

Cedar Drive Thrapston Northamptonshire NN14 4LZ  
Telephone 01832 742000  
Email pgcooper@east-northamptonshire.gov.uk  
www.east-northamptonshire.gov.uk

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**To: Members of the Licensing Panel – Councillors Glenn Harwood, Andy Mercer and Anna Sauntson**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Our Ref.</b>	<b>Date</b>
Peter Cooper	01832 742175	PC	27 October 2009

**PLEASE NOTE THAT THE MEETING WILL START AT 9.30AM**

Dear Councillor

A meeting of the **Licensing Panel** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Tuesday 3 November 2009**, at **9.30am**.

**If you are unable to attend this meeting, please telephone Peter Cooper as soon as possible. Another Panel member will be appointed to attend.**

**Agenda**

- 1. Appointment of Chairman**
- 2. Apologies**
- 3. Declarations of Interest**
- 4. Minutes of the meetings held on 26 June and 3 July 2009 (attached)**
- 5. Application for a House to House Collections Licence – Intersecond Ltd (Report of Licensing Officer attached)**

**Yours sincerely**

**DAVID OLIVER**

**Chief Executive**

