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To: Councillors Tony Boto, David Brackenbury, Wendy Brackenbury, Val Carter, Roger Glithero, Glenvil Greenwood-Smith, Helen Harrison, Glenn Harwood MBE, Dudley Hughes JP, Richard Lewis, Andy Mercer, Steven North, Sarah Peacock, Rupert Reichhold and Anna Sauntson.

To: The Chairman and all other Councillors (for information)

Please ask for **Direct Dial**
James McLaughlin 01832 742113

Date:
2 October 2015

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 12 October 2015** at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

Please be aware that this meeting may be filmed and that members of the public may be recording, filming or taking photographs from the gallery.

1 Apologies for absence

If you are unable to attend this meeting please notify Paul Smith

2. Minutes of Meeting on 21 September 2015 (attached)

(If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.)

3. Declarations of Interest

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone James McLaughlin or e-mail jmclaughlin@east-northamptonshire.gov.uk

5. **Minutes of Sub-Committees and Working Parties**
 - a) Personnel Sub-Committee – 21 September 2015 (**attached**)
6. **Customer Service Strategy**
(report of the Interim Head of Customer and Community Services – **attached**)
7. **Collective Switching – Affordable Energy Scheme**
(report of the Interim Environmental Protection Manager – **attached**)

Yours sincerely

DAVID OLIVER
Chief Executive

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.