



East Northamptonshire Council

Finance Sub Committee - 15 February 2010

Fees and Charges 2010/11

Summary

This report collates all the proposed fees and charges to be levied during 2010/11 for Members' consideration.

Attachment(s)

Fees and Charges Booklet 2010/11

- 1.1 The Heads of Service are responsible for ensuring that the charges levied for their services are reasonable and reviewed periodically. This review should not only consider what pricing policy to adopt but also any concessions that should be made. The attachment to this report brings together all of the fees and charges that are proposed to be levied for the various services and functions provided by the Council for 2010/11.
- 1.2 Some of the fees and charges are set by statute and the Council has no power to charge in excess of these levels. For the sake of clarity, these items are identified by the symbol ⚡ in the fees and charges booklet.
- 1.3 No major changes to fees and charges are proposed at this stage for 2010/11. During the year we will be implementing the recently approved Charging Policy Framework. It is expected that most changes arising out of this will apply from 2011/12 onwards.
- 1.4 **Recommendation**

That the fees and charges outlined in the attached booklet be approved.

Implications:	
Corporate Outcomes or Other Policy/Priority/Strategy	
Good Quality of Life	<input type="checkbox"/> Good Reputation <input type="checkbox"/>
Good Value for Money	<input checked="" type="checkbox"/> High Quality Service Delivery <input type="checkbox"/>
Effective Partnership Working	<input type="checkbox"/> Strong Community Leadership <input type="checkbox"/>
Effective Management	<input type="checkbox"/> Knowledge of our Customers and Communities <input type="checkbox"/>
Employees and Members with the Right Knowledge, Skills and Behaviours	<input type="checkbox"/>
Other:	<input type="checkbox"/>
Decision(s) would be outside the budget or policy framework and require full Council approval	<input type="checkbox"/>
Financial	There are no financial implications at this stage <input type="checkbox"/> There will be financial implications – see paragraph 1.3 <input checked="" type="checkbox"/> There is provision within existing budget <input type="checkbox"/> Decisions may give rise to additional expenditure at a later date <input type="checkbox"/> Decisions may have potential for income generation <input type="checkbox"/>
Risk Management	An assessment has been carried out and there are no material risks <input checked="" type="checkbox"/> ----- Material risks exist and these are recorded at Risk Register Reference - <input type="checkbox"/> inherent risk score - residual risk score -
Staff	There are no additional staffing implications <input checked="" type="checkbox"/> ----- Additional staff will be required – see paragraph <input type="checkbox"/>

Equalities and Human Rights	There will be no impact on equality (race, age, gender, disability, religion/belief, sexual orientation) or human rights implications <input checked="" type="checkbox"/>				
	There will be an impact on equality (see categories above) or human rights implications – see paragraph <input type="checkbox"/>				
Legal	Power: Local Government Acts 1972, 1989 and 2003 and other specific legislation				
	Other considerations: None				
Background Papers: Various office documents					
Person Originating Report: Robert Austin, Head of Resources					
Date: 3 February 2010					
CFO		MO		CX	

(Committee Report Normal Rev. 19)

Fees and Charges 2010/11

Charges applicable from 1 April 2010

East Northamptonshire Council

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⊛ = statutory fee

Section 1

General Research/Written Confirmation Request Services

The Council has a policy of charging for certain categories of enquiry that require specific research, a search of East Northamptonshire Council's records and/or a site visit. Information contained within statutory registers is available for the public to view free of charge, however, where the customer requires an officer to search registers on their behalf then the following charges are levied for this service.

Any written advisory information provided is given as an informal opinion only without prejudice to any view expressed or decision made by this Council's Committee.

Set out below is a schedule of the proposed fees and charges.

Enquiry that requires specific research, a search of East Northamptonshire Council's records and/or a site visit.	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Section	Income Code
Building Control ■ ☆ – Any request for information or advice involving a site visit (including a letter etc.)	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Building Control	CFE 001 9308
Building Control File ■ – Request to extract file from archive for viewing	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Building Control	CFE 001 9308
Building Control records (prior to 1 April 2001) ☆ ☆ ■ – Search of East Northamptonshire Council's building control records to identify building regulation approval, completion notice or other building control matter	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Building Control	CFE 001 9308
Conditional planning permission ☆ ☆ – Search of East Northamptonshire Council's planning records and/or a site visit to establish if condition has been complied with.	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Planning Services - Enforcement	CFA 002 9308

Section 1

General Research/Written Confirmation Request Services

Enquiry that requires specific research, a search of East Northamptonshire Council's records and/or a site visit.	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Section	Income Code
Contaminated Land* – Search of East Northamptonshire Council's records of historic land use which may have the potential for contamination	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Environmental Services	CAV 008 9684
Planning Policy* – Specific research, search of East Northamptonshire Council's records and/or a site visit.	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Planning Services	CFA 003 9308
Planning enforcement matter*☆ – Search of East Northamptonshire Council's records and/or a site visit.	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Planning Services - Enforcement	CFA 002 9308
Planning Fast Track Information* – Search of East Northamptonshire Council's planning records and/or a site visit.	£273.87	£47.93	£321.80	Planning Services	CFA 002 9308
Planning history and/or use*☆ – Search of East Northamptonshire Council's records.	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Planning Services	CFA 002 9308
Section 106 or Section 52 Agreement*☆ – Search of East Northamptonshire Council's records and/or a site visit to establish if a 106 agreement exists/complied with.	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Planning Services	CFA 002 9308

