



Finance and Performance Sub Committee 6th July 2020

Budget Monitoring Draft Outturn Report 2019-20

Purpose of report

To provide an update on the Revenue and Capital positions against the approved budgets for the year ended 31 March 2020.

Attachment(s):

- Appendix 1 – Revenue Expenditure Analysis 2019/20
 - Appendix 2 – Revenue Carry Forward Requests 2019/20
 - Appendix 3 – Draft Reserves 2019/20
 - Appendix 4 – Capital Expenditure 2019/20 and Carry Forward Requests
 - Appendix 5 – Performance Indicators 2019/20
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1. Introduction

- 1.1. This report provides an overview of the council's draft outturn position for both revenue and capital expenditure against the approved budget for the financial year 2019/20. It highlights any significant under or overspending against the budget.
- 1.2. This report informs Members of high-level variations, which could potentially have a significant impact on the overall financial position of the council. Detailed information on less significant variations can be obtained directly from the budget holders.
- 1.3. The draft outturn position reflected in this report will be incorporated into the council's Statement of Accounts for 2019/20. In line with revised statutory reporting requirements, the deadline for publishing the draft accounts is 31 August 2020.
- 1.4. It should be noted that there may be audit adjustments which impact on the 2019/20 outturn position included in this report.

2. Revenue Overview

- 2.1. Council approved a total budget requirement of £12,955,904 for 2019/20, which included a council tax requirement of £4,576,725, as well as parish precepts and a number of technical accounting entries and adjustments. For monitoring purposes, the Finance and Performance Sub Committee is focussed on the collectable income and expenditure of this council. The original revenue budget for the net cost of services, before such adjustments and items, was £11,395,795.
- 2.2. Since the budget setting in March 2019, the total budget at 31 March 2020 has been revised to £12,143,489. The net increase in budget relates to incorporating the net interest receivable budget to the service expenditure monitoring, net carry forwards from 2018/19 totalling £249,464, and supplementary estimates totalling £603,855 approved during the year, as shown in **Table 1** below:

	£
Net cost of services	11,395,795
Net interest receivable	(105,625)
Carry forwards from 2018/19 (Policy & Resources 13/05/19)	249,464
Supplementary estimates approved in year:	
- LGA ICT Cyber Security Grant	10,700
- Paperless project	157,000
- Parks Improvement grant	14,619
- Asset management plan	84,000
- Paperless project transfer from capital	26,000
- LGR contribution	125,000
- ICT Office 16 licences	67,900
- Asset management works	68,636
- Facilities management	50,000
Revised budget as per Outturn report	12,143,489

2.3. Revenue Outturn

2.4. The estimated services outturn for the year is an under spend of £648k. This is mainly due to an increase in planning income, net housing benefit overpayments recovered of £101k not within the budget, the vacancy factor, which exceeded the budget of £200k by £104k, a saving on the corporate risk budget of £145k and interest received, which was £121k above the original budget of £105k due to higher cash balances held in year.

2.5. **Table 2** below shows the actual expenditure against budget, as set out in Table 1, for 2019/20 by service:

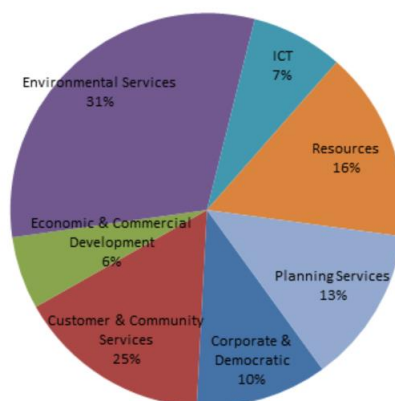
Table 2

	Budget	Actual	To/(From) Reserves	C/Fwd Requested	Adjusted Forecast P12	Variance P12 to Budget
Corporate & Democratic	£1,496,395	£1,356,014	(£108,355)	£0	£1,247,659	(£248,736)
Customer & Community Services	£1,997,688	£2,467,025	(£723,827)	£84,809	£1,828,007	(£169,681)
Economic & Commercial Development	£651,952	£577,389	£0	£109,621	£687,010	£35,058
Environmental Services	£3,533,472	£3,581,488	£0	£0	£3,581,488	£48,016
ICT	£929,332	£869,782	£0	£0	£869,782	(£59,550)
Resources Planning	£1,808,216	£1,648,414	£29,498	£123,888	£1,801,800	(£6,416)
Services	£1,726,434	£1,271,849	(£10,750)	£218,641	£1,479,739	(£246,695)
	£12,143,489	£11,771,962	(£813,434)	£536,959	£11,495,487	(£648,003)

NB: Corporate & Democratic Core includes Chief Executive, and Executive Director and Chief Finance Officer

2.6. The chart below shows the net service expenditure as a percentage of the total outturn position for 2019/20.

Service Net Expenditure



2.7. Vacancy Factor

2.8. During the last 4 years the council has included a vacancy factor in the budget of £200k (based on 3.5% of staff turnover). This was incorporated into the 2019/20 budget.

2.9. The position on the vacancy factor is set out below:

Table 3

Vacancy Factor	£k
Vacancy Factor (3.5%)	200
Vacancy Savings	(476)
Vacancy Savings Utilised	172
Over achievement of vacancy factor	(104)

2.10. The savings for the year are above expectations of the full £200k. It should be noted that £172k of salary savings have been utilised on other staffing costs such as costs of backfilling vacant posts. Otherwise, £476k of savings would have been achieved during this period.

2.11. Significant Variances

2.12. **Table 4** below provides a summary of the main savings and pressures. A detailed breakdown by Head of Service is shown at **Appendix 1**.

Table 4

Service area	Favourable	Adverse	Reason for variance
ECD		£13,700	Repairs and maintenance costs
ECD	(£33,775)		Enterprise Centre saving on interest payable as no external borrowing undertaken in 19/20
ECD	(£38,143)		Minimum Revenue Provision saving for Enterprise Centre as building not brought into use in 19/20
ECD		£38,207	Enterprise Centre legal costs originally budgeted as capital costs
ECD		£29,785	Enterprise Centre project finance consultancy costs
Planning		£38,246	Rushden East costs £58.8k net of legal savings and external contributions £20.5k
Planning	(£38,654)		Neighbourhood Planning Grant surplus

Planning	(£169,467)		Planning fees income £149.3k, pre planning application advice fees £20.1K
Planning	(£40,500)		Contribution towards Development Management staff costs from Kettering Borough Council
Planning		£121,054	Planning consultants
Planning		£54,761	Reduction in building control income
Planning	(£21,032)		Saving on Joint Planning Unit consultants
Customer & Community Services	(£17,905)		Communications recharges to Borough Council Wellingborough
Customer & Community Services		£43,021	Reduced land charges income £54.8k offset by reduced fees payable to Northamptonshire County Council £11.8k
Customer & Community Services	(£101,063)		Net favourable income from Housing Benefit overpayments
Customer & Community Services		£29,684	Postage overspends
ICT	(£20,408)		Saving on ICT licences
ICT		£14,411	Increased internet related charges and telephony costs
ICT		£37,405	Reduced income from Borough Council Wellingborough due to saving on shared service costs
ICT	(£51,393)		ICT salary savings net of consultancy costs
Environmental	(£94,954)		Net position for waste services including refuse, recycling, street cleansing, bulky waste, trade waste and garden waste
Environmental		£135,000	Waste disposal charges
Environmental		£59,341	Displacement costs £158.7k offset by £99.4k recharges to Northamptonshire County Council
Environmental	(£24,900)		Savings on paper or plastic sacks
Environmental		£40,708	Reduced income due to decline in customers for trade waste
Corporate	(£145,457)		Corporate risk budget saving
Corporate	(£121,172)		Larger cash balances than budgeted resulting in increased investment income
Resources	(£17,480)		Individual Electoral Registration grant
Resources	(£51,304)		Savings on Human Resources £16k, Democratic Services £24k, Elections £10k
Resources	(£35,910)		Underutilisation of corporate training budget
Resources	(£24,175)		Legal fees underspend
Resources	(£104,248)		Salary vacancy factor
Various minor savings and pressures		(£151,385)	
	(£1,151,940)	£503,938	(648,003)

2.13. The draft outturn includes a number of items totalling £537k which have been identified for carry forward into 2020/21, as well as movements to and from existing reserves. Further details of these can be found at **Appendix 2**.

2.14. Use of 2019/20 Underspend

2.15. As detailed above, the draft underspend for 2019/20 is £648k (subject to approval of the carry forwards set out in Appendix 2, and confirmation of the final year end position following year end accounting entries). The council needs to determine how it wishes to use this underspend.

- 2.16. It is proposed that the total of the final underspend figure is set aside within a new Covid-19 Risk reserve in preparation for additional costs or lost income that are forecast to arise as a result of the Covid-19 pandemic and the expected wider economic impacts of the crisis. The use of this reserve will be approved via normal processes set out in the council's Financial Procedure Rules.
- 2.17. At the time of writing this report there is significant uncertainty around future forecasts and it is not known if the proposed new Covid-19 Risk reserve of £648k will be sufficient to cover additional costs and lost income in excess of the Central Government funding of £993.4k already provided to the council which are forecast to arise in 2020/21 and future years as a result of the coronavirus pandemic. It should be noted that the Government have announced on 2nd July a further funding tranche to support Covid pressures although specific funding allocations have not been released at the time of writing, The announcement also included burden sharing of income pressures between councils and government and managing the impact on the collection fund over 3 years. This approach is a significant shift and places more of the pressures on local taxpayers.
- 2.18. The council continues to undertake financial monitoring to understand the impacts of the pandemic on the approved revenue budget for 2020/21 and the Medium Term Financial Strategy. Regular update reports on the forecast financial position will continue to be presented to Finance and Performance Sub Committee. The proposed use of the Covid-19 Risk reserve, if approved, will be included in these update reports.
- 2.19. **Revenue Reserves**
- 2.20. When the Council set its budget in March 2019 it included a £568k contribution to reserves. The impact of the outturn position on revenue reserves is set out in **Table 5** below:

Table 5

Revenue Reserves	£k	£k
Revenue Reserves Q4 2018/19		
Grants Unapplied		296
General Reserves		1,500
Earmarked Reserves		18,249
Revenue Reserves as at 1 April 2019		20,045
Less:		
Community Projects (including internal borrowing)	(3,842)	
Use of earmarked reserves	(3,483)	(7,325)
Revised Reserves		12,720
Add:		
Underspend from 2019/20		648
Contribution to Projects Reserve		1,098
Contribution to Grants Reserve		2,203
Budgeted Contribution to reserves 2019/20		568
Business Rates Retention Scheme		2,494
Forecast revenue reserves (incl. earmarked at 31 March 2020)		19,731

- 2.21. **Appendix 3** details the draft reserves position as at 31 March 2020. A minimum level of reserves was set at £1.5m for 2019/20 as a part of the budget agreed at Council in March 2019.
- 2.22. A contribution from Business Rates retention growth of £2.49m has been included within technical reserves, which materially relates to the realisation of business rates

growth above baseline as a result of the development of Rushden Lakes. However, this is not the final figure and will be revised based on the outcome of the Northamptonshire Pooling arrangement. Growth from Rushden Lakes has been incorporated into the 2020/21 budget and MTFs. However, a prudent approach has been taken given the Government Fair Funding Review and changes to business rates retention which were both expected to be implemented from April 2021. It is now expected that, as a result of the Covid-19 pandemic, the Government will postpone the implementation of the outcome of the Fair Funding Review and the move to 75 per cent business rates retention until April 2022.

2.23. Treasury Management

2.24. The council had an investment portfolio of £25.8m at 31 March 2020. The average interest rate achieved was 0.72%. When the budget was set in March 2019, the average interest rate on surplus cash balances was estimated at 0.8%.

2.25. Whilst the investments achieved a slightly lower rate of return compared to the budgeted rate, the level of cash balances held by the council also remained higher than anticipated when the budget was set. The outturn position is set out in **Table 6** below.

Table 6

Treasury Management Budget vs. Outturn			
	Budget	Draft Outturn	Surplus
	£	£	£
Investments	£105,625	£226,797	£121,172
Total	£105,625	£226,797	£121,172

3. Capital Overview

3.1. Capital Expenditure 2019/20

3.2. A detailed breakdown of the capital programme is shown in **Appendix 4**, which shows that the draft outturn for 2019/20 is an underspend of £1.896m. This is mainly due to a delay in the completion of the Enterprise Centre build, which was completed in Q1 2020/21.

3.3. Capital carry forward requests

3.4. A review of carry forward requests has taken place. A total of £1,735k has been requested from the capital programme to carry forward to the 2020/21 capital programme. Additionally, £94.5k has been requested from the capital programme and £328.6k from the development pool to transfer into the 2020/21 development pool. If agreed, schemes in the development pool will follow the usual approval process before release into the Approved Capital Programme. The capital carry forward requests are also detailed at **Appendix 4**.

3.5. Capital Funding 2019/20

3.6. The capital spending position is being funded from the following sources in 2019/20:

Table 7

2019/20	£k
Capital Programme	7,028

Funded by:

Internal Borrowing	2,785
External Contributions	2,264

Earmarked Reserves	669
Capital Reserves	1,310
Total Funding	7,028

- 3.7. The position of capital reserves is also detailed at **Appendix 3**.
- 3.8. When the 2019/20 budget was set by Council in March 2019 it had been anticipated that £970k capital reserves would be used to fund the capital programme. However, to allow more flexibility in regards to the use of reserves, given the council is facing significant financial risks as a result of the Covid-19 pandemic, it is more prudent to fund more of this year's capital programme directly from capital receipts (which can only be used for capital expenditure) rather than use its revenue reserves (which can be used for both capital and revenue expenditure). It is therefore proposed that the maximum amount of capital reserves is used to fund the capital programme in 2019/20.
- 3.9. **Assumptions and estimates in relation to the 2019/20 outturn position**
- 3.10. In order to meet the timescales for the draft outturn report, a number of assumptions and estimates have been required. There are also a small number of year end accounting entries in relation to the Housing Benefits subsidy, Collection Fund, support service recharges and the Business Rates Retention Scheme that are yet to be completed. These are of a technical accounting nature; however, they are likely to impact on the draft outturn figures and final reserves position.
- 3.11. Delegation is therefore requested to allow the Chief Finance Officer to approve the final outturn and reserves position as part of his statutory role of signing off the Statement of Accounts. Any changes required will be brought back to Finance and Performance Sub Committee in due course for information.
- 3.12. There may be other items identified as part of the year end processes that affect service areas or classifications of reserves. Where these do not impact on the Statement of Accounts, they will be actioned within 2020/21 and follow the normal approval processes set out in the financial regulations.
- 3.13. **2020/21 Capital Programme**
- 3.14. **Proposal to increase capital programme – Disabled Facilities Grants (DFGs)**
- 3.15. It has been identified that the capital grant determinations for DFGs in 2019/20 and 2020/21 were £508,259 in each year, whereas the budget included in the approved capital programme was only £500k for each year. Approval is therefore sought to increase the 2020/21 capital programme by £16,518 to bring the approved capital programme in line with the capital grant funding received by the council in 2019/20 and 2020/21.
- 3.16. **Other Financial Performance Indicators**
- 3.17. The council also monitors performance on the following financial activities:
- Prompt Payment of Invoices
 - Sundry Debt Performance
 - Housing Benefit Overpayments
 - Council Tax Collection
 - Business Rates Collection
 - Debt Write Off
- 3.18. Further information on each of these performance indicators can be seen in **Appendix 5**.

4. Equality and Diversity Implications

4.1 There are no known equalities issues arising from this report.

5. Privacy Implications

5.1 There are no known privacy implications arising from the content.

6. Health Implications

6.1 This report is for information. There are no health impact implications arising from this report.

7 Legal Implications

7.1 There are no known legal implications arising from this report.

8 Risk Management

8.1 The risks arising from this report are detailed above and recorded in the council's Risk Register. The risks are subject to regular review and update.

9 Resource and Financial Implications

9.1 This report is of a financial nature and the implications are set out within the report.

10 Constitutional Implications

10.1 This report is of a financial nature. There are currently no direct implications impacting on the Constitution.

11 Implications for Our Customers

11.1 This report is of a financial nature. There are no direct implications impacting our customers.

12 Corporate Outcomes

12.1 This report links to the following Corporate Outcomes:

- **Effective Management** - Budget monitoring allows the council to manage and review its financial performance, contributing to the effective management of the council
- **Good Value for Money** - This report demonstrates the cost of services provided which contributes to this corporate outcome

13 Recommendations

13.1 **Finance and Performance Sub Committee is recommended to:**

a) note the revenue, capital and reserves positions for 2019/20, including the use of capital receipts as indicated at section 3.5-3.8.

(Reason – this is for information / monitoring purposes)

b) note the collection and write off performance for sundry debtors, local taxation and benefit overpayments as set out in Appendix 5.

(Reason – this is for information / monitoring purposes)

13.2 Finance and Performance Sub-Committee is asked to resolve to recommend to Policy & Resources Committee:

- c) the revenue carry forward requests for approval

(Reason – for formal approval to carry forward expenditure into the revenue budget for 2020/21)

- d) the capital carry forward requests for approval

(Reason – for formal approval to carry forward expenditure into the capital budget for 2020/21)

- e) the 2019/20 underspend is set aside within a new Covid-19 Risk reserve

(Reason – for formal approval to incur expenditure in 2020/21 and to strengthen reserves to mitigate the financial risks of the Covid-19 pandemic)

- f) approval of the draft reserves outturn position, including the use of capital receipts as indicated at section 3.5-3.8

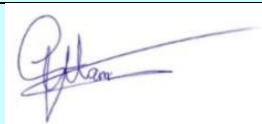
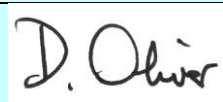
(Reason – for formal approval of strengthened reserves to mitigate future financial risk)

- g) that authority is delegated to the Chief Finance Officer, following consultation with the Chair of Finance and Performance Sub- Committee, to make changes necessary to the outturn and reserves position that arise as a result of completing year end accounting entries, which will be reported back to Finance and Performance Sub Committee as necessary.

(Reason – to ensure the Council meets its statutory deadline that the draft Statement of Accounts is published by 31 August 2020)

- h) that Policy & Resources Committee resolves to recommend to Full Council to approve an increase of £16,518 in the 2020/21 approved capital programme in relation to Disabled Facilities Grants to be funded from capital grants.

(Reason – to bring the approved capital programme in line with capital Disabled Facilities Grants received in 2019/20 and 2020/21)

Legal	Power: Local Government Act 2003				
	Other considerations:				
Background Papers:					
Person Originating Report: Katherine Hayward, Finance Manager ☎ 01832 742090 ✉ khayward@east-northamptonshire.gov.uk					
Date: 02/07/2020					
CFO 02/0720		MO		CX 02/07/20	

Adjustments

Appendix 1

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
CFO	Chief Finance Officer							
AKF201	Finance Management	£408,580	£431,644	£23,064			£431,644	£23,064
AKF205	Management - CFO	£130,259	£130,640	£381			£130,640	£381
AKF215	Treasury Management	£52,770	£62,094	£9,324			£62,094	£9,324
AKF217	Insurance and Risk Management	£95,000	£95,493	£493			£95,493	£493
AKF231	Internal Audit	£59,361	£58,387	(£974)			£58,387	(£974)
AKL009	Procurement	£37,000	£37,000	£0			£37,000	£0
AKS501	External Funding	£63,340	£61,346	(£1,994)			£61,346	(£1,994)
CKH001	Corporate Management	£387,115	£350,013	(£37,102)	(£108,355)		£241,658	(£145,457)
	Chief Finance Officer Total	£1,233,425	£1,226,616	(£6,809)	(£108,355)	£0	£1,118,261	(£115,164)
ED2	Executive Director S.M.							
AKS001	ED -Management & Administration	£162,920	£150,959	(£11,961)			£150,959	(£11,961)
	Executive Director S.M. Total	£162,920	£150,959	(£11,961)	£0	£0	£150,959	(£11,961)
HCS	Head of Customer & Community							
AKL008	Customer Services	£521,119	£507,515	(£13,604)		£2,600	£510,115	(£11,004)
AKL012	Postage	£98,250	£127,934	£29,684			£127,934	£29,684
AKR201	Receipting	£41,710	£41,042	(£668)			£41,042	(£668)
AKR606	Corporate Post Room Administration	£9,750	£9,134	(£616)			£9,134	(£616)
AKS004	Customer & Communities Management	£101,355	£96,617	(£4,738)			£96,617	(£4,738)
AKS301	Media & Communications	£238,010	£213,124	(£24,886)			£213,124	(£24,886)
CAD001	Crime & Disorder	£83,533	£83,307	(£226)			£83,307	(£226)
CAW001	Strategic Leisure	£0	£50	£50			£50	£50
CAW010	Twywell Hills and Dales	£67,100	£64,260	(£2,840)			£64,260	(£2,840)

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
CAW011	Active Recreation	£11,414	£7,043	(£4,371)			£7,043	(£4,371)
CAW012	Temporary Archaeological Store	£2,750	£5,865	£3,115			£5,865	£3,115
CDD006	Refugee Support	£0	£0	£0			£0	£0
CDE001	Housing Benefits	£335,769	£186,555	(£149,214)			£186,555	(£149,214)
CDE004	Fraud	£32,300	£26,533	(£5,767)			£26,533	(£5,767)
CFA004	Community Planning	£123,360	£121,423	(£1,937)			£121,423	(£1,937)
CFA005	Youth	£32,389	(£4,877)	(£37,266)		£36,939	£32,062	(£327)
CFA008	Environmental Improvements	£0	£0	£0			£0	£0
CFA015	Community Facilities Fund (CFF)	£0	£723,827	£723,827	(£723,827)		£0	£0
CKH005	Members Empowerment Fund	£79,114	£33,844	(£45,270)		£45,270	£79,114	£0
CKN001	Land Charges	(£725)	£37,780	£38,505			£37,780	£38,505
CKS005	Support to Community & Voluntary Sector	£106,920	£107,026	£106			£107,026	£106
CKY001	Council Tax	£95,210	£64,113	(£31,097)			£64,113	(£31,097)
CKY002	N.N.D.R.	£18,360	£14,911	(£3,449)			£14,911	(£3,449)
Head of Customer & Community Total		£1,997,688	£2,467,025	£469,337	(£723,827)	£84,809	£1,828,007	(£169,681)

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
HEC	Economic & Commercial Development							
AKA001	The Rushden Centre	(£17,680)	(£19,849)	(£2,169)			(£19,849)	(£2,169)
AKA007	Thrapston Offices	£268,300	£295,444	£27,144			£295,444	£27,144
AKA008	Facilities Management	£135,560	£153,298	£17,738			£153,298	£17,738
AKA009	Asset Management	£152,634	£107,673	(£44,961)		£44,960	£152,633	(£1)
AKA010	Facilities Management and Property Consu	£50,000	£1,481	(£48,519)		£48,519	£50,000	£0
CAE001	Village Drains	£2,000	£0	(£2,000)			£0	(£2,000)
CAH001	Land Drainage	£2,000	£64	(£1,936)			£64	(£1,936)
CAK004	Units 6 Enterprise Road Raunds	£2,050	£2,087	£37			£2,087	£37
CAL001	Gazetteer & Street Name Plates	£3,500	£4,515	£1,015			£4,515	£1,015
CAN001	District Car Parks	£54,730	£63,535	£8,805			£63,535	£8,805
CAW003	Amenity Land	£8,600	£5,740	(£2,860)			£5,740	(£2,860)
CAW008	Ditchford Leisure & Amenity	(£2,650)	£0	£2,650			£0	£2,650
CKS001	Economic Development Growth	£152,090	£153,333	£1,243			£153,333	£1,243
CKT002	Raunds Ind'l Development	(£23,634)	(£23,749)	(£115)			(£23,749)	(£115)
CKT003	Units 1-6 Eaton Walk	(£286,400)	(£286,400)	£0			(£286,400)	£0
CKT004	Kingscliffe Ind'l Development	(£64,466)	(£64,441)	£25			(£64,441)	£25
CKT005	103 High Street	£0	£5,227	£5,227			£5,227	£5,227
CKT006	Enterprise Centre	£121,918	£102,171	(£19,747)			£102,171	(£19,747)
CKV002	Tourism Promotion	£93,400	£77,258	(£16,142)		£16,142	£93,400	£0
CKV003	Nene Valley Nenescape	£0	£0	£0			£0	£0
	Economic & Commercial Development Total	£651,952	£577,389	(£74,563)	£0	£109,621	£687,010	£35,058

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
HEH	Head of Environmental Services							
AKC116	Health & Safety - NNSRP	£24,890	£25,483	£593			£25,483	£593
AKE001	Environmental Health Administration	£93,540	£80,566	(£12,974)			£80,566	(£12,974)
AKE002	Env. Services Support to DC	£73,380	£73,926	£546			£73,926	£546
AKL006	Environmental Health Management	£128,120	£140,333	£12,213			£140,333	£12,213
CAA001	Refuse Collection	£751,990	£903,198	£151,208			£903,198	£151,208
CAA002	Household Bulky Waste	(£4,250)	£628	£4,878			£628	£4,878
CAA003	Waste Management Enforcement	£47,190	£44,445	(£2,745)			£44,445	(£2,745)
CAA004	Garden Waste	(£175,140)	(£228,509)	(£53,369)			(£228,509)	(£53,369)
CAA006	Clinical Waste	£17,500	£17,861	£361			£17,861	£361

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
CAA008	Recycling	£910,280	£900,514	(£9,766)			£900,514	(£9,766)
CAA009	Trade Waste	£12,648	£23,456	£10,808			£23,456	£10,808
CAB001	Street Cleaning	£884,670	£893,576	£8,906			£893,576	£8,906
CAB002	Cleansing / Fly Tipping	£45,000	£47,203	£2,203			£47,203	£2,203
CAR001	CP - Food Safety	£120,560	£124,286	£3,726			£124,286	£3,726
CAR002	CP - Health And Safety	£92,390	£93,377	£987			£93,377	£987

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
CAS001	HP - Food Safety	£14,010	£13,761	(£249)			£13,761	(£249)
CAT001	Pest Control	£38,610	£25,355	(£13,255)			£25,355	(£13,255)
CAV001	EHS - Animal Welfare	£88,910	£74,824	(£14,086)			£74,824	(£14,086)
CAV002	Public Health	£203,230	£211,291	£8,061			£211,291	£8,061
CAV005	Noise Control	£43,980	£36,864	(£7,116)			£36,864	(£7,116)
CAV006	Air Quality	£12,420	£9,931	(£2,489)			£9,931	(£2,489)
CAV007	Authorised Processes	£6,620	£6,359	(£261)			£6,359	(£261)
CAV008	Contaminated Land	£16,360	£14,398	(£1,962)			£14,398	(£1,962)
CDA002	Renovation Grants	£20,340	£19,925	(£415)			£19,925	(£415)
CDG006	Unfit Housing	£64,550	£46,109	(£18,441)			£46,109	(£18,441)
CDG015	Empty Property Initiative	£22,070	£11,725	(£10,345)			£11,725	(£10,345)
CKJ002	Emergency Planning - NNSRP	£18,190	£18,242	£52			£18,242	£52
CKN002	Licences-Other	£14,167	£12,321	(£1,846)			£12,321	(£1,846)
CKN003	Licences-Taxis	£22,882	£16,372	(£6,510)			£16,372	(£6,510)
CKN004	Licences-Liquor and Entertainment	£1,270	£2,661	£1,391			£2,661	£1,391
CKN005	Central Administration Unit	(£48,180)	(£48,490)	(£310)			(£48,490)	(£310)
CKN006	Licensing Daventry	£0	(£7,405)	(£7,405)			(£7,405)	(£7,405)
CKN007	Licensing Wellingborough	£0	£0	£0			£0	£0
CKN008	Licensing Kettering	£0	£0	£0			£0	£0
CKN009	Licensing Corby	£0	£0	£0			£0	£0
DAA001	Irthlingborough	£0	£0	£0			£0	£0

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
DAB001	Higham Ferrers	£0	£0	£0			£0	£0
DAC001	Raunds	£0	£0	£0			£0	£0
DAD001	Stanwick	£0	£0	£0			£0	£0
DAE001	Consortium Overheads	(£28,725)	(£24,386)	£4,339			(£24,386)	£4,339
DAF001	Rushden	£0	£0	£0			£0	£0
DAH001	Thrapston	£0	£187	£187			£187	£187
DAJ001	Other Town/Parish Councils	£0	£0	£0			£0	£0
DAJ002	Easton on the Hill Parish Council	£0	£49	£49			£49	£49
DAJ003	Nassington Parish Council	£0	£28	£28			£28	£28
DAJ004	Rockingham Forest Trust (Twywell Hills &	£0	£407	£407			£407	£407
DAJ005	Ringstead Parish Council	£0	£244	£244			£244	£244
DAJ006	Oundle Town Council	£0	£83	£83			£83	£83
DAJ008	Woodford Parish Council	£0	£0	£0			£0	£0
DAJ009	Little Addington Parish Council	£0	£0	£0			£0	£0
DAJ010	Twywell Parish Council	£0	£56	£56			£56	£56
DAJ011	Titchmarsh Parish Council GM AW	£0	£0	£0			£0	£0
DAJ012	Denford Parish Council GM AW	£0	£28	£28			£28	£28

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
DAJ013	Collyweston Parish Council GM AW	£0	£77	£77			£77	£77
DAJ014	Islip Parish Council GM AW	£0	£42	£42			£42	£42
DAJ015	Polebrook Parish Council GM AW	£0	£0	£0			£0	£0
DAJ016	Warmington Parish Council GM AW	£0	£33	£33			£33	£33
DAJ018	Glaphorn Parish Council	£0	£28	£28			£28	£28
DAJ019	Kings Cliffe Parish Council	£0	£28	£28			£28	£28
Head of Environmental Services Total		£3,533,472	£3,581,488	£48,016	£0	£0	£3,581,488	£48,016
HIT								
Head of Resources (ICT Service)								
AKT001	ICT Information Governance (ENC	(£7,180)	£366	£7,546			£366	£7,546
AKT002	Corporate IT Systems (ENC Only)	£193,032	£171,057	(£21,975)			£171,057	(£21,975)
AKT003	IT Support (ENC Only)	£74,686	£89,097	£14,411			£89,097	£14,411
AKT004	IT Technical Services (ENC Only)	£120,355	£115,316	(£5,039)			£115,316	(£5,039)
AKT006	Central Printers	£48,336	£45,816	(£2,520)			£45,816	(£2,520)
AKT101	ICT Management (SS)	(£439,734)	(£427,816)	£11,918			(£427,816)	£11,918
AKT102	Corporate IT Systems (SS)	£348,735	£274,314	(£74,421)			£274,314	(£74,421)
AKT103	IT Support (SS)	£46,070	£47,804	£1,734			£47,804	£1,734
AKT104	IT Technical Services (SS)	£545,032	£553,828	£8,796			£553,828	£8,796
AKT201	ICT Transformation Programme (S/S)	£0	£0	£0			£0	£0
AKT202	ICT Corporate Systems (WBC only)	£0	£0	£0			£0	£0
AKT204	IT Technical Services (WBC only)	£0	£0	£0			£0	£0

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
	Head of Resouces (ICT Service)	£929,332	£869,782	(£59,550)	£0	£0	£869,782	(£59,550)
HOR	Head of Resources (Resources Services)							
AKB001	Corporate Costs	£95,969	£66,289	(£29,680)			£66,289	(£29,680)
AKB003	Business Transformation	£315,150	£282,889	(£32,261)	(£502)		£282,387	(£32,763)
AKC101	Democratic Services Management & Adminis	£230,810	£203,284	(£27,526)			£203,284	(£27,526)
AKC111	Printing	£33,370	£24,867	(£8,504)			£24,867	(£8,504)
AKC120	Legal Services	£45,000	£19,012	(£25,988)			£19,012	(£25,988)
AKC130	Organisational Development Management	£181,594	£165,484	(£16,110)			£165,484	(£16,110)
AKF001	Resources & OD Manage	£83,060	£96,129	£13,069			£96,129	£13,069
AKF221	Payroll	£24,169	£24,169	£0			£24,169	£0
AKS101	Performance Improvement	£168,080	£171,619	£3,539			£171,619	£3,539
CFA011	Paperless Programme	£183,000	£59,112	(£123,888)		£123,888	£183,000	£0
CKD001	Elections	£30,000	(£10,614)	(£40,614)	£30,000		£19,386	(£10,614)
CKF001	Non Distributed Costs	(£129,624)	£71,126	£200,750			£71,126	£200,750
CKH002	Democratic Representation	£331,318	£308,021	(£23,297)			£308,021	(£23,297)
CKH003	Chairman`s Account	£10,250	£5,991	(£4,259)			£5,991	(£4,259)
CKH006	Vice Chairman`s Account	£850	£180	(£670)			£180	(£670)
CKK001	Electoral Registration	£205,220	£160,858	(£44,362)			£160,858	(£44,362)
	Head of Resources (Resources Services)	£1,808,216	£1,648,414	(£159,802)	£29,498	£123,888	£1,801,800	(£6,416)

2019/20 - Outturn Report Period 12		Budget	Actual P12	P12 Compared to Budget	To/(From) Reserves	Add C/Fwd	Adjusted P12	Adjusted P12 Variance to Budget
HPS	Head of Planning Services							
AKL005	Planning Management	£173,450	£211,696	£38,246			£211,696	£38,246
AKP001	Planning Administration	£103,720	£98,225	(£5,495)			£98,225	(£5,495)
CDD001	Homelessness Admin	£238,400	£233,833	(£4,567)	£1,466		£235,299	(£3,101)
CDD002	Housing Advice	£19,590	£18,824	(£766)			£18,824	(£766)
CDD003	Homelessness Grants Programme	£33,509	£29,086	(£4,423)	(£12,216)	£16,639	£33,509	£0
CDD005	Joint Single Homelessness Project	£0	£0	£0			£0	£0
CDD007	Rough Sleeping / Cold Weather Support	£0	£0	£0			£0	£0
CDG019	Service Strategy & Enabling Activities	£120,900	£118,361	(£2,539)			£118,361	(£2,539)
CFA002	Development Control Planning	£297,390	£100,328	(£197,063)			£100,328	(£197,063)
CFA003	Planning Policy	£250,370	£199,248	(£51,122)			£199,248	(£51,122)
CFA006	Planning Appeal/Inquiry	£0	£2,405	£2,405			£2,405	£2,405
CFA007	Joint Planning Unit	£85,000	£63,968	(£21,032)			£63,968	(£21,032)
CFA013	Local Development Framework	£187,200	£35,698	(£151,502)		£151,502	£187,200	£0
CFA016	Deenethorpe Airfield Garden Village	£0	£0	£0		£0	£0	£0
CFB001	Planning-Conservation/Amenit	£0	£0	£0			£0	£0
CFE001	Building Control	£146,905	£179,331	£32,426			£179,331	£32,426
CKS111	Rushden Masterplan	£70,000	£19,500	(£50,500)		£50,500	£70,000	£0
CKS114	Neighbourhood Plans	£0	(£38,654)	(£38,654)			(£38,654)	(£38,654)
	Head of Planning Services Total	£1,726,434	£1,271,849	(£454,585)	(£10,750)	£218,641	£1,479,739	(£246,695)
SCX	Secretary to Chief Executive							
AKX001	Chief Executives	£205,675	£205,236	(£439)			£205,236	(£439)
	Secretary to Chief Executive Total	£205,675	£205,236	(£439)	£0	£0	£205,236	(£439)
	Interest on Balances							
Int-P	Interest payable (RCCO)	£0	£0	£0			£0	£0
Int-R	Interest receivable	(£105,625)	(£226,797)	(£121,172)			(£226,797)	(£121,172)
	Total	(£105,625)	(£226,797)	(£121,172)	£0	£0	(£226,797)	(£121,172)
	Grand Total	£12,143,489	£11,771,962	(£371,527)	(£813,434)	£536,959	£11,495,487	(£648,003)

Revenue Budget Carry Forward Requests 2019/20

Appendix 2

Code	Budget Description	2019/20 Budget	Proposed C/Forward	Reason
		£	£	£
AKL008/2311	Rent	3,400	2,600	Arrangement for rent at Fletton House not finalised
CKH005/4616	Members Empowerment Funds	79,114	45,270	Members Empowerment Funds
CFA005/4615	Local Solutions Fund	9,439	9,439	ENC Locality Connectors
CFA005/5331	NCC	60,000	27,500	External Funding for Public Health SHAPE project
AKA009/4113	Asset management	30,000	19,216	Office Transformation Project work to be completed in 20/21
AKA009/4531	Asset management	94,400	25,744	Office Transformation Project work to be completed in 20/21
AKA010/4415	Facilities Management and Property Consultancy	50,000	48,519	Work to be completed in 20/21
CKV002/4612	Tourism Promotion	24,000	16,142	Funding for the Nene Valley Festival (contract in place for 5 years to deliver) and for activities related to the economic recovery plan
CFA011/4773	Paperless Programme	183,000	123,888	Paperless Programme to be completed in 20/21
CDD003/4758	Homelessness Prevention Grants Programme	63,509	16,639	Carry forward for spend in 20/21
CFA013/4758	Local Development Framework	187,200	151,502	To enable progression of the Local Plan in line with the Local Development Scheme
CKS111/4410	Rushden Masterplan	20,000	20,000	Legal support for Rushden East Masterplan
CKS111/4415	Rushden Masterplan	50,000	30,500	Rushden East Masterplan project still underway
Totals		854,062	536,959	

Draft Reserves Forecast

Appendix 3

Reserve	Balance 31 March 2019	Capital Funding	Use of Underspend	Transfers In	Transfers Out Supplementary Estimates	Transfers from Revenue Outturn	Budgeted Contribution	Re- appropriations between reserves	Forecast Balance 31 March 2020
Corporate/Service Delivery Reserves:									
Delivering the Corporate Plan	2,653	(336)			(144)	(1)			2,173
Asset Management Plan	162				(153)				9
Local Government Re-organisation	1,122				(282)	(125)	568		1,283
Property Investment - Advisers	251								251
Elections Reserve	116					30			146
Planning Reserve	184								184
Community Projects	4,807	(3,118)	0	1,098	0	(724)	0	(250)	1,813
Womens Tour	21								21
Other Small Reserves (below £20k)	64								64
Corporate/Service Delivery Reserves Total	9,379	(3,454)	0	1,098	(579)	(819)	568	(250)	5,943
Technical and Risk Related Reserves:									
Capital Financing Reserve	387								387
Revenue Grants Reserve	241			60	(25)	6			282
MTFS Savings	300								300
BRR Reserve	7,265			2,494					9,759
Insurance Reserve	112								112
Personal Land Charges Reserve	154							(154)	0
Waste Risk Reserve	0							154	154
Carry Forwards	250				(249)				0
Procurement Reserve	51								51
Legal Costs Reserve	109								109
Enterprise Centre Reserve	0							250	250
COVID-19 Risks Reserve (if approved)	0		648						648
Technical and Risk Related Reserves Total	8,870	0	648	2,554	(275)	6	0	250	12,053
Sub total Corporate/Delivery plus Technical and Risk Reserves									
	18,249	(3,454)	648	3,652	(853)	(813)	568	0	17,995
<i>Minimum Reserves</i>	1,500								1,500
<i>Capital Receipts Reserve</i>	564	(1,310)		750					5
<i>Capital Grants Reserves</i>	296	(2,264)		2,203		0			236
Total Reserves	20,610	(7,028)	648	6,605	(853)	(813)	568	0	19,736
Memorandum									
Total Reserves	20,610	(7,028)	648	6,605	(853)	(813)	568	0	19,736
<i>Internal Borrowing - Enterprise Centre</i>	0	2,785	0	0	0	0	0	0	2,785
Technical Underlying Reserves Total	20,610	(4,243)	648	6,605	(853)	(813)	568	0	22,521

East Northamptonshire Council Capital Programme

Appendix 4

				2019/20							
Capital Programme				Original Budget	B/Fwd	Approved within year	Current Budget	Actual	Variance Actual-v-Budget	Request to Carry Forward to CP	Request to Carry Forward to DP
				£	£	£	£	£	£	£	£
Disabled Facilities Grants	1			500,000	151,040	-	651,040	568,856	(82,184)	82,184	-
Housing Projects	2			-	4,351	-	4,351	(309)	(4,660)	-	-
Commercial Property	3			6,010,910	158,212	263,500	6,432,622	4,913,202	(1,519,420)	1,519,420	-
Leisure and Tourism Projects	4			205,000	29,000	-	234,000	234,000	-	-	-
Environment Projects	5			160,000	708,435	-	868,435	809,772	(58,662)	-	-
Corporate Systems	6			10,000	398,009	325,178	733,187	502,307	(230,881)	133,579	94,500
Total				6,885,910	1,449,047	588,678	8,923,635	7,027,829	(1,895,807)	1,735,183	94,500

				2019/20							
Cost Centre	Capital Project	Responsible Officer	Service	Original Budget	B/Fwd	Approved within year	Current Budget	Actual	Variance Actual-v-Budget	Request to Carry Forward to CP	Request to Carry Forward to DP
				£							
JCF201	Disabled Facilities Grants	Mike Deacon		500,000	151,040	-	651,040	568,856	(82,184)	82,184	-
	Disabled Facilities Grants		1	500,000	151,040	-	651,040	568,856	(82,184)	82,184	-
JCJ501	Housing Investment - Duck St.	Mike Deacon			4,351	-	4,351	(309)	(4,660)	-	-
	Housing Projects		2	-	4,351	-	4,351	(309)	(4,660)	-	-
JCJ623	Enterprise Centre Raunds - Phase 1 Purchase	Greg Macdonald			17,112	-	17,112	9,183	(7,929)	7,929	-
JCJ625	Enterprise Centre -Phase 2 Build	Greg Macdonald		6,010,910			6,010,910	4,804,275	(1,206,635)	1,206,635	-
JCJ627	Demolition 103 High Street Rushden	Greg Macdonald			31,506	-	31,506	4,309	(27,197)	27,197	-
JCJ452	East Northamptonshire House Office Accommodation	Greg Macdonald			109,594	-	109,594	72,190	(37,404)	37,404	-
JCJ633	AMP - East Northamptonshire House Internal Works	Greg Macdonald				58,500	58,500	15,894	(42,606)	42,606	-
JCJ634	AMP - East Northamptonshire House H&S Audits	Greg Macdonald				55,000	55,000	-	(55,000)	55,000	-
JCJ318	AMP - East Northamptonshire House	Greg Macdonald				150,000	150,000	7,350	(142,650)	142,650	-
	Commercial Property		3	6,010,910	158,212	263,500	6,432,622	4,913,202	(1,519,420)	1,519,420	-
JCJ381	Stanwick Lakes - Infrastructure	Lucy Hogston		198,000			198,000	198,000	-	-	-
JCJ628	Twywell Hills	Lucy Hogston		7,000	29,000	-	36,000	36,000	-	-	-
	Leisure and Tourism Projects		4	205,000	29,000	-	234,000	234,000	-	-	-
JCJ371	Purchase of Wheeled Bins	Mike Deacon		80,000			80,000	21,346	(58,654)	-	-
JCJ632	Warm Homes Fund	Mike Deacon		80,000			80,000	80,000	-	-	-
JCJ606	Waste Management Vehicles - Refuse	Mike Deacon			708,435	-	708,435	708,427	(8)	-	-
	Environment Projects		5	160,000	708,435	-	868,435	809,772	(58,662)	-	-
JCJ630	Civica enhancement - HMRC 'Making Tax Digital'	Kelvin Turner		10,000			10,000	9,571	(429)	-	-
JCJ406	EDRMS - Planning Portal/RKYV	Kelvin Turner			34,285	(26,000)	8,285	7,832	(453)	-	-
JCJ409	End User Devices (Desktops, Laptops, Tablets, Scanners)	Kelvin Turner			96,843	129,253	371,880	310,928	(60,952)	60,952	-
JCJ631	End User Devices - Office 16 licences	Kelvin Turner				37,000	37,000	-	(37,000)	-	37,000
JCJ414	Data Infrastructure Equipment	Kelvin Turner			18,428	3,000	21,428	10,529	(10,899)	10,899	-
JCJ416	Licences	Kelvin Turner				107,641	107,641	59,561	(48,080)	-	48,080
JCJ436	CRM Upgrades	Kelvin Turner			999		999	(625)	(1,624)	-	-
JCJ617	ICT Service Desk	Kelvin Turner			11,492		11,492	-	(11,492)	11,492	-
JCJ621	ICT Transformation - Capital Projects	Kelvin Turner			91,690	74,284	9,420	-	(9,420)	-	9,420
JCJ622	Revs & Bens EDRMS Solution	Kelvin Turner			4,233		14,783	14,487	(296)	-	-
JCJ624	WAN/WIFI	Kelvin Turner			140,039		140,259	90,023	(50,236)	50,236	-
	Corporate Systems		6	10,000	398,009	325,178	733,187	502,307	(230,881)	133,579	94,500
	Total approved capital programme			6,885,910	1,449,047	588,678	8,923,635	7,027,829	(1,895,807)	1,735,183	94,500

