
**To: Councillors John Farrar, Barbara Jenney, Lance Jones, Alex Smith,
Robin Underwood, Peter Wathen and Colin Wright.**

Please ask for
Paul Smith

Direct Dial
01832 742175

Date:
8 April 2016

A training session for members of the Governance and Audit Committee on “Assurance and Independent Assurance” will take place prior to the Committee meeting, commencing at 6.15pm in the Council Chamber.

Dear Councillor,

A meeting of the **Governance and Audit Committee** will be held in the **Council Chamber**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 18 April 2016** at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

- 1. Apologies for absence**
- 2. Minutes of the meeting held on 1 February 2016 (attached)**
If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.
- 3. Declarations of Interest**
- 4. Questions by Members under Council procedure rule 10.3 (if any).**

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in part 3 of the Council Constitution. A form for use by Members is available on the Council's intranet (Eunice). Alternatively please telephone Paul Smith or e-mail psmith@east-northamptonshire.gov.uk

5. **Customer and Community Services Risk Overview** (the Interim Head of Customer and Community Services will attend the meeting)
6. **Welland Internal Audit Consortium – Internal Audit Plan & Performance Update 2015/16** (report of the Head of Internal Audit – **attached**)
7. **Welland Internal Audit Consortium – Internal Audit Charter** (report of the Head of Internal Audit – **attached**)
8. **Welland Internal Audit Consortium – Internal Audit Plan 2016/17** (report of the Head of Internal Audit – **attached**)
9. **External Audit Plan 2015/16** (report of the External Auditor – **attached**)
10. **External Audit Progress Report and Technical Update** (report of the External Auditor – **attached**)
11. **Sector-Led External Auditor Appointment Proposal** (report of the Finance Manager - **attached**)
12. **Risk Management Update Quarter 4 2015/16** (report of the Finance Manager – **attached**)
13. **Purchase Order Status** (verbal update from the Finance Manager)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.