



## Personnel Sub-Committee

**Minutes of a Meeting held on Wednesday 26 June 2019 at East Northamptonshire House, Thrapston**

**Present:** Councillors: Roger Glithero JP (Chairman)  
Tony Boto  
Val Carter  
Glenvil Greenwood-Smith  
David Jenney  
Steven North  
Sarah Peacock

Officers: David Oliver Chief Executive (from item 8 onwards)  
Michelle Drewery Head of Resources  
Stella Jinks Interim Human Resources Manager

### **1.0 APOLOGIES FOR ABSENCE**

1.1 There were no apologies for absence.

### **2.0 MINUTES**

2.1 It was noted that the minutes of the meeting of the Personnel Sub-Committee held on 17 June 2019 would be considered for approval at the next meeting.

### **3.0 DECLARATIONS OF INTEREST**

3.1 No declarations of interest were made.

### **4.0 QUESTIONS UNDER PROCEDURE RULE 10.3**

4.1 There were no questions submitted under Procedure Rule 10.3.

### **5.0 EXCLUSION OF PRESS AND PUBLIC**

#### **RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

## **6.0 SETTING UP AN APPEALS PANEL**

- 6.1 The Executive Director, Resources and Commercial presented a report which requested the establishment of a Members Appeals Panel.

The report was not for publication under paragraph 1 of Part 1 of Schedule 12 A of the Local government Act 1972.

**RESOLVED** that:

- i. A Members Appeals Panel be established.
- ii. That the following members be appointed the Appeals Panel:-
  - a. Councillor Annabelle de Capell Brooke;
  - b. Councillor Helen Howell; and
  - c. Councillor Peter Wathen.

*(Reason: To uphold the councils HR practices and policies.)*

## **7.0 URGENT ITEM**

- 7.1 It was noted that the Chairman had agreed to receive an urgent exempt item titled 'Executive Director – Vacant Post' as a decision was required to be made before the next scheduled meeting of the Sub-Committee.

*[The Chief Executive, David Oliver joined the meeting at this point.]*

## **8.0 EXECUTIVE DIRECTOR – VACANT POST**

- 8.1 The Chief Executive presented a report setting out the proposed arrangements for the replacement of the Council's Executive Director/Monitoring Officer (ED/MO).

The report was not for publication under paragraph 1 of Part 1 of Schedule 12 A of the Local government Act 1972.

The Chairman, on behalf of all members of the Sub-Committee, wished to convey his gratitude for the outstanding support that the Executive Director/Monitoring Officer had given to councillors over the years and extended best wishes for her retirement.

**RESOLVED** that:

- i. The recruitment to the role of Director of Growth and Infrastructure be approved.
- ii. Authority be delegated to the Chief Executive, in consultation with the Leader and the Chairman of this Sub Committee to agree the appropriate involvement of partners in the recruitment process

**RESOLVED TO RECOMMEND TO COUNCIL** that:-

- a) the role of Monitoring Officer be delegated to KBC under Section 113 of the Local Government Act 1972 from such time as the appointment to the role of Head of Legal Services Group for North Northamptonshire at KBC is made.

- b) authority be delegated to the Chief Executive, following consultation with the Leader and the Chairman of this Sub Committee to put in place such interim arrangements as are appropriate to fill the statutory role of Monitoring Officer prior to the permanent appointment by KBC being made
- c) the need for formal agreements to be put in place between the councils to put these arrangements in place be noted.
- d) the funding arrangements as set out in Section 7.2 of the report be noted.

*(Reason: To ensure that the Council has the right senior management capacity and that the statutory role of Monitoring Officer is provided for the period between now and the unitary Vesting Day of 1 April 2021 and that the ED/MO role is filled in a timely and cost-effective way.)*

**Chairman**