



Community Facilities Fund Working Party

Minutes of meeting held on
Wednesday 27 February 2019 at 11am in the Members Room

Present:

Councillors:	Councillor Steven North (Chair)	Cllr SN
	Councillor Roger Glithero	Cllr RG
	Councillor Richard Lewis	Cllr RL
	Councillor Janet Pinnock	Cllr JP
Officers:	Julia Smith, Head of Customer & Community Services	JS
	Mike Greenway, Community Partnerships Manager	MG
	Michelle Drewery, Finance Manager	MDwy
	Lucy Hawes, Community Development Officer	LH
	Amy Eyles, Finance Manager	AE
Minutes:	Charlie Christmas, Democratic and Corporate Support Officer	CC

ACTION

1. Apologies

- 1.1. Apologies were received from Councillors Annabel De Capell Brooke and Peter Wathen

2. Minutes of the previous meeting held on 10 January 2019

- 2.1 The minutes were agreed as a true and correct record of the meeting.

3. Declarations of interest

- 3.1. No new declarations of interest were received.

4. Financial position update

- 4.1. AE advised that £2.2m of funding had been committed by the CFFWP, with £1.3m paid so far. £60k had been released back into the scheme due to no longer being required. It was also noted that there was £40k still to spend with round 4 projects; this was related to Higham Ferrers Town Council's Greenway Phase 2a project. Work had recently begun, but had been delayed due to waiting for the education board to sign it off.

5. Review of CFF Projects

- 5.1. LH presented a schedule of all projects to date that had previously received funding together with a status update on the progress of each one. Thrapston Bowls Club had invited members and officers from the working party to attend and play on Saturday 4th May. LH confirmed that an updated schedule would be available at the next meeting to include projects where evaluations had yet to be received. The Working Party noted the update and look forward to receiving further updates.

**LH – next
meeting
(April
2019)**

- 5.2 The Working Party agreed to request that a visual timeline of CFF projects throughout all of the rounds be compiled as a celebration of its achievements. The Working Party also proposed to hold a celebration event in the Council Chamber in September/October 2019.

**JS
(comms)**

JS

6. Programme delivery for 2019

- 6.1 There was £150k remaining in the budget for the current year to be approved by P&R and Council for further projects. It was proposed to fund a number of £10k grants, with project being fully funded rather than requiring match funding.

The meeting concluded at 11.37am

A proposed date for the next meeting was Wednesday 3rd April, 2pm, Members Room.