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**To: Members of the Finance Sub-Committee – Councillors David Brackenbury, Roger Glithero JP, Glenvil Greenwood-Smith, David Jenney, Richard Lewis and Steven North**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Date</b>
Paul Smith	01832 742175	16 March 2018

Dear Councillor,

A meeting of the **Finance Sub-Committee** will be held in the **Kasen Room**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 26 March 2018**, at **7.00pm**

***Please note the start time for this meeting.***

### **AGENDA**

- 1. Apologies for absence**  
*(If you are unable to attend this meeting please notify Paul Smith)*
- 2. Minutes of the meeting held on 31 January 2018** (attached)  
*If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.*
- 3. Declarations of Interest.**
- 4. Questions from members under Council Procedure Rule 10.3** (if any)  
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's Intranet, or email [psmith@east-northamptonshire.gov.uk](mailto:psmith@east-northamptonshire.gov.uk) for a copy)
- 5. Budget Monitoring to 28 February 2018** report of the Finance Manager – **to follow**)
- 6. Treasury Management Report to 28 February 2018** (report of the Finance Manager – **attached**)
- 7. Asset Management Strategy Working Party** (report of the Head of Economic and Commercial Development – **attached**)
- 8. Local Discretionary Relief 2018/19** (report of the Benefits Manager – **attached**)

9. **Office Transformation Project** (report of the Head of Economic and Commercial Development – **to follow**)
10. **East Northants Enterprise Centre** (report of the Head of Economic and Commercial Development – **attached**)

**The Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.**

11. **Asset Management – March 2018 Update** (report of the Head of Economic and Commercial Development – **attached**)
12. **Waste and Cleansing Contract – Procurement of Fleet** (report of the Finance Manager – **to follow**)

**Yours sincerely**

**DAVID OLIVER  
Chief Executive**

### **FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.

