as defined under paragraph 1 of Part 1 of Schedule 12A)  
(Report of the Senior Democratic Services Officer – **attached**)
- 10. Update Report from Northamptonshire Police, if any**  
(Exempt Report, as defined under paragraph 7 of Part 1 of Schedule 12A)  
(Verbal report of Northamptonshire Police)

**Yours sincerely**

**DAVID OLIVER**

**Chief Executive**