



East
Northamptonshire
Council

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To: Councillors Rosalie Beattie, Annabel de Capell Brooke, Richard Gell, Sylvia Hobbs, Sylvia Hughes, Alex Smith, Peter Tomas, Robin Underwood and Peter Wathen.

Please ask for Charlie Christmas
Direct Dial 01832 742031

Date: 15 September 2020

Dear Councillor,

A meeting of the **Governance and Audit Committee** will be held on **Wednesday 23 September 2020 at 7.30pm.**

This will be an online only meeting, details for which will be circulated to members of the Committee in advance. A live stream will be made available for members of the public and press, a link to which will be made available at www.east-northamptonshire.gov.uk on the day of the meeting.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting on a matter due for consideration at the meeting.

1. Apologies for absence

If you are unable to attend this meeting please notify Charlie Christmas.

2. Minutes of the Meeting held on 29 July 2020

If you have any queries in respect of the accuracy of the minutes, please notify Charlie Christmas prior to the meeting.

3. Declarations of Interest

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.

4. Questions by Members under Council procedure rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of

the Committee are to be found in part 3 of the Council Constitution. A form for use by Members is available on the Council's intranet. Alternatively please telephone Charlie Christmas or e-mail cchristmas@east-northamptonshire.gov.uk

5. **Internal Audit Progress Update and Recommendation Monitoring**
(Report of the Head of Internal Audit - **attached**)
6. **Risk Monitoring Update**
(Report of the Finance Manager – **attached**)
7. **Risk Management Update – COVID 19**
(Verbal Report of the Waste Manager)
8. **Annual Report of the Governance and Audit Committee**
(Report of the Finance Manager – **attached**)

The following item of business has been added to the agenda published on 15th September 2020 with the consent of the Chairman as an update was required.

9. **Update on Recommendations of the Asset Management Audit Report**
(Report of the Head of Internal Audit – **attached**)

The Committee is likely to exclude the public and press from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

10. **Asset Management & Cyber Security Update**
(Minutes of the Governance and Audit Working Group – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive