To: Councillors Helen Harrison, Richard Lewis, Andy Mercer, Steven North and Sarah Peacock

Please ask for Direct Dial Date:
Louise Tyers 01832 742198 17 June 2016

Dear Councillor

A meeting of the Welfare Reform Sub-Committee will be held in the Kasen Room, East Northamptonshire House, Cedar Drive, Thrapston, on Thursday 30 June 2016 at 2.00pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1. Appointment of Chairman

2. Appointment of Vice Chairman

3. Apologies for absence

4. Minutes of the meeting held on 7 January 2016 (attached)

5. Declarations of Interest

6. Questions by Members under Council procedure rule 10.3 (if any).

   Members of the Sub-Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Sub-Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Sub-Committee are to be found in part 3 of the Council Constitution. A form for use by Members is available on the Council's intranet (Eunice). Alternatively please telephone Louise Tyers or e-mail ltyers@east-northamptonshire.gov.uk.

7. Local Council Tax Support
   (report of the Benefits Manager – attached)

Council for the District of East Northamptonshire
8. Impact of Welfare Reform Changes  
(report of the Benefits Manager – attached)

Yours sincerely

DAVID OLIVER  
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.