Section 1

General Research/Written Confirmation Request Services

Enquiry that requires specific research, a search of East Northamptonshire Council's records and/or a site visit.	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Section	Income Code
Tree Preservation Order (TPO) *☆◆ – Search of East Northamptonshire Council's records to establish if a TPO is in existence.	£75.06 and £15.06 per enquiry	£13.14 and £2.64	£88.20 and £17.70 per enquiry	Planning Services	CFA 002 9308

- Please note that information which does not form part of a public register will only be released to the owner of the property or another party with the owner's consent.
- * Subject to copyright.
- ☆ Any written advisory information provided is given as an informal opinion only without prejudice to any view expressed or decision made by this Council's Committee.
- ◆ Exemption from Payment of Fees - The charges for services in these categories will not be made in the case of requests from Parish and Town Councils and Parish Meetings or in the case of approved student enquiries and projects at the discretion of the relevant Head of Service.

Section 2

Copy Documents/Chargeable Enquiry Request Services

The Council has a policy of charging for certain copy documents. Certain statutory documents are available free of charge, however we may require 24 hours notice to produce some of them - please enquire at the Customer Contact Centre. Set out below is a schedule of the proposed fees and charges.

Copy Documentation (to copy and forward)	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge	Section	Income Code
<u>A1 sized</u> (either non-legal document/ plan**)	£4.51	£0.79	£5.30 per sheet	All	CFA 002 9308 (Development Control documents)
<u>A2 sized</u> (either non-legal document/ plan**)	£3.19	£0.56	£3.75 per sheet	All	
<u>A3 sized</u> (either non-legal document/ plan**)	£2.13	£0.37	£2.50 per sheet	All	CFE 001 9308 (Building Control documents)
<u>A4 sized</u> (either non-legal document/ plan**)	£1.11 (first sheet of each document)	£0.19 (first sheet of each document)	£1.30 for first sheet of each document and 15p per sheet thereafter (including VAT)	All	
<u>A0 sized</u> (either non-legal document/ plan**)	£5.28	£0.92	£6.20 per sheet	All	Directorate cost centre
Agendas – Planning Committee	£34.98	£6.12	£41.10	Corporate Services	AKC 101 9646
Council Minutes	£34.98	£6.12	£41.10	Corporate Services	AKC 101 9646
Faxed copy of copy document	£1.15	£0.20	£1.35 per faxed page plus relevant copying fee	All	Directorate cost centre
Legal notice (eg, Planning permission/decision notice, enforcement notice, TPO, 106 agreement, etc) where appropriate reference number <u>is</u> provided	£1.36	£0.24	£1.60 per notice/certificate (flat rate)	Planning Services	CFA 002 9308 (Development Control)

Section 2

Copy Documents/Chargeable Enquiry Request Services

Copy Documentation (to copy and forward)	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge	Section	Income Code
Legal notice (eg, Planning permission/decision notice, enforcement notice, TPO, 106 agreement, ■building control approval notice etc) where appropriate reference number <u>is not</u> provided	£10.51	£1.84	£12.35 per notice/certificate (flat rate)	Planning Services	CFA 002 9308 (Development Control) CFE 001 9308 (Building Control)
Ordnance Survey plan (6.no, A4 size) (Price for Urban or Rural unless specifically stated)	1:500 £18.77 1:1250 £23.49 1:2500 £46.94 (Urban), £23.49 (Rural)	£3.28 £4.11 £8.21 £4.11	1:500 £22.05 1:1250 £27.60 1:2500 £55.15 (Urban), £27.60 (Rural)	ICT	AKT 002 9650
Ordnance Survey plan (6.no, A3 size) (Price for Urban or Rural unless specifically stated)	1:500 £23.49 1:1250 £37.53 (Urban), £28.17 (Rural) 1:2500 £117.28 (Urban), £37.53 (Rural)	£4.11 £6.57 £4.93 £20.52 £6.57	1:500 £27.60 1:1250 £44.10 (Urban), £33.10 (Rural) 1:2500 £137.80 (Urban), £44.10 (Rural)	ICT	AKT 002 9650
Other Committee Agendas (combined)	£47.83	£8.37	£56.20	Corporate Services	AKC 111 9646
Other Committee Agendas (per Committee)	£12.68	£2.22	£14.90	Corporate Services	AKC 111 9646
Weekly list of planning applications received (annum subscription)	£166.08	£29.06	£195.14	Planning Services	CFA 002 9308

Section 2

Copy Documents/Chargeable Enquiry Request Services

Copy Documentation (to copy and forward)	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge	Section	Income Code
Printing for Town and Parish Councils	A4 (black/white) - £16.21 per 1,000 copies A4 (colour) - £98.51 per 1,000 copies	£2.84 £17.24	A4 (black/white) - £19.05 per 1,000 copies A4 (colour) - £115.75 per 1,000 copies	Corporate Services	AKC 101 9646

- Please note that information will only be released to the owner of the property or another party with the owner's consent.
** Subject to copyright.

