Housing Policy Working Party

Terms of Reference

1. Membership

Members: Councillors Tony Boto, Richard Lewis, Steven North, Sarah Peacock and Rupert Reichhold

Lead Officers:

- Sharn Matthews, Executive Director
- Richard Palmer, Planning Policy Manager
- Jenny Walker, Health Protection Manager
- Karen Pell, Environmental Protection Manager
- Carol Conway, Housing Strategy and Delivery Manager
- Louise Bagley, Housing Services Officer
- Aine Cooper, Housing Enabling Officer

There may also be a need to involve other officers as and when required, such as representatives from Benefits, Finance, or Planning Services as well as from our Registered Housing Providers and other partners.

2. Terms of Reference

i. To consider any proposed changes to the terms and conditions of the Contract for the Housing Options Service prior to presentation to Policy and Resources Committee

ii. To review the Housing Allocation Policy for presentation to Policy & Resources Committee

iii. To steer the development of flexible and fair housing policies for the provision, adaptation and allocation of accessible properties for presentation to Policy and Resources Committee

iv. To steer the development of a Supplementary Planning Document in respect of the Housing Mix Requirements for the district for presentation to Planning Policy Committee

v. To consider the consequences for housing in the district, and report any recommended action to the appropriate committee, as a result of:
   a. Changes to the Right to Buy and rent setting legislation for housing associations
   b. Welfare reform and in particular the introduction of Universal Credit
   c. The current refugee crisis.

vi. If appropriate following the review of the Allocations Policy and changes to legislation, to review the Tenancy Strategy for presentation to Policy & Resources Committee

Approved by the Policy and Resources Committee – 21 September 2015 (minute 150 refers)