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To: Councillors Rosalie Beattie, Annabel de Capell Brooke, Richard Gell, Sylvia Hobbs, Sylvia Hughes, Alex Smith, Robin Underwood and Peter Wathen.

Please ask for Charlie Christmas
Direct Dial 01832 742031

Date:
21 January 2020

Dear Councillor,

A meeting of the **Governance and Audit Committee** will be held in **the Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 29 January 2020** at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting on a matter due for consideration at the meeting.

1. Apologies for absence

If you are unable to attend this meeting please notify Charlie Christmas.

2. Minutes of the Meeting held on 27 November 2019

If you have any queries in respect of the accuracy of the minutes, please notify Charlie Christmas prior to the meeting.

3. Declarations of Interest

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.

4. Questions by Members under Council procedure rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in part 3 of the Council Constitution. A form for use by Members is available on the Council's intranet. Alternatively please telephone Charlie Christmas or e-mail cchristmas@east-northamptonshire.gov.uk

5. **Internal Audit – Progress and Performance**
(Report of the Head of Internal Audit – **attached**)

6. **Local Plan Project**
(Verbal report of Head of Planning Services)

7. **Risk Management – Update on Quarter 2 Risk Scores – (2019/2020)**
(Report of the Finance Manager – **attached**)

8. **Enterprise Centre East Northants Risk Review**
(Report of the Head of Economic and Commercial Development – **attached**)

9. **Progress on 2018/19 Audit.**
(Verbal report of the External Auditor)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.