Section 3

Land Charges Services

Local Land Charges – Zero Rated VAT	Current Fee 2008/2009** (non-electronic)	Current Fee 2008/2009** (electronic)	VATable Item (Y/N)	Income Code
Official Search				
In any one part of the register	£2.00	£2.00	N/A	CKN 001 9393
In the whole of the register	£6.00	£4.00	N/A	CKN 001 9393
In addition for each parcel of land above one	£1.00	£1.00	N/A	CKN 001 9393
Supplementary Enquiries				
Part 1 Enquiries				
one parcel of land	£126.00	£100.00	N/A	CKN 001 9393
several parcels of land			N/A	CKN 001 9393
<ul style="list-style-type: none"> • first parcel of land • each additional parcel 	£126.00 £18.50	£100.00 £15.00	N/A	CKN 001 9393
Part II Enquiries				
each printed enquiry	£14.00	£12.00	N/A	CKN 001 9393
each additional enquiry	£24.00	£20.00	N/A	CKN 001 9393
Personal Searches				
in the whole or part of the register ☺	£22.00	N/A	N/A	CKN 001 9393
in addition for each parcel of land above one	£1.00	N/A	N/A	CKN 001 9393
Faxed copy of a search document	£1.00 per faxed page (including VAT) plus relevant copying fee and/or search fee	N/A	Yes	CKN 001 9393

Local Land Charges – Zero Rated VAT	Current Fee 2008/2009** (non-electronic)	Current Fee 2008/2009** (electronic)	VATable Item (Y/N)	Income Code
Supplementary Enquiries				
Package Enquires				
Building Control	£9.00	£7.00	N/A	CKN 001 9393
Environmental Health	£9.00	£7.00	N/A	CKN 001 9393
Highways	£17.00	£17.00	N/A	CKN 001 9393
Planning	£110.00	£87.00	N/A	CKN 001 9393

⊗ *statutory fee* ** *National Land Information Service (NLIS) may also add an administrative fee for use of their service*

NB: VAT is now charged on the electronic transmission of the pricing differential.



National Land Information Service (NLIS) is a joined-up government initiative to automate the processing of local land charge searches (LLC1 and CON29)

Section 4

Waste Management Services

Household Bulky Waste Collection

	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge	Income Code
Up to 7 items	£21.00	N/A	£21.00	CAA 002 9311

Ancillary Services

Item	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge	Income Code
Septic Tanks (per visit)* (VAT zero rated)				
<ul style="list-style-type: none"> For the first 4,546 litres 	£130.00	N/A	£130.00	N/A
<ul style="list-style-type: none"> For each subsequent 4,546 litres 	£83.00	N/A	£83.00	N/A

*Service carried out by Cory Environmental Municipal Services – customer makes payment directly to them.

Clinical Waste Service

Item	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
Domestic Customers	Free of charge	N/A	Free of charge	N/A
Commercial Customers (per collection)	£8.85 per collection	£1.55	£10.40 per collection	CAA 006 9312
Commercial Customers (disposal charges)	Landfill waste £0.98 per Unit	Landfill £0.17	Landfill £1.15	CAA 006 9398
	Incineration waste(sharps) £4.13 per unit	Incineration £0.72	Incineration £4.85	
	Incineration waste(sacks) £1.83 per unit	Incineration £0.32	Incineration £2.15	

Section 4

Waste Management Services

Commercial Waste Service

Item	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
1 roll of 25 Sacks (For Businesses subject to collection and disposal charges)	£30.00	£5.25	£35.25	CAA 009 9313
1 roll of Cardboard tape (For Businesses subject to collection and disposal charges)	£52.17	£9.13	£61.30	CAA 009 9313
1 roll of 25 Sacks (For Businesses subject to collection charges only)	£22.00	£3.85	£25.85	CAA 009 9313
1 roll of Cardboard tape (For Businesses subject to collection charges only)	£38.00	£6.65	£44.65	CAA 009 9313

Note: Businesses subject to collection charges only are defined within The Controlled Waste Regulations 1992

Item	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
Annual fee for businesses to dispose of recyclable materials at Rushden and Oundle Recycling Centres	£17.02	£2.98	£20.00	CAA 008 9111

Abandoned Vehicles

Since April 2005, East Northamptonshire Council has been a part of the County based End Of Life Vehicle Impound Scheme (E.L.V.I.S.) which tackles the problem of abandoned and untaxed vehicles. This is a County based scheme which is operated in partnership with Northamptonshire Police, Northamptonshire County Fire Service, Northamptonshire County Council, all District and Borough Councils and the Driver Vehicle Licensing Authority (DVLA). The scheme is administered by Northamptonshire Police so East Northamptonshire Council will not be processing any monies for the retrieval of vehicles. Charges made for the collection of vehicles will be paid directly to the removal contractor.

