



## Finance Sub-Committee

**Minutes of a meeting held on Monday 22 August 2016 at 10.30am, East Northamptonshire House, Thrapston**

**Present:**

Councillors:	Steven North (Chairman)	
	David Brackenbury	
	Val Carter	
	Glenvil Greenwood-Smith	
	Glenn Harwood MBE	
	Richard Lewis	
Officers:	David Oliver	(Chief Executive)
	Sharn Matthews	(Executive Director)
	Glenn Hammons	(Chief Finance Officer)
	Mike Deacon	(Head of Environmental Services)
	Katy Everitt	(Head of Resources and Organisational Development)

### **1.0 MINUTES**

1.1 The minutes of the meetings of the Finance Sub-Committee held on 13 June and 11 July 2016 were approved and signed by the Chairman.

### **2.0 APOLOGIES FOR ABSENCE**

2.1 No apologies for absence had been received.

### **3.0 DECLARATIONS OF INTEREST**

3.1 No interests were declared.

### **4.0 QUESTIONS UNDER PROCEDURE RULE 10.3**

4.1 There were no questions submitted under Procedure Rule 10.3.

### **5.0 SPLASH POOL, RUSHDEN- PLANNED MAINTENANCE, RELEASE OF MONIES**

5.1 The Head of Resources and Organisational Development reported that within the Asset Management Plan considered by the Sub-Committee in December 2015, capital monies had been identified for works to be carried at the Splash Pool. The Leisure Procurement Working Party had subsequently recommended that the work should be carried out prior to the transfer of the leisure facilities that was due to take place on 1 April 2017.

- 5.2 Work was required to a number of areas of the facility and a sum of £7,000 was requested to enable these works to be completed in the near future.

**RESOLVED:**

That the transfer of £7,000 from the Development Pool to the Approved Capital Programme be approved to fund the replacement and/or refurbishment of the existing extractor fans, shower fans, and ducting within the ceiling adjacent to the sauna/health suite, crèche and boiler room, and to make adjustments to the hot water supply to the toilets.

*(Reason: To enable the release of the capital funds to enable these works to be completed prior to the transfer of the Leisure Facilities)*

**6.0 EXCLUSION OF PUBLIC AND PRESS**

**RESOLVED:**

That the public and press be excluded from the meeting during consideration of the following items of business because exempt information, as defined under paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972, may be disclosed.

**7.0 OFFICE CLEANING CONTRACT**

- 7.1 The Head of Environmental Services reported that the current 5 year contract for cleaning of the Council Offices would expire on 31 August 2016. A procurement process for renewing a contract for this service had been undertaken on the basis of a contract term of 3 years with an option to extend for a further 2 years.
- 7.2 A total of 9 tenders had been received, which had been evaluated by Council officers and the Welland Procurement Team, and it was proposed to award the contract to the existing contractor.

**RESOLVED:** That

- i) the appointment of Enterprise Support Services for a contractual term of 3 years starting 1 September 2016 be confirmed.
- ii) delegated authority be granted to the Chief Executive to agree the option of extending the contract to a maximum of 5 years.
- iii) the financial implications of the new contract be noted.

*(Reason: To ensure a clean and safe working environment in the Council's offices).*

**8.0 EXTENSION OF LEASE FOR RUSHDEN CENTRE**

- 8.1 The Executive Director reported that the first floor of the Rushden Centre was currently leased to Northamptonshire Healthcare NHS Foundation Trust (NHFT) and this lease would expire on 10 September 2016.
- 8.2 Recent discussions indicated that NHFT would like to lease all of the space at the Centre not required by the Council. However, the terms and implications of the lease

would take time to negotiate, especially as there might be some initial works required.

**RESOLVED:** That

- i) the discussions relating to a possible further lease for the Rushden Centre be noted and that any proposed lease arrangements arising from these be brought to the September 2016 meeting of the Sub-Committee for consideration.
- ii) an extension of the current lease to NHFT until December 2016 on the current terms be approved.

*(Reason: To secure income from the Rushden Centre to offset costs and enable the development of a new lease)*

## **9.0 EXTENSION OF OPTION – SMITHFIELD PLACE**

- 9.1 The Chief Executive provided a verbal update on the current position relating to the option on the site.

## **10.0 LAND AT DITCHFORD LAKES**

- 10.1 The Chief Executive reported that under the delegated authority granted to him, in consultation with the Chairman, by the Sub-Committee at its November 2015 meeting, the agreement relating to the site had been concluded the previous week.
- 10.2 Legislation required the sale of public open space land to be publicised in the local press for a period of two weeks to consult the public and provide an opportunity for representations to be made. This period would expire later in the week and, to date, no representations had been received. Any comments on issues already determined could be responded to, although should any significant representations be made materially affecting the sale, these would be reported to the Sub-Committee.

**RESOLVED:**

That the Chief Executive, in consultation with the Chairman of the Finance Sub-Committee, be granted delegated authority to consider any representations received to the statutory public consultation and to respond appropriately.

*(Reason: To ensure that the Council meets its statutory obligations in relation to the disposal of public land)*

## **11.0 SALE OF LAND – KINGS CLIFFE**

- 11.1 The Head of Resources and Organisational Development reported that an Option Agreement relating to the sale of grazing land off Milward Way, Kings Cliffe had recently expired. The purchasers had submitted a planning application which had been refused and their architect was now in discussion with the Council's planning team to identify a scheme which might be acceptable.
- 11.2 The purchasers wished to renew the Option Agreement and this proposal, together with the other options available to the Council, were outlined.

**RESOLVED:** That

- i) the Option Agreement for the sale of land off Milward Way, Kings Cliffe be renewed.
- ii) the Chief Executive, in consultation with the Chairman of the Finance Sub-Committee, be granted delegated authority to agree the terms and conditions of the Agreement.

*(Reason: To agree the future of Council land off Milward Way, Kings Cliffe)*

**Chairman**