

**To: The Chairman and all Members of the Council**

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**Please ask for**  
Paul Smith

**Direct Dial**  
01832 742175

**Date:**  
6 May 2016

Dear Councillor

You are hereby invited to the **44th ANNUAL MEETING** of the East Northamptonshire Council to be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **WEDNESDAY 18 MAY 2016** at 7.30 pm.

*(In order to assist the smooth running of the meeting, Councillors are asked to be seated by 7.20pm).*

### **AGENDA**

1. Election of Chairman of the Council.
2. Vote of thanks to retiring Chairman.
3. The Chairman's Address.
4. Appointment of Vice-Chairman of the Council.
5. To confirm the minutes of proceedings of the Meeting of Council on 11 April 2016 (***attached pages 372 to 377***)  
*(No motion or discussion shall be allowed on the minutes except as to their accuracy, in accordance with Procedure Rule 17).*
6. To receive any apologies for absence from the meeting.
7. To receive any declarations of interest
8. To receive official announcements, notices or reports from:
  - (a) the Chairman
  - (b) the Chief Executive
9. Election of Leader and Deputy Leader of the Council  
*To consider nominations for the appointment of the Leader and Deputy Leader of the Council*
10. The Leader's Address
11. To receive the under-mentioned reports from the Chairmen of the Council's Committees in accordance with Council Procedure Rule 17.5:-

Committee	Date	Page Nos.	Recommendations
Governance and Audit	18 April 2016	378 - 382	
Planning Management	20 April 2016	383 - 387	
Policy and Resources	25 April 2016	388 - 401	<b>R12 minute 471 page 391</b>
Planning Management	11 May 2016	To Follow	

*(The following Procedure shall be followed:-*

- (a) Presentation of report by Chairman (or other member who attended the meeting)*
- (b) Statement (if any) on the recent or proposed work of the Committee and questions and answers on named minutes - to be asked by addressing the Chairman of Council. **There is no longer a requirement in the rules to give prior notice on resolutions but it would be courteous to do so***
- (c) Consideration of recommendations. Committee Chairman to move each recommendation in turn).*

## 12. Appointment of Committees

To determine the Committees to be established, the number of appointments to each Committee and to allocate Members to serve thereon in accordance with political balance rules

*(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

- (i) Policy Committees
  - Policy & Resources Committee (15 Members)
  - Planning Policy Committee (15 Members)
- (ii) Regulatory Committees
  - Planning Management (18 Members)
  - Licensing (12 Members)
- (iii) Scrutiny Committee (11 Members)
- (iv) Governance and Audit Committee (7 Members)
- (v) Joint Standards Complaints Committee (7 ENC Members)

*(The proposed membership will be set out on **yellow** sheets **to be tabled**)*

## 13. To make appointments

- (a) to outside bodies (details on **buff** sheet **to be tabled**).
- (b) other appointments (details on **purple** sheet **to be tabled**)

*(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

**14.** Appointments by Committees of the Council

- (a) Chairmen/Vice-Chairmen of the above Committees (*except the Joint Standards Complaints Committee*)
- (b) Working Parties/Panels/Groups.

*(The appointments will be set out on **orange** sheets (**to be tabled**). The Chairman will ask **Members of these Committees** to endorse the appropriate decisions)*

*(The appointments to be proposed by the Leader of the Council and seconded by the Deputy Leader of the Council)*

**15.** To formally approve a programme of ordinary Council and Committee meetings for the Year

In accordance with Section 1.1 (vii) of Part 4.1 of the Council's Constitution, the Annual Meeting is asked to formally approve the program of meetings for the 2016/17 Municipal Year.

*In order to facilitate business, a Draft Calendar of Meetings for 2016/17 was approved by Council on 24 February 2016 following a recommendation by the Policy and Resources Committee (Minute 336 refers). The Calendar approved in February has been adjusted to take account of the demise of the Four Towns Plan Working Party. The Annual Meeting is now asked to approve the revised program of meetings in accordance with the Constitution. A copy is attached at Appendix A.*

Yours sincerely

**David Oliver**  
**Chief Executive**

**FIRE/EMERGENCY EVACUATION**

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.