Item		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle whatever it's condition or position on or off the road ⚡	Vehicle equal to or less than 3.5 tonnes MAM	£150.00	N/A	£150.00	N/A
	Vehicle exceeding 3.5 but equal to or less the 7.5 tonnes MAM	£200.00	N/A	£200.00	N/A
	Vehicle exceeding 7.5 but equal to or less than 18 tonnes MAM	£350.00	N/A	£350.00	N/A
	Vehicle exceeding 18 tonnes MAM	£350.00	N/A	£350.00	N/A
Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both ⚡	Vehicle equal to or less than 3.5 tonnes MAM	£250.00	N/A	£250.00	N/A
	Vehicle exceeding 3.5 but equal to or less the 7.5 tonnes MAM	£650.00	N/A	£650.00	N/A
	Vehicle exceeding 7.5 but equal to or less than 18 tonnes MAM	Unladen - £2000 Laden - £3000	N/A	Unladen - £2000 Laden - £3000	N/A
	Vehicle exceeding 18 tonnes MAM	Unladen - £3000 Laden - £4500	N/A	Unladen - £3000 Laden - £4500	N/A

⚡ = statutory fee

Item		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged ☼	Vehicle equal to or less than 3.5 tonnes MAM	£200.00	N/A	£200.00	N/A
	Vehicle exceeding 3.5 but equal to or less the 7.5 tonnes MAM	£400.00	N/A	£400.00	N/A
	Vehicle exceeding 7.5 but equal to or less than 18 tonnes MAM	Unladen - £1000 Laden - £1500	N/A	Unladen - £1000 Laden - £1500	N/A
	Vehicle exceeding 18 tonnes MAM	Unladen - £1500 Laden - £2000	N/A	Unladen - £1500 Laden - £2000	N/A
Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both ☼	Vehicle equal to or less than 3.5 tonnes MAM	£300.00	N/A	£300.00	N/A
	Vehicle exceeding 3.5 but equal to or less the 7.5 tonnes MAM	£850.00	N/A	£850.00	N/A
	Vehicle exceeding 7.5 but equal to or less than 18 tonnes MAM	Unladen - £3000 Laden - £4500	N/A	Unladen - £3000 Laden - £4500	N/A
	Vehicle exceeding 18 tonnes MAM	Unladen - £4500 Laden - £6000	N/A	Unladen - £4500 Laden - £6000	N/A

☼ = statutory fee

Item		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
Storage of vehicles per 24 hours, up to a maximum of 7 days ⚡	Two wheeled vehicle	£10.00	N/A	£10.00	N/A
	Vehicle, not including a two wheeled vehicle equal to or less than 3.5 tonnes MAM	£20.00	N/A	£20.00	N/A
	Vehicle exceeding 3.5 but equal to or less the 7.5 tonnes MAM	£25.00	N/A	£25.00	N/A
	Vehicle exceeding 7.5 but equal to or less than 18 tonnes MAM	£30.00	N/A	£30.00	N/A
	Vehicle exceeding 18 tonnes MAM	£35.00	N/A	£35.00	N/A
Disposal of vehicles ⚡	Two wheeled vehicle	£50.00	N/A	£50.00	N/A
	Vehicle, not including a two wheeled vehicle equal to or less than 3.5 tonnes MAM	£75.00	N/A	£75.00	N/A
	Vehicle exceeding 3.5 but equal to or less the 7.5 tonnes MAM	£100.00	N/A	£100.00	N/A
	Vehicle exceeding 7.5 but equal to or less than 18 tonnes MAM	£125.00	N/A	£125.00	N/A
	Vehicle exceeding 18 tonnes MAM	£150.00	N/A	£150.00	N/A

⚡ = statutory fee

General Services

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
1	Drainage investigations	£78.48	£13.73	£92.21	CAV 002 9390
2	Stray Dogs: First time detained (plus kennelling costs) Subsequent Occasions (plus kennelling costs)	£38.00 £70.00	N/A N/A	£38.00 £70.00	CAV 001 9647
3	Anti-Barking Collar	£9.23 per week plus £15.00 deposit	£1.62	£10.85 per week, plus £15.00 deposit	CAV 001 9390
4	Removal of Condemned Food	£132.04	£23.11	£155.15	CAR 001 9397
5	Export Food Certificate	£91.79	£16.06	£107.85	CAR 001 9399
6	Health and Safety Accident Investigation Reports	£140.34	£24.56	£164.90	CAR 002 9399
7	Contaminated Land - Search of East Northamptonshire Council's records of historic land use which may have potential for contamination	See Section 1 – General Research/Written Confirmation Request Services			
8	Basic Food Hygiene Training Course (per person)	£52.00	N/A	£52.00	CAS 001 9390
9	Basic Health and Safety Training Course (per person)	£52.00	N/A	£52.00	CAS 002 9382

