

**To: Councillors Tony Boto, David Brackenbury, Wendy Brackenbury, Val Carter, Roger Glithero JP, Glenvil Greenwood-Smith, Helen Harrison, Glenn Harwood MBE, Dudley Hughes JP, David Jenney, Richard Lewis, Andy Mercer, Steven North, Sarah Peacock and Phillip Stearn.**

**To: The Chairman and all other Councillors (for information)**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Date:</b>
Louise Tyers	01832 742198	30 June 2017

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 10 July 2017** at 7.30pm.

*Please be aware that this meeting may be filmed and that members of the public may be recording, filming or taking photographs from the gallery.*

### **AGENDA**

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

**1 Apologies for absence**

*If you are unable to attend this meeting please notify Louise Tyers*

**2. Minutes of Meeting held on 5 June 2017 (attached)**

*(If you have any queries in respect of the accuracy of the minutes, please notify Louise Tyers prior to the meeting.)*

**3. Declarations of Interest**

*Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.*

**4. Questions by Members under Council Procedure Rule 10.3 (if any).**

*Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet. Alternatively please telephone Louise Tyers or e-mail ltyers@east-northamptonshire.gov.uk*

**5. Minutes of Sub-Committees and Working Parties**

- a) Housing Policy Working Party – 17 May 2017 (attached)
- b) Personnel Sub-Committee – 19 June 2017 (attached)
- c) Finance Sub-Committee – 26 June 2017 (attached)
- d) Welfare Reform Sub-Committee – 29 June 2017 (to follow)

**6. Environmental Services and Community Safety Enforcement Policy**  
(report of the Community Partnerships Manager & Environmental Protection Manager – **attached**)

**7. Safeguarding Adults Policy and Procedures**  
(report of the Community Partnerships Manager – **attached**)

**8. Business Charter**  
(report of the Head of Economic and Commercial Development – **attached**)

**9. Proposed Amendments to the Covert Surveillance Policy**  
(report of the Monitoring Officer – **attached**)

Yours sincerely

**DAVID OLIVER**  
Chief Executive

**FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.