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To: Councillors Tony Boto, David Brackenbury, Wendy Brackenbury, Val Carter, Roger Glithero JP, Glenvil Greenwood-Smith, Helen Harrison, Glenn Harwood MBE, Marika Hillson, Dudley Hughes JP, Richard Lewis, Andy Mercer, Steven North, Sarah Peacock and Phillip Stearn.

To: The Chairman and all other Councillors (for information)

Please ask for **Direct Dial**
Lindsay Tomlinson 01832 742113

Date:
25 November 2016

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 5 December 2016** at 7.30pm.

Please be aware that this meeting may be filmed and that members of the public may be recording, filming or taking photographs from the gallery.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1 Apologies for absence

If you are unable to attend this meeting please notify Lindsay Tomlinson

2. Minutes of Meeting on 7 November 2016 (attached)

(If you have any queries in respect of the accuracy of the minutes, please notify Lindsay Tomlinson prior to the meeting.)

3. Declarations of Interest

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet. Alternatively please telephone Lindsay Tomlinson or e-mail ltomlinson@east-northamptonshire.gov.uk

5. **Minutes of Sub-Committees and Working Parties**
 - a) Personnel Sub-Committee 14 November 2016 (attached)
6. **Community Support Grants**
(report of the Community Partnerships Manager – **attached**)
7. **Draft Housing Allocations Policy**
(report of the Housing Strategy and Delivery Manager – **attached**)
8. **Model Licence Condition and Guidance for Dog Boarding Establishments 2016**
(report of the Health Protection Manager – **attached**)
9. **Smoke Free (Private Hire) Regulations 2015**
(report of the Health Protection Manager – **attached**)
10. **Collection Arrangements for Waste Electrical and Electronic Equipment**
(report of the Waste Manager – **attached**)
11. **Environmental Services Enforcement Policy Update**
(report of the Waste Manager – **attached**)
12. **Draft Economic Growth, Tourism and Regeneration Strategy 2017-2020**
(report of the Executive Director – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.