



East
Northamptonshire
Council

Cedar Drive Thrapston Northamptonshire NN14 4LZ

Telephone 01832 742000

Email cchristmas@east-northamptonshire.gov.uk

To: Councillors Tony Boto, Val Carter, Roger Glithero JP, Glenvil Greenwood-Smith, David Jenney, Steven North and Sarah Peacock.

cc: The Chairman and other members of the Council (for information only).

Please ask for Charlie Christmas
Direct Dial 01832 742031

Date:
4 September 2020

Dear Councillor,

A meeting of the **Personnel Sub-Committee** will be held on **Monday 14 September 2020** at **10.30am**.

This will be an online only meeting, details for which will be circulated to members of the Committee in advance. A live stream will be made available for members of the public and press, a link to which will be made available at www.east-northamptonshire.gov.uk on the day of the meeting.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Apologies for absence**
(If you are unable to attend this meeting please notify Charlie Christmas)
- 2. Minutes of the meeting held on 15 June 2020 (attached)**
(No motion or discussion shall be allowed on the minutes except as to their accuracy). If you have any queries in respect of the accuracy of the minutes, please notify Charlie Christmas prior to the meeting.
- 3. Declarations of Interest**
Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.
- 4. Questions from Members under Council Procedure Rule 10.3 (if any)**
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East

Northamptonshire and falls within the Sub-Committee's terms of reference, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's website or you can email cchristmas@east-northamptonshire.gov.uk for a copy)

The Committee is likely to exclude the public and press from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

- 5. Setting up an Appeals Panel**
(Report of the Democratic Services and Elections Manager – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive