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To: The Chairman and all Members of the Council

Please ask for
Ben Smith

Direct Dial
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Date:
3 April 2020

Dear Councillor

You are hereby invited to the **48th ANNUAL MEETING** of the East Northamptonshire Council to be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **WEDNESDAY 15 APRIL 2020** at 7.30 pm.

(Social distancing of a minimum of 2 metres and hygiene protocols will be exercised at this meeting and public attendance will be restricted to a minimum. In order to assist the smooth running of the meeting, Councillors are asked to be seated by 7.25pm).

AGENDA

1. Election of Chairman of the Council.
2. Vote of thanks to retiring Chairman.
3. The Chairman's Address.
4. Appointment of Vice-Chairman of the Council.
5. To confirm the minutes of proceedings of the Meeting of Council on 2 March 2020.
(attached pages 484 to 497)

(No motion or discussion shall be allowed on the minutes except as to their accuracy, in accordance with Procedure Rule 17)
6. To receive any apologies for absence from the meeting.
7. To receive any declarations of interest.
8. To receive official announcements, notices or reports from:
 - (a) the Chairman
 - (b) the Chief Executive
9. Election of Leader and Deputy Leader of the Council.
To consider nominations for the appointment of the Leader and Deputy Leader of the Council
10. The Leader's Address.

11. To receive the under-mentioned reports from the Chairmen of the Council's Committees in accordance with Council Procedure Rule 17.5:-

Committee	Date	Page Nos.	Recommendations
Transformation	04 March 2020	498 - 502	
Policy & Resources	09 March 2020	Cancelled	
Planning Management	11 March 2020	503 - 508	
Planning Policy	16 March 2020	Cancelled	
Licensing	18 March 2020	509 - 511	
Planning Management	23 March 2020	512 - 516	
Governance and Audit	14 April 2020	<i>To follow</i>	

(The following Procedure shall be followed:-

- (a) Presentation of report by Chairman (or other member who attended the meeting)*
- (b) Statement (if any) on the recent or proposed work of the Committee and questions and answers on named minutes - to be asked by addressing the Chairman of Council. **There is no longer a requirement in the rules to give prior notice on resolutions but it would be courteous to do so***
- (c) Consideration of recommendations. Committee Chairman to move each recommendation in turn).*

12. Committee Structure for the Forthcoming Year.

In accordance with Part 4.1, para 1.2 of the Council's constitution, Council is requested to determine which committees to establish for the 2020/21 municipal year.

(The committees to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)

*(The proposed committees will be set out on the **green sheet to be tabled**)*

13. Appointment of Committees

To determine the number of appointments to each Committee and to allocate Members to serve thereon in accordance with political balance rules.

(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)

*(The proposed membership will be set out on the **yellow sheet to be tabled**)*

14. To make appointments

- (a) to outside bodies (details on the **buff sheet to be tabled**).*
- (b) other appointments (details on the **purple sheet to be tabled**)*

(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)

15. Appointments to Committees of the Council.
- (a) Chairmen/Vice-Chairmen of the above Committees (*except the Joint Standards Complaints Committee*)
 - (b) Working Parties/Panels/Groups.
- (The appointments will be set out on **orange** sheets **(to be tabled)**.
(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*
16. To formally approve a programme of ordinary Council and Committee meetings for the Year.
- In accordance with Section 1.1 (vii) of Part 4.1 of the Council's Constitution, the Annual Meeting is asked to formally approve the program of meetings for the 2020/21 Municipal Year (**attached**).
- Please note this programme of meetings is likely to be subject to amendment over the weeks and months ahead in response to the coronavirus (Covid-19) emergency.*
17. Changes to the Constitution.
(Report of the Democratic and Electoral Services Manager – **attached**)
18. Pay Policy Statement 2020/21.
(Report of the Human Resources Shared Service Manager – **attached**)
19. Changes to the Treasury Management Strategy.
(Report of the Executive Director, Resources & Commercial – **to follow**)

The Council is likely to exclude the public and press from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

20. Freedom Leisure Contractual Arrangements.
(Exempt report, as defined under paragraph 3 of Part 1 of Schedule 12A)
(Report of the Healthy and Active Lifestyles Officer – **to follow**)

Yours sincerely

David Oliver
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.
If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.