



Cedar Drive Thrapston Northamptonshire NN14 4LZ
Telephone 01832 742000
Email ltyers@east-northamptonshire.gov.uk
www.east-northamptonshire.gov.uk

To: Members of the Licensing (Liquor and Gambling) Panel – Councillors Tony Boto, Andy Mercer and Gill Mercer

Please ask for	Direct Dial	Date
Louise Tyers	01832 742198	25 October 2019

Dear Councillor

A meeting of the **Licensing (Liquor and Gambling) Panel** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 04 November 2019** at **10.00am**.

If you are unable to attend this meeting, please telephone Louise Tyers as soon as possible so another Panel member can be appointed to attend.

Members of the Panel are asked to meet in the Chairman's Office 15 minutes prior to the commencement of the Hearing where the Panel will be advised of any supplementary information received. The Legal Advisor and/or Democratic Services Officer will be available to provide advice to the Panel, but other parties to the Hearing will not attend the preparatory meeting.

Agenda

- 1. Appointment of Chairman**
- 2. Apologies for absence**
- 3. Declarations of Interest**
- 4. Application for a Review of the Premises Licence for:-**

Thrapston Post Office, 10 High Street, Thrapston, NN14 4JH
(Report of the Health Protection Manager - **attached**)

Yours sincerely

DAVID OLIVER

Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber. If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.