A concession may be applied to customers requesting the above services if they produce evidence that they are currently in receipt of any of the following income related benefits:

- Income support
- Income based job seekers allowance (not contribution based)
- Working families tax credit
- Housing benefit
- Council tax benefit (not single occupancy discount or second home/vacant property discount)

Pest Control Services

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
10	Domestic Premises - Rats	Free of charge	N/A	Free of charge	
11	Domestic Premises - Mice Call out and treatment Call out only	£47.66 £12.77	£8.34 £2.23	£56.00 £15.00	CAT 001 9388
12	Domestic Premises - Cockroaches Call out and treatment Call out only	£45.11 £12.77	£7.89 £2.23	£53.00 £15.00	CAT 001 9389
13	Domestic Premises - Fleas Call out and treatment Call out only	£74.89 £12.77	£13.11 £2.23	£88.00 £15.00	CAT 001 9389
14	Domestic Premises - Wasps Call out and treatment Call out only	£45.11 £12.77	£7.89 £2.23	£53.00 £15.00	CAT 001 9395
15	Domestic Premises - Insect Pests including Ants, Carpet Beetles Call out and treatment Call out only	£45.11 £12.77	£7.89 £2.23	£53.00 £15.00	CAT 001 9389

A concession may be applied to customers requesting the above services if they produce evidence that they are currently in receipt of any of the following income related benefits:

- Income support
- Income based job seekers allowance (not contribution based)
- Working families tax credit
- Housing benefit
- Council tax benefit (not single occupancy discount or second home/vacant property discount)

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
16	Commercial Premises - Rats/Mice	£55.32 per hour plus Cost of pesticide	£9.68	£65.00 per hour plus cost of pesticide and VAT	CAT 001 9390
17	Commercial Premises - Wasps	£55.32 per hour plus Cost of pesticide	£9.68	£65.00 per hour plus cost of pesticide and VAT	CAT 001 9390
18	Commercial Premises - Fleas	£85.11 per hour plus Cost of pesticide	£14.89	£100.00 per hour plus cost of pesticide and VAT	CAT 001 9390
19	Commercial Premises - Insect Pests (including cockroaches, ants)	£55.32 per hour plus cost of pesticide	£9.68	£65.00 per hour plus cost of pesticide and VAT	CAT 001 9390
20	Fixed term pest control contracts with Commercial Premises are priced individually.				

Fixed Penalty Fines

Item		Current Charge	VAT	Current Charge (including VAT)	Income Code
21	Offences under Dog Control Orders ☼	£75.00	N/A	£75.00	CAV 001 9391
22	Environmental Protection Act 1990 – Littering ☼	£75.00	N/A	£75.00	CAB 001 9392
23	Failure to comply with waste receptacle notice ☼	£100.00	N/A	£100.00	CAA 001 9392

Item		Current Charge	VAT	Current Charge (including VAT)	Income Code
24	Failure to comply with Street Litter control notice ☼	£100.00	N/A	£100.00	CAB 001 9392
25	Failure to comply with litter clearing notice ☼	£100.00	N/A	£100.00	CAB 001 9392
26	Failure to Produce Waste documents ☼	£300.00	N/A	£300.00	CAA 001 9629
27	Failure to produce authority to transport waste ☼	£300.00	N/A	£300.00	CAA 001 9629
28	Unauthorised distribution of free printed matter ☼	£75.00	N/A	£75.00	CAB 001 9392
29	Noise from licensed premises ☼	Alarms - £78.75 Domestic Premises £105 Licensed Premises £525	N/A	Alarms - £78.75 Domestic Premises £105 Licensed Premises £525	CAV 005 9151

Licensing Services – Zero rated VAT

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
30	Animal Boarding Commercial	£174.00	N/A	£174.00	CKN 002 9624
31	Animal Boarding Domestic Home	£126.00	N/A	£126.00	CKN 002 9624
32	Dangerous Wild Animals**	£169.00	N/A	£169.00	CKN 002 9628
33	Zoo Licence	£475.00	N/A	£475.00	

Section 5

Environmental Services

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
34	Dog Breeding Establishment**	£169.00	N/A	£169.00	CKN 002 9625
35 ☉	Ear Piercing, Acupuncture, Electrolysis, Skin colouring and Tattooing – Personal	£47.00	N/A	£47.00	CKN 002 9621
	Premises	£205.00	N/A	£205.00	CKN 002 9621
36	Sex Shops - Application	£1050.00	N/A	£1050.00	
	Renewal	£283.00	N/A	£283.00	
37	Street Trading	£508.00	N/A	£508.00	CKN 002 9690
38	Pet Shops	£174.00	N/A	£174.00	CKN 002 9626
39	Riding Establishments**	£206.00	N/A	£206.00	CKN 002 9627
40 ☉	Small Lottery – Annual Renewal	£20.00	N/A	£20.00	CKN 002 9611
41 ☉	Small Lottery – Registration	£40.00	N/A	£40.00	CKN 002 9611
42	Hackney Carriage: Vehicle Licence	£251.00	N/A	£251.00	CKN 003 9618
	Hackney Carriage: Drivers Licence (usually 2 year licence)	£80.00	N/A	£80.00	CKN 003 9672
	Plus CRB Fee	£36.00	N/A	£36.00	CKN 003 9601

