



## Policy and Resources Committee – 8 April 2019

### Draft Calendar of Meetings for the 2019/20 Municipal Year

#### **Purpose of report**

To consider a Calendar of Council and Committee Meetings for the 2019/20 municipal year.

#### **Attachment(s)**

Draft Calendar of Meetings for 2019/20 Municipal Year

#### **1.0 Background**

- 1.1 Members will be aware that the Calendar of Council and Committee Meetings is submitted for consideration each year to assist officers with forward planning.
- 1.2 The draft calendar, attached as an Appendix, is based on five Council cycles and a summer recess period during August 2019, with the exception of one Planning Management Committee meeting on 14 August 2019.
- 1.3 The draft calendar has been prepared having regard to the timing of certain matters which must statutorily be considered by the Council and the expected date on which the District Council is to be abolished, on 1 April 2020; this being subject to the expected local government reorganisation and move to unitary status.
- 1.4 A final Council meeting is scheduled to take place on 30 March 2020 to celebrate the life of the Council.
- 1.5 The Corporate Management Team and Chairs of Committees have been consulted in the development of the draft calendar, which is submitted for consideration and recommendation to full Council.

#### **2.0 Equality and Diversity Implications**

- 2.1 There are no equality and diversity implications.

#### **3.0 Legal Implications**

- 3.1 There are no legal implications.

#### **4.0 Risk Management**

- 4.1 There is a risk that vesting day for the proposed new unitary authority could be delayed until 1 April 2021. If this happens, chairs of committees will be re-consulted at the appropriate time and a revised programme of meetings presented to this committee.

#### **5.0 Resource and Financial Implications**

- 5.1 There are no resource and financial implications.

#### **6.0 Constitutional Implications**

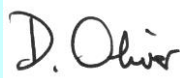
- 6.1 There are no constitutional implications.

## 7.0 Implications for our Customers

7.1 There are no customer service implications.

## 8.0 Recommendation to Council

8.1 That, subject to any amendments made by the Committee, the Draft Calendar of Meetings for the 2018/19 municipal year be recommended to the Council for approval.

<b>Legal</b>	Power: Local Government Act 1972				
	Other considerations:				
<b>Background Papers:</b>					
<b>Person Originating Report:</b> Ben Smith, Democratic Services Manager ☎ 01832 74(2113) ✉ bsmith@east-northamptonshire.gov.uk					
<b>Date:</b> 27 March 2019					
<b>CFO</b>		<b>MO</b>		<b>CX</b> 27/03/19	

# Draft Calendar of Meetings 2019/2020

MAY 2019		
1	WE	
2	TH	
3	FR	PLANNING SITE VISITS 9.30AM
4	SA	
5	SU	
6	MO	BANK HOLIDAY – OFFICES CLOSED
7	TU	FINANCE & PERFORMANCE SUB 2PM
8	WE	PLANNING MANAGEMENT 7PM
9	TH	
10	FR	
11	SA	
12	SU	
13	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM POLICY & RESOURCES 7.30PM
14	TU	
15	WE	ANNUAL COUNCIL 7.30PM
16	TH	
17	FR	
18	SA	
19	SU	
20	MO	LICENSING PANEL 10AM (IF REQUIRED)
21	TU	
22	WE	
23	TH	
24	FR	
25	SA	
26	SU	
27	MO	BANK HOLIDAY – OFFICE CLOSED
28	TU	
29	WE	TRANSFORMATION 7.30PM
30	TH	
31	FR	

JUNE 2019		
1	SA	
2	SU	
3	MO	LICENSING PANEL 10AM (IF REQUIRED)
4	TU	
5	WE	
7	FR	PLANNING SITE VISITS 9.30AM
8	SA	
9	SU	
10	MO	LICENSING PANEL 10AM (IF REQUIRED) PLANNING POLICY 7PM
11	TU	
12	WE	PLANNING MANAGEMENT 7PM
13	TH	
14	FR	
15	SA	
16	SU	
17	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM
18	TU	
19	WE	GOVERNANCE & AUDIT 7.30PM
20	TH	
21	FR	
22	SA	
23	SU	
24	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB 7PM
25	TU	
26	WE	(SPECIAL) PLANNING MANAGEMENT 7PM
27	TH	
28	FR	
29	SA	
30	SU	

