



Cedar Drive Thrapston Northamptonshire NN14 4LZ

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To: Councillors Tony Boto, John Farrar, Roger Glithero JP, Glenvil Greenwood-Smith, David Jenney, Steven North and Sarah Peacock.

cc: The Chairman and other members of the Council (for information only).

Please ask for
Ben Smith

Direct Dial
01832 742175

Date:
26 October 2018

Dear Councillor,

A meeting of the **Personnel Sub-Committee** will be held in the **Kasen Room**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 05 November 2018** at **6.00pm**.

Please note the start time of this meeting

AGENDA

1. Apologies for absence

(If you are unable to attend this meeting please notify Ben Smith)

2. Minutes of the meeting held on 17 September 2018 (attached)

If you have any queries in respect of the accuracy of the minutes, please notify Ben Smith prior to the meeting.

3. Declarations of Interest

4. Questions from Members under Council Procedure Rule 10.3 (if any)

Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's website or you can email bsmith@east-northamptonshire.gov.uk for a copy)

5. Additional Waste Management Officer Post (report of the Waste Manager – attached)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.