



East
Northamptonshire
Council

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To: Councillors Tony Boto, Val Carter, Roger Glithero JP, Glenvil Greenwood-Smith, David Jenney, Steven North and Sarah Peacock.

cc: The Chairman and other members of the Council (for information only).

Please ask for Charlie Christmas
Direct Dial 01832 742031

Date: 09 August 2019

Dear Councillor,

A meeting of the **Personnel Sub-Committee** will be held in the **Kasen Room**, at East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 19 August 2019 at 10.30am**.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Apologies for absence**
(If you are unable to attend this meeting please notify Charlie Christmas)
- 2. Minutes of the meeting held on 15 July 2019 (attached)**
If you have any queries in respect of the accuracy of the minutes, please notify Charlie Christmas prior to the meeting.
- 3. Declarations of Interest**
Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.
- 4. Questions from Members under Council Procedure Rule 10.3 (if any)**
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's website or you can email bsmith@east-northamptonshire.gov.uk for a copy)

The Committee is likely to exclude the public and press from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

- 5. Environmental Services - Proposed changes to the Environmental Protection and Private Sector Housing Team.**
(Exempt Report, as defined under paragraph 2 of Part 1 of Schedule 12A)
(Report of the Head of Environmental Services - attached)

6. **Planning Services Team: Staff Resources**
(Exempt Report, as defined under paragraph 2 of Part 1 of Schedule 12A)
(Report of the Head of Planning Services - attached)
7. **Temporary Finance Structure**
(Exempt Report, as defined under paragraph 2 of Part 1 of Schedule 12A)
(Report of the Finance Manager - attached)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.