



Personnel Sub-Committee

Minutes of a Meeting held on Tuesday 24 March 2020 at East Northamptonshire House, Thrapston

Present: Councillors: Roger Glithero (Chairman)
Glenvil Greenwood-Smith
David Jenney

Officers:	Mike Deacon	Head of Environmental Services
	Glenn Hammons	Executive Director
	Rob Harbour	Executive Director, Growth and Infrastructure
	Greg Macdonald	Head of Economic and Commercial Development
	Kelvin Turner	Head of Resources

1.0 APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillors Tony Boto, Val Carter, Sarah Peacock and Steven North.

2.0 MINUTES OF THE LAST MEETING

2.1 The minutes of the meeting held on Monday 2 March 2020 were approved and signed by the Chairman.

3.0 DECLARATIONS OF INTEREST

3.1 The following Declarations of Interest were made:

- Councillor Glenvil Greenwood-Smith was Chairman of the Enterprise Centre Working Party and the Disabled Facilities Grants Panel
- Councillors David Jenney and Roger Glithero were members of the Enterprise Centre Working Party.

4.0 QUESTIONS UNDER PROCEDURE RULE 10.3

4.1 There were no questions submitted under Procedure Rule 10.3.

5.0 EXCLUSION OF PRESS AND PUBLIC

RESOLVED:

That the public and press be excluded from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

- **Economic and Commercial Development – Staffing Changes**
- **Private Sector Housing Team – Disabled Facilities Grants,**

Environmental Services

- **Urgent Item – Settlement Agreement**

6.0 ECONOMIC AND COMMERCIAL DEVELOPMENT – STAFFING CHANGES

6.1 The Head of Economic and Commercial Development presented a report which sought approval for a number of staffing changes within the Economic and Commercial Development service as the basis for improving service delivery within the context of Local Government Reform, emerging strategic economic agendas, delivery of the Enterprise Centre East Northants (ECEN) project, commercialisation and a dynamic economic climate.

RESOLVED:

- (1) That the proposed staffing changes as detailed at 8.1 of the report be approved.

(Reason – To improve service delivery within the ECD service).

- (2) That delegated authority be given to the Head of Economic and Commercial Development, in consultation with the Chair of this Committee, to deliver all aspects of the proposed staffing changes, including formal consultation with all affected staff.

(Reason – To ensure effective and timely delivery of the proposed staff changes).

7.0 PRIVATE SECTOR HOUSING TEAM – DISABLED FACILITIES GRANTS, ENVIRONMENTAL SERVICES

7.1 The Head of Environmental Services presented a report detailing the proposal to extend the shared Disabled Facilities Grant (DFG) resources between Kettering Borough Council (KBC) and East Northamptonshire Council (ENC); by extending the ENC 0.5 FTE shared resource with KBC to 3 x 0.5 FTEs.

RESOLVED:

- (1) That the creation and recruitment of a shared Technical Officer and Trainee Technical Officer resource with Kettering Borough Council be approved

(Reason: To enable a more effective delivery of mandatory DFGs).

8.0 URGENT ITEM

8.1 The following item of business had been added to the published agenda with the consent of the Chairman in accordance with Section 100B(4)(b) of the Local Government Act 1972 as a decision was required before the next meeting of the Sub-Committee. All officers with the exception of the Head of Resources and Democratic Services Officers left the meeting.

9.0 SETTLEMENT AGREEMENT

9.1 The Head of Resources gave a verbal report requesting the Sub-Committee's approval that a compensatory payment be issued to an employee.

RESOLVED:

That the compensatory payment outlined in the report be made to the employee concerned.

(Reason: to provide a resolution to the matter)

Chairman