



Cedar Drive Thrapston  
Northamptonshire NN14 4LZ  
Telephone 01832 742000  
Email [psmith@east-northamptonshire.gov.uk](mailto:psmith@east-northamptonshire.gov.uk)  
[www.east-northamptonshire.gov.uk](http://www.east-northamptonshire.gov.uk)

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**To: The Chairman and all Members of the Council**

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**Please ask for**  
Paul Smith

**Direct Dial**  
01832 742175

**Date:**  
10 May 2018

Dear Councillor

You are hereby invited to the **46th ANNUAL MEETING** of the East Northamptonshire Council to be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **WEDNESDAY 16 MAY 2018** at 7.30 pm.

***(In order to assist the smooth running of the meeting, Councillors are asked to be seated by 7.20pm).***

### **AGENDA**

1. Election of Chairman of the Council.
2. Vote of thanks to retiring Chairman.
3. The Chairman's Address.
4. Appointment of Vice-Chairman of the Council.
5. To confirm the minutes of proceedings of the Meeting of Council on 9 April 2018 (***attached pages 458 to 462***)

*(No motion or discussion shall be allowed on the minutes except as to their accuracy, in accordance with Procedure Rule 17)*

*The following item of business has been added to the published Agenda with the consent of the Chairman in accordance with Section 100B(4)(b) of the Local Government Act 1972 to enable the Council to approve the correctly recorded Council Tax resolution.*

6. To confirm the minutes of proceedings of the Extraordinary Meeting of Council on 5 March 2018.

*Council is asked to note that the minutes of the Extraordinary Council meeting held on 5 March 2018 did not correctly record the Council Tax resolution passed and Council is therefore requested to approve the amended minutes attached as the correct record of proceedings. The amendments are shown as tracked changes.*

7. To receive any apologies for absence from the meeting.
8. To receive any declarations of interest

9. To receive official announcements, notices or reports from:
- (a) the Chairman
  - (b) the Chief Executive
10. Election of Leader and Deputy Leader of the Council  
*To consider nominations for the appointment of the Leader and Deputy Leader of the Council*
11. The Leader's Address
12. To receive the under-mentioned reports from the Chairmen of the Council's Committees in accordance with Council Procedure Rule 17.5:-

Committee	Date	Page Nos.	Recommendations
Planning Management	11 April 2018	463 – 467	
Policy and Resources	16 April 2018	468 – 499	<b>R17 minute 482(c) page 469</b>
Licensing	18 April 2018	500 – 504	
Planning Policy	23 April 2018	505 – 511	
Governance and Audit	25 April 2018	512 – 516	<b>R18 minute 513 page 514</b>
Scrutiny	2 May 2018	517 - 520	
Planning Management	9 May 2018	521 - 524	

*(The following Procedure shall be followed:-*

- (a) *Presentation of report by Chairman (or other member who attended the meeting)*
- (b) *Statement (if any) on the recent or proposed work of the Committee and questions and answers on named minutes - to be asked by addressing the Chairman of Council. **There is no longer a requirement in the rules to give prior notice on resolutions but it would be courteous to do so***
- (c) *Consideration of recommendations. Committee Chairman to move each recommendation in turn).*

*The following item of business has been added to the published Agenda with the consent of the Chairman in accordance with Section 100B(4)(b) of the Local Government Act 1972 in order to implement any changes to the Committee structure for the next cycle of meetings.*

**13. Committee Structure for the Forthcoming Year**

In accordance with Part 4.1, para 1.2 of the Council's constitution, Council is requested to determine which committees to establish for the 2018/19 municipal year.

*(The committees to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

*(The proposed committees will be set out on the **green sheet to be tabled**)*

14. Appointment of Committees

To determine the number of appointments to each Committee and to allocate Members to serve thereon in accordance with political balance rules

*(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

*(The proposed membership will be set out on the **yellow sheet to be tabled**)*

15. To make appointments

- (a) to outside bodies (details on the **buff sheet to be tabled**).
- (b) other appointments (details on the **purple sheet to be tabled**)

*(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

16. Appointments by Committees of the Council

- (a) Chairmen/Vice-Chairmen of the above Committees *(except the Joint Standards Complaints Committee)*
- (b) Working Parties/Panels/Groups.

*(The appointments will be set out on **orange sheets (to be tabled)**. The Chairman will ask **Members of these Committees** to endorse the appropriate decisions)*

*(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

17. To formally approve a programme of ordinary Council and Committee meetings for the Year.

In accordance with Section 1.1 (vii) of Part 4.1 of the Council's Constitution, the Annual Meeting is asked to formally approve the program of meetings for the 2018/19 Municipal Year.

*In order to facilitate business, a Draft Calendar of Meetings for 2018/19 was approved by Council on 26 February 2018 following a recommendation by the Policy and Resources Committee (Minute 409 refers). The Annual Meeting is now asked to approve a revised program of meetings in accordance with the Constitution. **(A copy will be tabled)**.*

18. **To Note the Appointment of a Deputy Monitoring Officer** (verbal report of the Monitoring Officer)

Yours sincerely

**David Oliver**  
**Chief Executive**

### **FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.