



Cedar Drive Thrapston
Northamptonshire NN14 4LZ
Telephone 01832 742000
Email psmith@east-northamptonshire.gov.uk
www.east-northamptonshire.gov.uk

To: Councillors Wendy Brackenbury, Roger Glithero JP, David Jenney, Steven North and Sarah Peacock.

cc: The Chairman and other members of the Council (for information only).

Please ask for
Paul Smith

Direct Dial
01832 742175

Date:
9 March 2018

Dear Councillor,

A meeting of the **Personnel Sub-Committee** will be held in the **Kasen Room**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 19 March 2018** at **10.30am**

AGENDA

- 1. Apologies for absence**
(If you are unable to attend this meeting please notify Paul Smith)
- 2. Minutes of the meeting held on 22 January 2018 (attached)**
If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.
- 3. Declarations of Interest**
- 4. Questions from Members under Council Procedure Rule 10.3 (if any)**
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council' website or you can or email psmith@east-northamptonshire.gov.uk for a copy)
- 5. Workforce Statistics**
- 6. Pay Policy (report of the Human Resources Manager – attached)**
- 7. Assistant Finance Manager (report of the Finance Manager – attached)**
- 8. ICT Service Redesign (report of the Chief Executive – attached)**

9. **Employment of a Health and Planning Co-ordinator** (report of the Chief Executive – attached)

The Sub-Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraph 2 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.

10. **Restructure of Caretaker Roles at Council Offices** (report of the Head of Economic and Commercial Development - attached)
11. **Regrading - Post Reference 02/483** (report of the Head of Economic and Commercial Development - attached)

Yours sincerely

**DAVID OLIVER
Chief Executive**

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.

