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**To: Members of the Finance and Performance Sub-Committee – Councillors
David Brackenbury, Roger Glithero JP, Glenvil Greenwood-Smith,
David Jenney, Richard Lewis and Steven North**

Please ask for
Louise Tyers

Direct Dial
01832 742198

Date
03 April 2020

Dear Councillor,

A meeting of the **Finance and Performance Sub-Committee** will be held in the **Chamber Council**, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 15 April 2020**, at **6.30pm**.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Apologies for absence**
(If you are unable to attend this meeting please notify Louise Tyers)
- 2. Minutes of the meeting held on 24 March 2020** (attached).
*(No motion or discussion shall be allowed on the minutes except as to their accuracy.)
If you have any queries in respect of the accuracy of the minutes, please notify Louise Tyers prior to the meeting.*
- 3. Declarations of Interest.**
Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.
- 4. Questions from members under Council Procedure Rule 10.3** (if any)
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's Intranet, or email ltyers@east-northamptonshire.gov.uk for a copy)
- 5. Office Transformation Programme and Associated Works**
(Report of the Business Transformation Manager – **attached**)
- 6. Finance Impact of Coronavirus (Covid-19) on the Council**
(Verbal report of the Chief Finance Officer)

Yours sincerely

**DAVID OLIVER
Chief Executive**

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.