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**To: Members of the Licensing (Taxi and Miscellaneous) Panel – Councillors  
Barbara Jenny, Dorothy Maxwell and Peter Wathen.**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Date</b>
Paul Smith	01832 742175	22 August 2017

Dear Councillor

A meeting of the **Licensing (Taxi and Miscellaneous) Panel** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 4 September 2017 at 10.00am.**

**If you are unable to attend this meeting, please telephone Paul Smith as soon as possible and another Panel member will be appointed to attend.**

*Members of the Panel are asked to meet in the Chairman's Office 15 minutes prior to the commencement of the Hearing where the Panel will be advised of any supplementary information received. The legal advisor and/or Democratic Services Officer will be available to provide advice to the Panel, but other parties to the Hearing will not attend the preparatory meeting.*

#### **AGENDA**

- 1. Appointment of Chairman**
- 2. Apologies for absence**
- 3. Declarations of Interest**

**The Panel shall resolve to exclude the public and press from the meeting during consideration of the following item of business because exempt information, as defined under paragraphs 1 and 7 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed.**

- 4. Consideration of Hackney Carriage & Private Hire Driver Licence  
(Report of the Licensing Enforcement Officer attached)**

Yours sincerely

**DAVID OLIVER  
Chief Executive**

## **FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.