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**To: Members of the Finance and Performance Sub-Committee – Councillors
David Brackenbury, Roger Glithero JP, Glenvil Greenwood-Smith,
David Jenney, Richard Lewis and Steven North**

Please ask for	Direct Dial	Date
Ben Smith	01832 742113	18 October 2019

Dear Councillor,

A meeting of the **Finance and Performance Sub-Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 28 October 2019**, at **7.00pm**.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Apologies for absence**
(If you are unable to attend this meeting please notify Ben Smith)
- 2. Minutes of the meetings held on 8 July, 15 July and 7 October 2019** (attached).
If you have any queries in respect of the accuracy of the minutes, please notify Ben Smith prior to the meeting.
- 3. Declarations of Interest.**
Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.
- 4. Questions from members under Council Procedure Rule 10.3** (if any)

Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's Intranet, or email bsmith@east-northamptonshire.gov.uk for a copy)
- 5. Budget Monitoring to 31 August 2019.**
(Report of the Finance Manager – **attached**)
- 6. Treasury Management Report to 31 August 2019.**
(Report of the Finance Manager – **attached**)

7. **Quarterly Performance Monitoring – Quarter 1 2019/20.**
(Report of the Corporate Support Manager – **attached**)
8. **Council Tax Support Scheme 2020/21.**
(Report of the Revenues and Benefits Manager - **attached**)
9. **Historic Land and Property Data.**
(Report of the Business Transformation Manager - **attached**)
10. **Office Transformation Project Phase 2.**
(Report of the Business Transformation Manager – **attached**)

The Committee is likely to exclude the public and press from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

11. **Asset Management Update.**
(Exempt report, as defined under paragraph 3 of Part 1 of Schedule 12A)
(Report of the Head of Economic and Commercial Development – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.