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To: Members of the Personnel Sub-Committee – Councillors David Brackenbury, Wendy Brackenbury, Roger Glithero, Sylvia Hughes, Andy Mercer.

cc: The Chairman and other Members of the Council (for information only).

| Please ask for | Direct Dial | Our Ref. | Your Ref. | Date: |
|-----------------------|--------------------|-----------------|------------------|---------------|
| Keith Osborne | 01832 742113 | KWO | | 31 March 2010 |

Dear Councillor

A meeting of the **Personnel Sub-Committee** will be held in the **Members' Room**, East Northamptonshire House, Cedar Drive, Thrapston, on **Friday 9 April 2010**, at **6pm**.

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Minutes of Meeting on 15 February 2010 (attached)**
- 2. Apologies for absence**
(If you are unable to attend this meeting please notify Keith Osborne)
- 3. Declarations of Interest**
- 4. Questions from Members under Council Procedure Rule 10.3 (if any)**
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Committee's terms of reference, provided that 72 hours notice is given to the Chief Executive. (A form is available on 'Eunice', or email kwosborne@east-northamptonshire.gov.uk for a copy)
- 5. Proposed Management Restructure**
To consider proposals and the results of the staff consultation and make a recommendation to the Policy & Resources Committee.
(Report of the Chief Executive **attached**)
- 6. Probationary Policy and Procedure**
(Report of Head of Organisational Development **attached**)
- 7. Date of Next Meeting**
Tuesday 8 June 2010 at 2pm

Yours sincerely

DAVID OLIVER
Chief Executive

