



## Personnel Sub-Committee

**Minutes of a Meeting held on Monday 16 July 2018 at 6.30pm, East Northamptonshire House, Thrapston**

**Present:** Councillors: Roger Glithero JP (Chairman)  
John Farrar  
Glenvil Greenwood-Smith  
David Jenney  
Steven North

Officers: Glenn Hammons Executive Director (Resources & Commercial)  
Paul Bland Head of Planning Services

### **1.0 APOLOGIES FOR ABSENCE**

1.1 Apologies for absence were received from Councillors Tony Boto and Sarah Peacock.

### **2.0 MINUTES**

2.1 The minutes of the meeting of the Personnel Sub-Committee held on 25 June 2018 were approved and signed by the Chairman.

### **3.0 DECLARATIONS OF INTEREST**

3.1 No declarations of interest were made.

### **4.0 QUESTIONS UNDER PROCEDURE RULE 10.3**

4.1 There were no questions submitted under Procedure Rule 10.3.

### **5.0 EXCLUSION OF PUBLIC AND PRESS**

#### **RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following item of business because exempt information, as defined under paragraphs 1 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

## **6.0 BUSINESS TRANSFORMATION RESOURCE**

- 6.1 The Executive Director (Resources & Commercial) presented a report on a proposal to provide the capacity and skills necessary to resource the Council's transition and transformation agenda over the coming years.
- 6.2 The Council has had a Business Transformation Team since 2015 and in this period the team had focussed on delivering process and service improvements for the Council. However, there was insufficient capacity in the team to take on the additional demands of the transition and transformation agenda associated with joint working with other councils and a move towards unitary local government over the coming years.
- 6.3 The Transformation Committee at its meeting on 2 July 2018 had resolved to recommend to Council a set of resourcing principles to support and drive the transition project, whilst also maintaining service delivery to customers.

### **RESOLVED:** That

- (i) the principles the Transformation Committee resolved to recommend to Council, be noted; and
- (ii) the proposed structure for the Business Transformation Team, which is expected to remain in place for the remaining life of the Council, be approved.

*(Reason: To place the Council in the best position possible during a significant period of transformation and change.)*

## **7.0 PLANNING SERVICES RESTRUCTURE**

- 7.1 The Head of Planning Services presented a report which proposed a number of limited changes to the Development Management and Planning Policy and Conservation teams to address future workload priorities, in the context of preparing for potential transition to the new North Northamptonshire unitary authority from 2020.
- 7.2 The current corporate priorities for the Planning Service for the period to March 2020 were:
- completion of the Tresham Garden Village Masterplan and determination of the outline planning application;
  - completion of the Rushden East Sustainable Urban Extension Masterplan and determination of the outline planning application; and
  - preparation and adoption of the Part 2 District-wide Local Plan.
- 7.3 The number of planning applications, particularly major applications, was forecast to increase from now through to May 2020. Consequently, the pressures to respond effectively to considering and determining planning applications would increase.

**RESOLVED:**

That the following changes to the structure of Planning Services be approved:

- i) The Senior Conservation Officer and Senior Landscape and Trees Officer posts be moved from the Planning Policy and Conservation Team to the Development Management Team;
- ii) The 'Planning Policy and Conservation' team be renamed as the 'Local Planning Delivery' team; and
- iii) The job title of the team manager post be changed from 'Planning Policy and Conservation Manager' to 'Planning Policy Manager'.

*(Reason: To maintain the efficiency of Planning Services.)*

**Chairman**