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
43	Private Hire: Vehicle Licence	£251.00	N/A	£251.00	CKN 003 9619
	Private Hire: Driver's Licence (usually a 2 year licence)	£80.00	N/A	£80.00	CKN 003 9672
	Plus CRB Fee	£36.00	N/A	£36.00	CKN 003 9601
	Private Hire: Operator's Licence (usually a 2 year licence)	£152.00	N/A	£152.00	CKN 003 9673
	Plus CRB Fee	£36.00	N/A	£36.00	CKN 003 9601
44	Trailer: for Private Hire for Hackney carriage vehicle	£116.00	N/A	£116.00	CKN 003 9619 CKN 003 9618
45	Replacement Badge and Plate	£20.00	N/A	£20.00	CKN 003 9620
46	Motor Salvage Repair Registration	£148.00	N/A	£148.00	CKN 003 9622
47	Houses in Multiple Occupation: Mandatory Licence Application Fee per property (covers a 5 year period) ♻️	£399.00	N/A	£399.00	CKN 002 9633
	Inspection and Report of Property for Immigration purposes	£93.62	£16.38	£110.00	CDG 006 9684
48	Temporary Plate Private Hire	£100.00	N/A	£100.00	CKN 003 9619
49	Temporary Plate Hackney Carriage	£100.00	N/A	£100.00	CKN 003 9619

* The first registration fee of £195 includes both a business and person registration. For every person thereafter a further £195 is applicable.

** excludes Veterinary Inspection charge

Local Air Pollution Control (LAPC) and Local Authority Pollution Prevention and Control (LAPPC) Services☼

(Income code CAV 007 9629)

Local Air Pollution Control (LAPC) and Local Authority Pollution Prevention and Control (LAPPC) Mobile Plant Charges☼

(Income code CAV 007 9629)

Local Authority Integrated Pollution Prevention and Control (LA-IPPC) Services☼

(Income code CAV 007 9629)

These are statutory fees set by the Department for Environment, Food and Rural Affairs (Defra) but the 2009/10 fees have not yet been notified to the Council. When they are received they will be posted on the Council's website.

VAT is not applicable to any of these charges.

☼ = statutory fee

Section 6

Tourist Information Centre Services

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
1	Fax Transmissions: <ul style="list-style-type: none"> Incoming Outgoing 	£0.68	£0.12	£0.80	CKV 500 9267
		£1.15 for the first sheet £0.68 for each sheet thereafter	£0.20 £0.12	£1.35 for the first sheet, £0.80 for each sheet thereafter	CKV 500 9267
2	Photocopying: (For customer owned and supplied documents only. Council documents will be charged at the standard rate as per Section 2) <ul style="list-style-type: none"> A4 size A3 Size 	£0.13	£0.02	£0.15 per sheet	CKV 500 9267
		£0.30	£0.05	£0.35 per sheet	CKV 500 9267
3	Window Bookings – Local Crafts: <ul style="list-style-type: none"> Local Crafts sold at TIC Sale of Local arts/crafts on sale or return basis (duration by agreement) 	Calculate VAT inclusive Commission Fee	Yes (VAT applicable on TIC commission only)	10% commission	CKV 500 9271
		Calculate VAT inclusive Commission Fee	Yes (VAT applicable on TIC commission only)	10 - 20% commission (dependent on product)	CKV 500 9271

Services		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
5	Accommodation Booking Charges: <ul style="list-style-type: none"> Local Accommodation Booking Service 	Calculate VAT inclusive Commission Fee	Yes	10% of 1 st night plus £2.00 additional fee for telephone bookings	CKV 500 9265

Section 7 Planning Services – Development Control, Enforcement and Conservation

Town and Country Planning Fees

Charges for Making Planning Applications

It is necessary to pay a fee for the majority of applications for planning permission.

The details attached show only the general requirements. Should you wish to refer to the relevant statute you should obtain The Town and Country Planning (Fees for Applications and Deemed Applications) (Amendment) (England) Regulations 2008.

The Government make adjustments periodically to adjust the scale of charges in line with inflation.

Where the regulations require a fee to be paid, that fee must be paid when the application is made. Until the correct fee has been submitted your application cannot be fully dealt with.

Cheques in payment of these fees are to be crossed and made payable to East Northamptonshire Council.

