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**To: Councillors John Farrar, Lance Jones, Alex Smith, Valerie Raven-Hill,
Robin Underwood, Peter Wathen and Colin Wright.**

Please ask for
Paul Smith

Direct Dial
01832 742175

Date:
20 January 2017

**Members of the Committee are invited to attend a pre-meeting with the
Council's External Auditors, KPMG, commencing at 7.00pm in the
Council Chamber.**

Dear Councillor,

A meeting of the **Governance and Audit Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Wednesday 1 February 2017** at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Apologies for absence**
- 2. Minutes of the meeting held on 30 November 2016 (attached)**
If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.
- 3. Declarations of Interest**
- 4. Questions by Members under Council procedure rule 10.3 (if any).**

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in part 3 of the Council Constitution. A form for use by Members is available on the Council's intranet (Eunice). Alternatively please telephone Paul Smith or e-mail psmith@east-northamptonshire.gov.uk

5. **Purchase Order Update** (verbal report of the Finance Manager)
6. **Future of Internal Audit** (verbal report of the Chief Finance Officer)
7. **Welland Internal Audit Consortium – Internal Audit Progress and Performance** (report of the Head of Internal Audit – **attached**)
8. **External Audit Progress Report and Technical Update** (report of the Finance Manager – **attached**)
9. **Grant Certification 2015/16** (report of the Finance Manager) – **attached**)
10. **External Audit Plan 2016/17** (report of the Finance Manager – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.