



**Housing Policy Working Party  
Minutes of meeting held on  
Wednesday 13 September 2017 at 2pm  
in the Kasen Room**

**Present**

<b>Councillors</b>	<b>Tony Boto (Chair)</b>	<b>CllrTB</b>
	<b>Richard Lewis</b>	<b>CllrRL</b>
	<b>Steven North</b>	<b>CllrSN</b>
	<b>Sarah Peacock</b>	<b>Cllr SP</b>

**Also in attendance**

Carol Conway, Housing Strategy and Delivery Manager (CC)  
Aine Cooper, Housing Enabling Officer (AC)  
Richard Palmer, Planning Policy and Conservation Manager (RP)

		<b><u>ACTION</u></b>
<b>1.</b>	<b>Apologies</b>	
	Sharn Matthews, Paul Bland, Louise Bagley, Jenny Walker & Cllr Helen Harrison	
<b>2.</b>	<b>Minutes of the meeting 5 July 2017</b>	
	The minutes were approved and signed by the Chairman	
<b>3.</b>	<b>Matters arising</b>	
	It was noted that the advertisement for the Homelessness Prevention post would be going out shortly. Information on the homelessness prevention fund would be provided at the meeting in October.	<b>CC</b>
<b>4.</b>	<b>Updates</b>	
4.1	Housing	
	No update to report	
4.2	Welfare reform	
	No update to report	
<b>5</b>	<b>Older People's Accommodation and Support Needs report</b>	
5.1	A lengthy discussion took place regarding the key issues of the report and members concerns with the many recommendations included in the report.	
5.2	HPWP Members noted the general principles of the report but strongly agreed that local needs would need to be taken into account when moving forward as the report covered the whole county and did not necessarily fit the specific needs of the District.	
5.3	CC advised that the report would be accompanied with a toolkit to analyse the needs of each specific ward and to demonstrate the	

	prevalence of dementia locally.	
5.4	It was also agreed that the report would be published on the Council's website for evidence to support future strategy and policy formulation.	
<b>6</b>	<b>Work Plan Update</b>	
6.1	Members reviewed the work plan and noted that the work on property investment opportunities had been completed.	
<b>7</b>	<b>Risk Review</b>	
7.1	Members noted Risk 6: Accommodation offered to applicants is not safe or fit for purpose and CC explained that the homeless team would not use B&Bs which did not meet fire standards.	
<b>8</b>	<b>AOB</b>	
	No items noted	
<b>9</b>	<b>Next and future meetings</b>	
	Wednesday 25 October, 2pm Wednesday 13 December, 2pm Wednesday 7 <sup>th</sup> February, 2pm Wednesday 28 <sup>th</sup> March, 2pm Wednesday, 9 <sup>th</sup> May, 2pm	