JULY 2019		
1	MO	LICENSING PANEL 10AM (IF REQUIRED) TRANSFORMATION 7.30PM
2	TU	
3	WE	
4	TH	
5	FR	PLANNING SITE VISITS 9.30AM
6	SA	
7	SU	
8	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
9	TU	
10	WE	PLANNING MANAGEMENT 7PM
11	TH	
12	FR	
13	SA	
14	SU	
15	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM LICENSING 7.30PM
16	TU	
17	WE	JOINT STANDARDS COMPLAINTS 7.30PM
18	TH	
19	FR	
20	SA	
21	SU	
22	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
23	TU	
24	WE	GOVERNANCE & AUDIT 7.30PM
25	TH	
26	FR	
27	SA	
28	SU	
29	MO	LICENSING PANEL 10AM (IF REQUIRED) PLANNING POLICY 7PM
30	TU	
31	WE	

AUGUST 2019		
1	TH	
2	FR	
3	SA	
4	SU	
5	MO	LICENSING PANEL 10AM (IF REQUIRED)
6	TU	
7	WE	
8	TH	
9	FR	PLANNING SITE VISITS 9.30AM
10	SA	
11	SU	
12	MO	LICENSING PANEL 10AM (IF REQUIRED)
13	TU	
14	WE	PLANNING MANAGEMENT 7PM
15	TH	
16	FR	
17	SA	
18	SU	
19	MO	LICENSING PANEL 10AM (IF REQUIRED)
20	TU	
21	WE	
22	TH	
23	FR	
24	SA	
25	SU	
26	MO	BANK HOLIDAY - OFFICES CLOSED
27	TU	
28	WE	
29	TH	
30	FR	
31	SA	

SEPTEMBER 2019		
1	SU	
2	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
3	TU	
4	WE	TRANSFORMATION 7.30PM
5	TH	
6	FR	PLANNING SITE VISITS 9.30AM
7	SA	
8	SU	
9	MO	LICENSING PANEL 10AM (IF REQUIRED)
10	TU	
11	WE	PLANNING MANAGEMENT 7PM
12	TH	
13	FR	
14	SA	
15	SU	
16	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM
17	TU	
18	WE	
19	TH	
20	FR	
21	SA	
22	SU	
23	MO	LICENSING PANEL 10AM (IF REQUIRED)
24	TU	
25	WE	
26	TH	
27	FR	
28	SA	
29	SU	
30	MO	LICENSING PANEL 10AM (IF REQUIRED)

OCTOBER 2019		
1	TU	
2	WE	
3	TH	
4	FR	PLANNING SITE VISITS 9.30AM
5	SA	
6	SU	
7	MO	LICENSING PANEL 10AM (IF REQUIRED)
8	TU	
9	WE	PLANNING MANAGEMENT 7PM
10	TH	
11	FR	
12	SA	
13	SU	
14	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
15	TU	
16	WE	
17	TH	
18	FR	
19	SA	
20	SU	
21	MO	LICENSING PANEL 10AM (IF REQUIRED)
22	TU	
23	WE	
24	TH	
25	FR	
26	SA	
27	SU	
28	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB 7PM
29	TU	
30	WE	
31	TH	

NOVEMBER 2019		
1	FR	
2	SA	
3	SU	
4	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES 7.30PM
5	TU	
6	WE	TRANSFORMATION 7.30PM
7	TH	
8	FR	PLANNING SITE VISITS 9.30AM
9	SA	
10	SU	
11	MO	LICENSING PANEL 10AM (IF REQUIRED)
12	TU	
13	WE	PLANNING MANAGEMENT 7PM
14	TH	
15	FR	
16	SA	
17	SU	
18	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB 10.30AM PLANNING POLICY 7PM
19	TU	
20	WE	
21	TH	
22	FR	
23	SA	
24	SU	
25	MO	LICENSING PANEL 10AM (IF REQUIRED)
26	TU	
27	WE	GOVERNANCE & AUDIT 7.30PM
28	TH	
29	FR	
30	SA	

DECEMBER 2019		
1	SU	
2	MO	LICENSING PANEL 10AM (IF REQUIRED)
3	TU	
4	WE	
5	TH	
6	FR	PLANNING SITE VISITS 9.30AM
7	SA	
8	SU	
9	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL 7.30PM
10	TU	
11	WE	PLANNING MANAGEMENT 7PM
12	TH	
13	FR	
14	SA	
15	SU	
16	MO	LICENSING PANEL 10AM (IF REQUIRED)
17	TU	
18	WE	
19	TH	
20	FR	
21	SA	
22	SU	
23	MO	LICENSING PANEL 10AM (IF REQUIRED)
24	TU	OFFICES CLOSE AT 12NOON
25	WE	BANK HOLIDAY - OFFICES CLOSED
26	TH	BANK HOLIDAY - OFFICES CLOSED
27	FR	OFFICES CLOSED
28	SA	
29	SU	
30	MO	OFFICES CLOSED
31	TU	OFFICES CLOSED

