Dear Councillor,

A meeting of the Governance and Audit Committee will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on Wednesday 19 September 2018 at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1. Apologies for absence

2. Minutes of the meeting held on 25 July 2018 (attached)
   
   If you have any queries in respect of the accuracy of the minutes, please notify Louise Tyers prior to the meeting.

3. Declarations of Interest

4. Questions by Members under Council procedure rule 10.3 (if any).

   Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in part 3 of the Council Constitution. A form for use by Members is available on the Council's intranet. Alternatively please telephone Louise Tyers or e-mail ltyers@east-northamptonshire.gov.uk

5. Internal Audit – Progress and Performance
   (Report of the Head of Internal Audit – attached)

6. Progress on Implementation of Internal Audit Recommendations
   (Report of the Interim Finance Manager – To follow)

7. Annual Audit Opinion
   (Report of the External Auditor – attached)
8. **Annual Letter from the Local Government Ombudsman**  
   (Report of the Monitoring Officer – attached)

9. **Changes to the Constitution – Reporting of Councillor Complaints**  
   (Report of the Monitoring Officer – attached)

Yours sincerely

DAVID OLIVER  
Chief Executive

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**FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.