



## Personnel Sub-Committee

**Minutes of a Meeting held on Monday 16 December 2019 at East Northamptonshire House, Thrapston**

**Present:** Councillors: Sarah Peacock (Vice-Chairman – in the chair)  
Tony Boto  
Roger Glithero  
Glenvil Greenwood-Smith  
David Jenney  
Steven North

Officers: Glenn Hammons Executive Director, Resources and Commercial  
Stella Jinks HRSS Manager (Interim)  
Ben Smith Deputy Monitoring Officer

### **1.0 APPOINTMENT OF CHAIRMAN**

1.1 Cllr Glithero informed the Committee that on this occasion he was unable to chair the meeting.

It was then moved, seconded and

#### **AGREED:**

That Councillor Sarah Peacock, Vice Chairman of the Subcommittee, chair the meeting.

### **2.0 APOLOGIES FOR ABSENCE**

2.1 An apology for absence was received from Councillor Val Carter.

### **3.0 MINUTES OF THE LAST MEETING**

3.1 The minutes of the meeting held on Monday 18 November 2019 were approved and signed by the Vice Chairman, in the Chair.

### **4.0 DECLARATIONS OF INTEREST**

4.1 No declarations of interest were made.

### **5.0 QUESTIONS UNDER PROCEDURE RULE 10.3**

5.1 There were no questions submitted under Procedure Rule 10.3.

## **6.0 EXCLUSION OF PRESS AND PUBLIC**

### **RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

- Head of Service – Vacant Posts

## **7.0 HEAD OF SERVICE – VACANT POSTS**

7.1 The Executive Director, Resources and Commercial presented a report advising of forthcoming vacancies on the council's Corporate Management Team and which proposed a process for the replacement of vacant Head of Service roles.

### **RESOLVED:**

- a) That the process set out in paragraph 5.2 of the report for the replacement of the posts of the current Head of Customer & Community Services and the Head of Resources be approved, subject to b) below
- b) That the initial period for the post of Interim Head of Customer & Community Services be extended to the end of May 2020;
- c) That a three member panel be established for the purposes of appointing to the post of Interim Head of Customer & Community Services, comprising as follows:-
  - i) Councillor Tony Boto;
  - ii) Councillor David Jenney; and
  - iii) Councillor Sarah Peacock.

*[Reason: To ensure that the Council has the right senior management capacity for the period between now and the expected unitary Vesting Day of 1<sup>st</sup> April 2021]*

**Chairman**