		2019/20						Request to Carry Forward to CP	Request to Carry Forward to DP
Development Pool		Estimate	B/Fwd	Approved within year	Current Estimate				
		£	£	£	£	£	£	£	
	Disabled Facilities Grants	5	-	-	-	-	-	-	
	Commercial Property	1	156,090	-	-	156,090	-	156,090	
	Leisure and Tourism Projects	6	-	-	-	-	-	-	
	Environment Projects	7	-	-	-	-	-	-	
	Central Services Projects	2	24,000	-	-	24,000	-	-	
	Corporate Systems	3	300,641	80,537	(351,178)	30,000	-	30,000	
	Asset Management Plan	4	339,000	8,000	(204,500)	142,500	-	142,500	
	Total		819,731	88,537	(555,678)	352,590		328,590	
		2019/20						Request to Carry Forward to CP	Request to Carry Forward to DP
Development Pool	Responsible Officer	Service	Estimate	B/Fwd	Approved within year	Current Budget			
		£	£	£	£	£	£	£	
JCF201	Disabled Facilities Grants	Mike Deacon	-	-	-	-	-	-	
	Disabled Facilities Grants	5	-	-	-	-	-	-	
JCJ625	Enterprise Centre - Build	Greg Macdonald	156,090	-	-	156,090	-	156,090	
	Commercial Property	1	156,090	-	-	156,090	-	156,090	
	AMP - Pemberton Centre	Lucy Hogston	-	-	-	-	-	-	
	AMP - Nene Centre	Lucy Hogston	-	-	-	-	-	-	
	AMP - Splash Centre	Lucy Hogston	-	-	-	-	-	-	
JCJ381	Stanwick Lakes - Infrastructure	Lucy Hogston	-	-	-	-	-	-	
	Twywell Hills	Lucy Hogston	-	-	-	-	-	-	
	Leisure and Tourism Projects	6	-	-	-	-	-	-	
JCJ371	Purchase of Wheeled Bins	Mike Deacon	-	-	-	-	-	-	
	Warm Homes Fund - estimated, fund to be topped up to £80k over	Mike Deacon	-	-	-	-	-	-	
	Environment Projects	7	-	-	-	-	-	-	
	Print Room Asset Management	Kelvin Turner	24,000	-	-	24,000	-	-	
	Central Services Projects	2	24,000	-	-	24,000	-	-	
JCJ410	Replacement Printers & Scanners	Kelvin Turner	-	4,194	(4,194)	-	-	-	
	Meeting Room AV Equipment	Kelvin Turner	-	30,000	(30,000)	-	-	-	
	ESRI - GIS Upgrade	Kelvin Turner	-	10,000	-	10,000	-	10,000	
JCJ409	End User Devices (Video Conferencing Equipment)	Kelvin Turner	143,125	-	(143,125)	-	-	-	
JCJ414	Data Infrastructure Equipment (Data Centre & Council Offices)	Kelvin Turner	5,000	-	(5,000)	-	-	-	
JCJ423	Security Systems	Kelvin Turner	5,000	5,000	(10,000)	-	-	-	
JCJ416	Licences	Kelvin Turner	107,641	-	(107,641)	-	-	-	
	CRM Replacement	Kelvin Turner	20,000	-	-	20,000	-	20,000	
	Business Transformation Resource	Kelvin Turner	9,000	-	(9,000)	-	-	-	
JCJ621	ICT Transformation - Capital Projects	Kelvin Turner	10,875	31,343	(42,218)	-	-	-	
	Corporate Systems	3	300,641	80,537	(351,178)	30,000	-	30,000	
JCJ627	Demolition 103 High Street Rushden	Greg Macdonald	-	8,000	-	8,000	-	8,000	
JCJ329	AMP - Rushden Centre	Greg Macdonald	5,000	-	-	5,000	-	5,000	
JCJ318	AMP - East Northamptonshire House	Greg Macdonald	314,000	-	(313,500)	500	-	500	
NEW	Customer Experience Enhancement Programme	Greg Macdonald	-	-	109,000	109,000	-	109,000	
	AMP - Industrial Units	Greg Macdonald	-	-	-	-	-	-	
	AMP - Contingency	Greg Macdonald	20,000	-	-	20,000	-	20,000	
	Asset Management Plan	4	339,000	8,000	(204,500)	142,500	-	142,500	
	Total Development Pool		819,731	88,537	(555,678)	352,590		328,590	

Capital Budget Carry Forward Requests 2019/20

Code	Budget Description	2019/20 Budget	Proposed C/Forward	Reason
		£	£	£
JCF201/4767	Disabled facilities grant	651,040	82,183	Approved list as at 31st March 2020
JCJ318	E N House Capital Works	150,000	142,650	Air handling unit works to be completed in 20/21
JCJ452	ENC Office Transformation Project	109,594	37,404	Office transformation works to be completed in 20/21
JCJ623	Enterprise Centre Raunds-Phase 1 Purchase	17,112	7,929	Enterprise Centre to be completed in 20/21
JCJ625	Enterprise Centre Raunds-Phase2 Build	6,010,910	1,206,635	Enterprise Centre to be completed in 20/21
JCJ627	Demolition 103 High Street Rushden	31,506	27,197	Works to be completed in 20/21
JCJ633	AMP- East Northamptonshire House Internal Works	58,500	42,606	Works to be completed in 20/21
JCJ634	AMP- East Northamptonshire House H&S Audit	55,000	55,000	Works to be completed in 20/21
JCJ409	End User Devices (Desktops, Laptops, Tablets, Scanners)	371,880	60,952	End user roll out to be completed in 20/21
JCJ414	Data Infrastructure Equipment	21,428	10,899	Additional servers required in 20/21
JCJ617	ICT Service Desk	11,492	11,492	Improvements to service desk to be completed in 20/21
JCJ624	WAN/WIFI	140,259	50,236	Network cabling works to be completed in 20/21
Totals		7,628,721	1,735,183	

Capital Development Pool Carry Forward Requests 2019/20

Code	Budget Description	2019/20	Proposed C/Forward	Reason
		£	£	£
JCJ625	Enterprise Centre - Build	156,090	156,090	Enterprise Centre to be completed in 20/21
JCJ627	Demolition 103 High Street Rushden	8,000	8,000	Works to be completed in 20/21
JCJ329	AMP - Rushden Centre	5,000	5,000	Budget required to implement recommendations of Asset Management audit
JCJ318	AMP - East Northamptonshire House	500	500	Budget required to implement recommendations of Asset Management audit
TBC	AMP - Contingency	20,000	20,000	Budget required to implement recommendations of Asset Management audit
TBC	Customer Experience Enhancement Programme	109,000	109,000	Works to be completed in 20/21
TBC	ESRI - GIS Upgrade	10,000	10,000	Upgrade required in 20/21
TBC	CRM Replacement	20,000	20,000	Budget requested as c/f to code JCJ621 for 20/21 ICT capital projects
JCJ631	End User Devices - Office 16 licences	37,000	37,000	Budget requested as c/f to code JCJ409 in development pool for end user project
JCJ416	Licences	107,641	48,080	Budget requested as c/f to code JCJ621 for 20/21 ICT capital projects
JCJ621	ICT Transformation - Capital Projects	9,420	9,420	Budget requested for 20/21 ICT capital projects
Totals		482,651	423,090	