To: Members of the Finance and Performance Sub-Committee – Councillors David Brackenbury, Roger Glithero JP, Glenvil Greenwood-Smith, David Jenney, Richard Lewis and Steven North

Please ask for Direct Dial Date
Ben Smith 01832 742113 28 June 2019

Dear Councillor,

A meeting of the Finance and Performance Sub-Committee will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on Monday 8 July 2019, at 10.00am.

PLEASE NOTE START TIME OF MEETING

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1. Appointment of Chairman for the 2019/20 Municipal Year

2. Appointment of Vice-Chairman for the 2019/20 Municipal Year

3. Apologies for absence
   (If you are unable to attend this meeting please notify Ben Smith)

4. Minutes of the meeting held on 7 May 2019 (attached).
   If you have any queries in respect of the accuracy of the minutes, please notify Ben Smith prior to the meeting.

5. Declarations of Interest.
   Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officer.

6. Questions from members under Council Procedure Rule 10.3 (if any)

   Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee’s terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council’s Intranet, or email bsmith@east-northamptonshire.gov.uk for a copy)
   (Report of the Finance Manager – attached)

   (Report of the Finance Manager – attached)

9. Debt Write Offs and Outstanding Debt.  
   (Report of the Finance Manager – attached)

    (Report of the Corporate Support Manager – attached)

    (Report of the Executive Director, Resources and Commercial – attached)

11a) Minutes of the Communities Facilities Fund Working Party Held on 26 June 2019  
    (to follow)

   The Committee is likely to exclude the public and press from the meeting during consideration of the following items of business in accordance with Section 100A of the Local Government Act 1972, because exempt information may be disclosed.

    (Exempt report, as defined under paragraph 3 of Part 1 of Schedule 12A)  
    (Report of the Head of Economic and Commercial Development – attached)

13. Enterprise Centre East Northants - Update  
    (Exempt report, as defined under paragraph 3 of Part 1 of Schedule 12A)  
    (Report of the Head of Economic and Commercial Development – attached)

    (Exempt report, as defined under paragraph 3 of Part 1 of Schedule 12A)  
    (Report of the Head of Economic and Commercial Development – attached)

Yours sincerely

DAVID OLIVER  
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.