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To: Councillors Tony Boto, Richard Gell, Glenvil Greenwood-Smith, Helen Howell, Barbara Jenney, Dorothy Maxwell, Andy Mercer, Gill Mercer, Steven North, Geoff Shacklock, Peter Wathen and Pam Whiting

To: The Chairman and all other Councillors (for information)

Please ask for
Louise Tyers

Direct Dial
01832 742198

Date:
06 April 2018

Dear Councillor,

A Meeting of the **Licensing Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston on **Wednesday 18 April 2018 at 7.30pm**.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting on any matter due for consideration at the meeting

Members are asked, where possible, to submit any detailed questions to the Chairman prior to the meeting, to ensure that a full answer can be provided at the meeting.

1. Apologies for absence

If you are unable to attend this meeting please notify Louise Tyers.

2. Minutes of the meeting held on 25 October 2017 (attached)

If you have any queries in respect of the accuracy of the minutes, please notify Louise Tyers prior to the meeting, as it is not possible to verify the accuracy of proposed amendments at the meeting.

3. Declarations of Interest.

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's

Intranet. Alternatively please telephone Louise Tyers or e-mail her ltyers@east-northamptonshire.gov.uk.

5. **Enterprising East Northants – Business Charter**
(Verbal report of the Head of Economic and Commercial Development)
6. **Licensing Protocol and Reporting of Licensing Panel Decisions**
(Report of the Monitoring Officer – **attached**)
7. **Licensing Activity Update**
(Report of the Health Protection Manager – **attached**)

The Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 1 and 7 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

8. **Presentation by the Immigration Service**
(Verbal presentation by Andrew Morfill and Diana Clark from the Immigration Service)
9. **Review of Recent Licensing Panel Hearings**
(Report of the Democratic Services Officer – **attached**)

Yours sincerely

DAVID OLIVER

Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber. If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.