All correspondence should be addressed to Head of Planning Services, East Northamptonshire Council, East Northamptonshire House, Cedar Drive, Thrapston, Northamptonshire, NN14 4LZ. DX: 701611 Thrapston Tel: (01832) 742225 Fax: (01832) 734839
e-mail: planning@east-northamptonshire.gov.uk

Statutory Charges - Schedule of Planning Fees ✪

(Income Code CFA 002 9300)

Category of Development ✪	Fee Payable ✪
<p>i. Operations</p>	
<p>1. The erection of dwellinghouses (other than development within category 6 below).</p>	<p>(a) Where the application is for outline planning permission and</p> <ul style="list-style-type: none"> (i) the site area does not exceed 2.5 hectares, £335 for each 0.1 hectare of the site area; (ii) the site area exceeds 2.5 hectares, £8,285 and an additional £100 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000. <p>(b) in other cases –</p> <ul style="list-style-type: none"> (i) where the number of dwellinghouses to be created by the development is 50 or fewer, £335 for each dwellinghouse; (ii) where the number of dwellinghouses to be created by the development exceeds 50, £16,565, and an additional £100 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.

Category of Development ☺	Fee Payable ☺
2. The erection of buildings (other than buildings in categories 1,3,4,5 or 7.)	<p>(a) Where the application is for outline planning permission and</p> <ul style="list-style-type: none">(i) the site area does not exceed 2.5 hectares, £335 for each 0.1 hectare of the site area;(ii) the site area exceeds 2.5 hectares, £8,285, and an additional £100 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000. <p>(b) in other cases –</p> <ul style="list-style-type: none">(i) where no floor space is to be created by the development, £170;(ii) where the area of gross floor space to be created by the development does not exceed 40 square metres, £170;(iii) where the area of the gross floor space to be created by the development exceeds 40 square metres, but does not exceed 75 square metres, £335;(iv) where the area of the gross floor space to be created by the development exceeds 75 square metres, but does not exceed 3750 square metres, £335 for each 75 square metres of that area;

Category of Development ☺	Fee Payable ☺
<p>3. The erection, on land used for the purposes of agriculture, of buildings to be used for agricultural purposes (other than buildings in category 4):</p>	<p>(v) where the area of gross floor space to be created by the development exceeds 3750 square metres, £16,565, and an additional £100 for each 75 square metres in excess of 3750 square metres, subject to a maximum in total of £250,000.</p> <p>(a) Where the application is for outline planning permission and –</p> <p>(i) the site area does not exceed 2.5 hectares, £335 for each 0.1 hectare of the site area;</p> <p>(ii) the site area exceeds 2.5 hectares, £8,285, and an additional £100 for each additional 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000.</p> <p>(b) in other cases –</p> <p>(i) where the area of gross floor space to be created by the development does not exceed 465 square metres, £70;</p> <p>(ii) where the area of gross floor space to be created by the development exceeds 465 square metres but does not exceed 540 square metres, £335;</p>

Category of Development ☼	Fee Payable ☼
	<p>(iii) where the area of the gross floor space to be created by the development exceeds 540 square metres but does not exceed 4215 square metres, £335 for the first 540 square metres, and an additional £335 for each 75 square metres in excess of 540 square metres; and</p> <p>(iv) where the area of gross floor space to be created by the development exceeds 4215 square metres, £16,565, and an additional £1080 for each 75 square metres in excess of 4215 square metres, subject to a maximum in total of £250,000.</p>
<p>4. The erection of glasshouses on land used for the purposes of agriculture.</p>	<p>(a) where the gross floor space to be created by the development does not exceed 465 square metres, £70;</p> <p>(b) where the gross floor space to be created by the development exceeds 465 square metres, £1,870.</p>
<p>5. The erection, alteration or replacement of plant or machinery.</p>	<p>(a) where the site area does not exceed 5 hectares, £335 for each 0.1 hectare of the site area;</p> <p>(b) where the site area exceeds 5 hectares, £16,565, and an additional £100 for each 0.1 hectare in excess of 5 hectares, subject to a maximum in total of £250,000.</p>

Category of Development ☺	Fee Payable ☺
6. The enlargement, improvement or other alteration of existing dwellinghouses.	(a) where the application relates to one dwellinghouse, £150; (b) where the application relates to 2 or more dwellinghouses, £295.
7.(a) The carrying out of operations (including the erection of a building) within the curtilage of an existing dwellinghouse, for purposes ancillary to the enjoyment of the dwellinghouse as such, or the erection or construction of gates, fences, walls or other means of enclosure along a boundary of the curtilage of an existing dwellinghouse; or	£150.
7.(b) the construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	£170
8. The carrying out of any operations connected with exploratory drilling for oil or natural gas.	(a) where the site area does not exceed 7.5 hectares, £335 for each 0.1 hectares of the site area; (b) where the site area exceeds 7.5 hectares, £25,000, and an additional £100 for each 0.1 hectare in excess of 7.5 hectares, subject to a maximum in total of £250,000.

