



Cedar Drive Thrapston  
Northamptonshire NN14 4LZ  
Telephone 01832 742000  
Email [psmith@east-northamptonshire.gov.uk](mailto:psmith@east-northamptonshire.gov.uk)  
[www.east-northamptonshire.gov.uk](http://www.east-northamptonshire.gov.uk)

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**To: Members of the Finance Sub-Committee – Councillors David Brackenbury, Roger Glithero JP, Glenvil Greenwood-Smith, David Jenney, Richard Lewis and Steven North**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Date</b>
Paul Smith	01832 742175	23 January 2018

Dear Councillor,

A meeting of the **Finance Sub-Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 31 January 2018**, at **10.00am**

*Please note the start time and venue for this meeting.*

#### **AGENDA**

- 1. Apologies for absence**  
*(If you are unable to attend this meeting please notify Paul Smith)*
- 2. Minutes of the meeting held on 18 December 2017** (attached)  
*If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.*
- 3. Declarations of Interest.**
- 4. Questions from members under Council Procedure Rule 10.3** (if any)  
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on the Council's Intranet, or email [psmith@east-northamptonshire.gov.uk](mailto:psmith@east-northamptonshire.gov.uk) for a copy)
- 5. Medium Term Financial Strategy and Plan** (report of the Finance Manager- attached)
- 6. Robustness of Budget Estimates and Adequacy of Reserves** (report of the Chief Finance Officer – **to follow**)
- 7. Budget Monitoring to 31 December 2017** report of the Finance Manager – attached)

8. **Treasury Management Report to 31 December 2017** (report of the Finance Manager – **attached**)

9. **Commercialisation Strategy Draft** (report of the Head of Economic and Commercial Development – **attached**)

**The Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.**

10. **Women's Tour of Britain 2018 Steering Group - Terms of Reference** (report of the Head of Environmental Services – **attached**)

Yours sincerely

**DAVID OLIVER**  
Chief Executive

### **FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.

