

To: Members of the Finance Sub-Committee – Councillors David Brackenbury, Val Carter, Roger Glithero, Glenvil Greenwood-Smith, Glenn Harwood MBE, Richard Lewis and Steven North

Please ask for	Direct Dial	Date
Paul Smith	01832 742175	20 November 2015

Dear Councillor

A meeting of the **Finance Sub-Committee** will be held in the **Kasen Room**, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 30 November 2015**, at **7.30pm**.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting

- 1. Minutes of the meeting held on 7 September 2015** (attached)
If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.
- 2. Apologies for absence**
(If you are unable to attend this meeting please notify Paul Smith)
- 3. Declarations of Interest**
- 4. Questions from members under Council Procedure Rule 10.3** (if any)
Members of the Sub-Committee have the right to ask the Chairman a question on any matter which the Council has powers or duties, or which affects East Northamptonshire and falls within the Sub-Committee's terms of reference, provided that is given to the Chief Executive by 5pm on the working day preceding the meeting. (A form is available on 'Eunice', or email psmith@east-northamptonshire.gov.uk for a copy)
- 5. Budget Monitoring to 31 October 2015** (Report of the Finance Manager - attached)
- 6. Treasury Management Report to 31 October 2015** (Report of the Finance Manager - attached)
- 7. Business Transformation Update** (Report of Business Transformation Manager – attached)

8. **Land at Ditchford Lakes** (Report of the Head of Resources and Organisational Development – **attached**)
9. **Asset Management Plan** (report of the Head of Resources and Organisational Development – **attached**)

The Sub-Committee shall resolve to exclude the public and press from the meeting during consideration of the following items of business because exempt information, as defined under Paragraphs 3 and 5 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed

10. **Cedar Drive Office Space Leasing Project – Phase 1** (Report of the Business Transformation Manager – **attached**)
11. **Asset Management – Sale of Land and Buildings Progress Update** (Report of the Head of Resources and Organisational Development - **attached**)
12. **Update on Land Charges Search Refunds** (Report of the Executive Director – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the meeting room.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.