



Council – 26 June 2019

Revised Calendar of Meetings for the 2019/20 Municipal Year

Purpose of report

To consider a revised Calendar of Council and Committee Meetings for the 2019/20 municipal year.

Attachment(s)

Appendix 1 - Revised Calendar of Meetings for 2019/20 Municipal Year

1.0 Background

- 1.1 Members will be aware that the Calendar of Council and Committee Meetings is submitted for consideration each year to assist officers with forward planning. A calendar of meetings was approved at the annual meeting of council on 15 May but, following the Secretary of State for Ministry of Housing, Communities and Local Government's recent decision to create a new North Northamptonshire unitary council on 1 April 2021, rather than 2020 as anticipated, this calendar has been reviewed.
- 1.2 The proposed revised calendar, attached as an Appendix, is based on five Council cycles and a summer recess period during August 2019, with the exception of two Planning Management Committee meetings on 14 and 21 August 2019. It also inserts necessary additional meeting dates of the Finance and Performance Subcommittee, Policy and Resources Committee and a Budget Council meeting in order to provide for the required approvals in agreeing a 2020/21 budget in March 2020, whilst removing the proposed 'civic' council meeting originally planned to celebrate the life of the Council, in spring 2020.

2.0 Equality and Diversity Implications

- 2.1 There are no equality and diversity implications.

3.0 Privacy Implications

- 3.1 There are no privacy implications.

4.0 Legal Implications

- 4.1 There are no legal implications.

5.0 Risk Management

- 5.1 The Secretary of State has now announced his decision to move vesting day of the new unitary authorities to 1 April 2021. Whilst this is subject to secondary legislation being enacted, this is not expected to have any further effect on the meetings calendar for 2019/20.

6.0 Resource and Financial Implications

- 6.1 There are no resource and financial implications.

7.0 Constitutional Implications




- 7.1 There are no constitutional implications.

8.0 Implications for our Customers

8.1 There are no customer service implications.

9.0 Recommendation to Council

9.1 That the revised Calendar of Meetings for the 2019/20 municipal year be approved.

Legal	Power: Local Government Act 1972				
	Other considerations:				
Background Papers:					
Person Originating Report: Ben Smith, Democratic Services Manager ☎ 01832 74(2113) ✉ bsmith@east-northamptonshire.gov.uk					
Date: 14 June 2019					
CFO 17/06/19		MO (Deputy) 17/06/19		CX 17/06/19	

Calendar of Meetings 2019/2020

MAY 2019		
1	WE	
2	TH	
3	FR	PLANNING SITE VISITS 9.30AM
4	SA	
5	SU	
6	MO	BANK HOLIDAY - OFFICES CLOSED
7	TU	FINANCE & PERFORMANCE SUB 2PM
8	WE	PLANNING MANAGEMENT 7PM
9	TH	
10	FR	
11	SA	
12	SU	
13	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM POLICY & RESOURCES 7.30PM
14	TU	
15	WE	ANNUAL COUNCIL 7.30PM
16	TH	
17	FR	
18	SA	
19	SU	
20	MO	LICENSING PANEL 10AM (IF REQUIRED)
21	TU	
22	WE	
23	TH	
24	FR	
25	SA	
26	SU	
27	MO	BANK HOLIDAY - OFFICE CLOSED
28	TU	
29	WE	TRANSFORMATION 7.30PM
30	TH	
31	FR	

JUNE 2019		
1	SA	
2	SU	
3	MO	LICENSING PANEL 10AM (IF REQUIRED)
4	TU	
5	WE	
6	TH	
7	FR	PLANNING SITE VISITS 9.30AM
8	SA	
9	SU	
10	MO	LICENSING PANEL 10AM (IF REQUIRED) PLANNING POLICY 7PM
11	TU	
12	WE	PLANNING MANAGEMENT 7PM
13	TH	
14	FR	
15	SA	
16	SU	
17	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM
18	TU	
19	WE	
20	TH	
21	FR	
22	SA	
23	SU	
24	MO	LICENSING PANEL 10AM (IF REQUIRED)
25	TU	
26	WE	COUNCIL 7.30PM
27	TH	
28	FR	PLANNING SITE VISITS 9.30AM
29	SA	
30	SU	