# Draft Calendar of Meetings 2019/2020

JANUARY 2020		
1	WE	BANK HOLIDAY -OFFICES CLOSED
2	TH	
3	FR	
4	SA	
5	SU	
6	MO	LICENSING PANEL 10AM (IF REQUIRED)
7	TU	
8	WE	
9	TH	
10	FR	PLANNING SITE VISITS 9.30AM
11	SA	
12	SU	
13	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES   7.30PM
14	TU	
15	WE	PLANNING MANAGEMENT   7PM
16	TH	
17	FR	
18	SA	
19	SU	
20	MO	LICENSING PANEL 10AM (IF REQUIRED) PERSONNEL SUB   10.30AM
21	TU	
22	WE	TRANSFORMATION   7.30PM
23	TH	
24	FR	
25	SA	
26	SU	
27	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL   7.30PM
28	TU	
29	WE	GOVERNANCE & AUDIT   7.30PM
30	TH	
31	FR	

FEBRUARY 2020		
1	SA	
2	SU	
3	MO	LICENSING PANEL 10AM (IF REQUIRED) FINANCE & PERFORMANCE SUB   7PM
4	TU	
5	WE	LICENSING   7.30PM
6	TH	
7	FR	PLANNING SITE VISITS 9.30AM
8	SA	
9	SU	
10	MO	LICENSING PANEL 10AM (IF REQUIRED)
11	TU	
12	WE	PLANNING MANAGEMENT   7PM
13	TH	
14	FR	
15	SA	
16	SU	
17	MO	LICENSING PANEL 10AM (IF REQUIRED)
18	TU	
19	WE	JOINT STANDARDS COMPLAINTS 7.30PM
20	TH	
21	FR	
22	SA	
23	SU	
24	MO	LICENSING PANEL 10AM (IF REQUIRED)
25	TU	
26	WE	
27	TH	
28	FR	
29	SA	

MARCH 2020		
1	SU	
2	MO	LICENSING PANEL 10AM (IF REQUIRED) CIVIC COUNCIL   7.30PM
3	TU	GOVERNANCE & AUDIT   7.30PM
4	WE	TRANSFORMATION   7.30PM
5	TH	
6	FR	PLANNING SITE VISITS 9.30AM
7	SA	
8	SU	
9	MO	LICENSING PANEL 10AM (IF REQUIRED) POLICY & RESOURCES   7.30PM
10	TU	
11	WE	PLANNING MANAGEMENT   7PM
12	TH	
13	FR	
14	SA	
15	SU	
16	MO	LICENSING PANEL 10AM (IF REQUIRED) PLANNING POLICY   7 PM
17	TU	
18	WE	
19	TH	
20	FR	
21	SA	
22	SU	
23	MO	LICENSING PANEL 10AM (IF REQUIRED)
24	TU	
25	WE	
26	TH	
27	FR	
28	SA	
29	SU	
30	MO	LICENSING PANEL 10AM (IF REQUIRED) COUNCIL   7.30PM
31	TU	

APRIL 2020		
1	WE	
2	TH	
3	FR	
4	SA	
5	SU	
6	MO	
7	TU	
8	WE	
9	TH	
10	FR	GOOD FRIDAY   OFFICES CLOSED
11	SA	
12	SU	
13	MO	EASTER MONDAY   OFFICES CLOSED
14	TU	
15	WE	
16	TH	
17	FR	
18	SA	
19	SU	
20	MO	
21	TU	
22	WE	
23	TH	
24	FR	
25	SA	
26	SU	
27	MO	
28	TU	
29	WE	
30	TH	

MAY 2020		
1	FR	
2	SA	
3	SU	
4	MO	BANK HOLIDAY
5	TU	
6	WE	
7	TH	UNITARY COUNCIL ELECTIONS
8	FR	
9	SA	
10	SU	
11	MO	
12	TU	
13	WE	
14	TH	
15	FR	
16	SA	
17	SU	
18	MO	
19	TU	
20	WE	
21	TH	
22	FR	
23	SA	
24	SU	
25	MO	BANK HOLIDAY
26	TU	
27	WE	
28	TH	
29	FR	
30	SA	
31	SU	