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**To: Councillors Tony Boto, Richard Gell, Glenvil Greenwood-Smith, Helen Howell, Barbara Jenney, Dorothy Maxwell, Andy Mercer, Gill Mercer, Steven North, Geoff Shacklock, Peter Wathen and Pam Whiting**

**To: The Chairman and all other Councillors (for information)**

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**Please ask for**  
Louise Tyers

**Direct Dial**  
01832 742198

**Date:**  
13 October 2017

Dear Councillor,

A Meeting of the **Licensing Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston on **Wednesday 25 October 2017** at **7.30pm**.

#### **AGENDA**

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting on any matter due for consideration at the meeting*

***Members are asked, where possible, to submit any detailed questions to the Chairman prior to the meeting, to ensure that a full answer can be provided at the meeting.***

**1. Apologies for absence**

If you are unable to attend this meeting please notify Louise Tyers.

**2. Minutes of the meeting held on 05 July 2017 (attached)**

If you have any queries in respect of the accuracy of the minutes, please notify Louise Tyers prior to the meeting, as it is not possible to verify the accuracy of proposed amendments at the meeting.

**3. Declarations of Interest.**

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.

**4. Questions by Members under Council Procedure Rule 10.3 (if any).**

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee, provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of

the Council Constitution. A form for use by Members is available on the Council's Intranet. Alternatively please telephone Louise Tyers or e-mail her [lyers@east-northamptonshire.gov.uk](mailto:lyers@east-northamptonshire.gov.uk).

5. **Licensing Protocol Working Party**  
(Report of the Senior Democratic Services Officer – **attached**)

**The Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under paragraphs 1 and 7 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.**

6. **Licensing Activity Update**  
(Report of the Environmental Protection Manager – **attached**)
7. **Review of the Implementation of the Immigration Act 2016 - Where it works, doesn't work and experiences of partnership working so far.**  
(Verbal report by Northamptonshire Police)
8. **Review of the LGA Taxi and PHV Licensing Councillors' Handbook**  
(*Please bring your copy of the Handbook identifying anything useful and worth adopting*)  
(Verbal report of the Licensing Enforcement Officer)
9. **Review of Recent Licensing Panel Cases**  
(Report of the Democratic Services Officer – **attached**)

Yours sincerely

**DAVID OLIVER**

**Chief Executive**

### **FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber. If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.