JULY 2019		
1	MO	LICENSING PANEL 10AM (IF REQUIRED) TRANSFORMATION 7.30PM
2	TU	
3	WE	PLANNING MANAGEMENT 7PM
4	TH	
5	FR	
6	SA	
7	SU	
8	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB 10AM
9	TU	
10	WE	PLANNING MANAGEMENT 7PM
11	TH	
12	FR	
13	SA	
14	SU	
15	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM POLICY & RESOURCES 7.30PM
16	TU	PLANNING POLICY 7PM
17	WE	JOINT STANDARDS COMPLAINTS 7.30PM
18	TH	
19	FR	
20	SA	
21	SU	
22	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
23	TU	
24	WE	GOVERNANCE & AUDIT 7.30PM
25	TH	
26	FR	PLANNING SITE VISITS 9.30AM
27	SA	
28	SU	
29	MO	LICENSING PANEL 10AM (IF REQUIRED) PLANNING POLICY 7PM
30	TU	
31	WE	PLANNING MANAGEMENT 7PM

AUGUST 2019		
1	TH	
2	FR	
3	SA	
4	SU	
5	MO	LICENSING PANEL 10AM (IF REQUIRED)
6	TU	
7	WE	
8	TH	
9	FR	
10	SA	
11	SU	
12	MO	LICENSING PANEL 10AM (IF REQUIRED)
13	TU	
14	WE	PLANNING MANAGEMENT 7PM
15	TH	
16	FR	PLANNING SITE VISITS 9.30AM
17	SA	
18	SU	
19	MO	LICENSING PANEL 10AM (IF REQUIRED)
20	TU	
21	WE	PLANNING MANAGEMENT 7PM
22	TH	
23	FR	
24	SA	
25	SU	
26	MO	BANK HOLIDAY - OFFICES CLOSED
27	TU	
28	WE	
29	TH	
30	FR	
31	SA	

SEPTEMBER 2019		
1	SU	
2	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
3	TU	
4	WE	TRANSFORMATION 7.30PM
5	TH	
6	FR	PLANNING SITE VISITS 9.30AM
7	SA	
8	SU	
9	MO	LICENSING PANEL 10AM (IF REQUIRED)
10	TU	
11	WE	PLANNING MANAGEMENT 7PM
12	TH	
13	FR	
14	SA	
15	SU	
16	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM
17	TU	
18	WE	LICENSING 7.30PM
19	TH	
20	FR	
21	SA	
22	SU	
23	MO	LICENSING PANEL 10AM (IF REQUIRED)
24	TU	
25	WE	GOVERNANCE & AUDIT 7.30PM
26	TH	
27	FR	PLANNING SITE VISITS 9.30AM
28	SA	
29	SU	
30	MO	LICENSING PANEL 10AM (IF REQUIRED)

OCTOBER 2019		
1	TU	
2	WE	PLANNING MANAGEMENT 7PM
3	TH	
4	FR	
5	SA	
6	SU	
7	MO	LICENSING PANEL 10AM (IF REQUIRED)
8	TU	
9	WE	
10	TH	
11	FR	
12	SA	
13	SU	
14	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
15	TU	
16	WE	JOINT STANDARDS COMPLAINTS 7.30PM
17	TH	
18	FR	PLANNING SITE VISITS 9.30AM
19	SA	
20	SU	
21	MO	LICENSING PANEL 10AM (IF REQUIRED)
22	TU	
23	WE	PLANNING MANAGEMENT 7PM
24	TH	
25	FR	
26	SA	
27	SU	
28	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB 7PM
29	TU	
30	WE	
31	TH	

NOVEMBER 2019		
1	FR	
2	SA	
3	SU	
4	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
5	TU	
6	WE	TRANSFORMATION 7.30PM
7	TH	
8	FR	PLANNING SITE VISITS 9.30AM
9	SA	
10	SU	
11	MO	LICENSING PANEL 10AM (IF REQUIRED)
12	TU	
13	WE	PLANNING MANAGEMENT 7PM
14	TH	
15	FR	
16	SA	
17	SU	
18	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM PLANNING POLICY 7PM
19	TU	
20	WE	
21	TH	
22	FR	
23	SA	
24	SU	
25	MO	LICENSING PANEL 10AM (IF REQUIRED)
26	TU	
27	WE	GOVERNANCE & AUDIT 7.30PM
28	TH	
29	FR	
30	SA	

DECEMBER 2019		
1	SU	
2	MO	LICENSING PANEL 10AM (IF REQUIRED)
3	TU	
4	WE	
5	TH	
6	FR	PLANNING SITE VISITS 9.30AM
7	SA	
8	SU	
9	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
10	TU	
11	WE	PLANNING MANAGEMENT 7PM
12	TH	
13	FR	
14	SA	
15	SU	
16	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB 7PM
17	TU	
18	WE	
19	TH	
20	FR	
21	SA	
22	SU	
23	MO	LICENSING PANEL 10AM (IF REQUIRED)
24	TU	OFFICES CLOSE AT 12NOON
25	WE	BANK HOLIDAY - OFFICES CLOSED
26	TH	BANK HOLIDAY - OFFICES CLOSED
27	FR	OFFICES CLOSED
28	SA	
29	SU	
30	MO	OFFICES CLOSED
31	TU	OFFICES CLOSED

Calendar of Meetings 2019/2020

JANUARY 2020		
1	WE	BANK HOLIDAY -OFFICES CLOSED
2	TH	
3	FR	
4	SA	
5	SU	
6	MO	LICENSING PANEL 10AM (IF REQUIRED)
7	TU	
8	WE	
9	TH	
10	FR	PLANNING SITE VISITS 9.30AM
11	SA	
12	SU	
13	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
14	TU	
15	WE	PLANNING MANAGEMENT 7PM
16	TH	
17	FR	
18	SA	
19	SU	
20	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM
21	TU	
22	WE	TRANSFORMATION 7.30PM
23	TH	
24	FR	
25	SA	
26	SU	
27	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
28	TU	
29	WE	GOVERNANCE & AUDIT 7.30PM
30	TH	
31	FR	

FEBRUARY 2020		
1	SA	
2	SU	
3	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB 7PM
4	TU	
5	WE	LICENSING 7.30PM
6	TH	
7	FR	PLANNING SITE VISITS 9.30AM
8	SA	
9	SU	
10	MO	LICENSING PANEL 10AM (IF REQUIRED)
11	TU	
12	WE	PLANNING MANAGEMENT 7PM
13	TH	
14	FR	
15	SA	
16	SU	
17	MO	LICENSING PANEL 10AM (IF REQUIRED)
18	TU	
19	WE	JOINT STANDARDS COMPLAINTS 7.30PM
20	TH	
21	FR	
22	SA	
23	SU	
24	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
25	TU	
26	WE	
27	TH	
28	FR	
29	SA	

MARCH 2020		
1	SU	
2	MO	LICENSING PANEL 10AM (IF REQUIRED) BUDGET COUNCIL 7.30PM
3	TU	
4	WE	TRANSFORMATION 7.30PM
5	TH	
6	FR	PLANNING SITE VISITS 9.30AM
7	SA	
8	SU	
9	MO	LICENSING PANEL 10AM (IF REQUIRED)
10	TU	
11	WE	PLANNING MANAGEMENT 7PM
12	TH	
13	FR	
14	SA	
15	SU	
16	MO	LICENSING PANEL 10AM (IF REQUIRED) PLANNING POLICY 7 PM
17	TU	
18	WE	
19	TH	
20	FR	
21	SA	
22	SU	
23	MO	LICENSING PANEL 10AM (IF REQUIRED)
24	TU	
25	WE	GOVERNANCE & AUDIT 7.30PM
26	TH	
27	FR	
28	SA	
29	SU	
30	MO	LICENSING PANEL 10AM (IF REQUIRED)
31	TU	

APRIL 2020		
1	WE	
2	TH	
3	FR	
4	SA	
5	SU	
6	MO	LICENSING PANEL 10AM (IF REQUIRED)
7	TU	
8	WE	
9	TH	
10	FR	GOOD FRIDAY OFFICES CLOSED
11	SA	
12	SU	
13	MO	EASTER MONDAY OFFICES CLOSED
14	TU	
15	WE	COUNCIL 7.30PM
16	TH	
17	FR	
18	SA	
19	SU	
20	MO	LICENSING PANEL 10AM (IF REQUIRED)
21	TU	
22	WE	
23	TH	
24	FR	
25	SA	
26	SU	
27	MO	LICENSING PANEL 10AM (IF REQUIRED)
28	TU	
29	WE	
30	TH	

MAY 2020		
1	FR	
2	SA	
3	SU	
4	MO	LICENSING PANEL 10AM (IF REQUIRED)
5	TU	
6	WE	
7	TH	UNITARY COUNCIL ELECTIONS
8	FR	BANK HOLIDAY
9	SA	
10	SU	
11	MO	LICENSING PANEL 10AM (IF REQUIRED)
12	TU	
13	WE	ANNUAL COUNCIL 7.30PM
14	TH	
15	FR	
16	SA	
17	SU	
18	MO	LICENSING PANEL 10AM (IF REQUIRED)
19	TU	
20	WE	
21	TH	
22	FR	
23	SA	
24	SU	
25	MO	BANK HOLIDAY
26	TU	
27	WE	
28	TH	
29	FR	
30	SA	
31	SU	