Category of Development ☼	Fee Payable ☼
9. The carrying out of any operations not coming within any of the above categories.	(a) in the case of operations for the winning and working of minerals – <ul style="list-style-type: none"> <li data-bbox="1182 451 2049 523">(i) where the site area does not exceed 15 hectares, £170 for each 0.1 hectare of the site area; <li data-bbox="1182 563 2049 707">(ii) where the site area exceeds 15 hectares, £25,315, and an additional £100 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000; (b) in any other case, £170 for each 0.1 hectare of the site area, subject to a maximum of £250,000.
ii. Uses of Land	
10. The change of use of a building to use as one or more separate dwellinghouses.	(a) where the change of use is from a previous use as a single dwellinghouse to use as two or more single dwellinghouses- <ul style="list-style-type: none"> <li data-bbox="1182 1265 2049 1364">(i) where the change of use is to use as 50 or fewer dwellinghouses, £335 for each additional dwellinghouse;

Category of Development ☺	Fee Payable ☺
	<ul style="list-style-type: none"> (ii) where the change of use is to use as more than 50 dwellinghouses £16,565, and an additional £80 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000;
	(b) in all other cases-
	<ul style="list-style-type: none"> (i) where the change of use is to use as 50 or fewer dwellinghouses, £335 for each dwellinghouse;
	<ul style="list-style-type: none"> (ii) where the change of use is to use as more than 50 dwellinghouses £16,565, and an additional £100 for each dwellinghouse in excess of 50 dwellinghouses, subject to a maximum in total of £250,000.
11. (a) The use of land for the disposal of refuse or waste materials or for the deposit of material remaining after minerals have been extracted from land; or	(a) where the site area does not exceed 15 hectares, £170 for each 0.1 hectare of the site area;
11. (b) for use of land for the storage of minerals in the open.	(b) where the site area exceeds 15 hectares £25,315, and an additional £100 for each 0.1 hectare in excess of 15 hectares, subject to a maximum in total of £65,000.
12. The making of a material change in the use of a building or land (other than a material change of use coming within any of the above categories).	£335
13. Prior Notification for Agricultural Buildings or works, demolition of dwellings or installation of telecommunications equipment.	£70

Scale of Fees in Respect of Applications for Consent to Display Advertisements ⚡

(Income Code CFA 002 9300)

Category of Advertisement	Fee payable
1. Advertisements displayed on business premises on the forecourt of business premises or on other land within the curtilage of business premises, wholly with reference to all or any of the following: <ul style="list-style-type: none"> (a) the nature of the business or other activity carried on, on the premises, (b) the goods sold or the services provided on the premises, or (c) the name and qualifications of the person carrying on such business or activity or supplying such goods or services. 	£95
2. Advertisements for the purpose of directing members of the public to, or otherwise drawing attention to the existence of, business premises which are in the same locality as the site on which the advertisement is to be displayed but which are not visible from that site.	£95
3. All other advertisements.	£335

NOTES

1. The above scale of fees is operative in respect of applications received by the local planning authority.
2. Where fees are based on site or floor area and this is not an exact multiple of the specified fee area, the fees are calculated on the next full increment.

Section 7

Planning Services – Development Control, Enforcement and Conservation

Scale of Fees for Public Path Orders (Income Code AKC 120 9390)

Content of Order	Fee payable
1. Where Order relates to the creation, diversion or stopping-up of one public path.	£400 - £1,000 (dependent upon the complexity) plus advert costs
2. For each additional public path created, diverted or stopped-up within the same Order.	£75

Applications made under the High Hedges Regulations

(Income Code CFA 002 9300)

Application	Fee payable
1. Provision for Local Authority to determine complaints by owners/occupiers of domestic property adversely affected by evergreen hedges over 2 metres high.	£375 (payable by complainant)

Scale of Fees for Discharge of Conditions (Income Code CFA002 9300)

Content of Order	Fee payable
1. Fee for the discharge of planning conditions for householders	£25.00
2. Fee for the discharge of planning conditions for non householders	£85.00

Section 7 Planning Services – Development Control, Enforcement and Conservation

Notes on Calculation of Fees

1. **Reserved matters (following an outline permission)**

Where an applicant has submitted earlier reserved matter applications and the total fees for these equal the fee for a full application for the entire scheme, further reserved matters applications by the same applicant on the same scheme will be charged at a flat rate, as per the fees detailed above.

2. **Alternative Applications**

In order not to discourage the submission of alternative proposals for the same site there is a fee concession for applications for alternative development. However, to qualify for the reduced rate each application must be submitted on the same day, or on behalf of, the same applicant. If this is the case, the highest of the fees applicable for each alternative application is charged plus a sum equal to half the rest.

3. **Buildings on the Site of Demolished Buildings**

Where an existing building is to be demolished and rebuilt on the same site, there is no “credit” against the fee for the new building e.g. demolition of an office block of 1,000 sq. m. and replacement by a new building of 2,000 sq. m. would require a fee for the total floor space created by the new development i.e. 2,000 sq. m.

4. **Retrospective Applications**

In cases where work has been carried out without planning permission and a retrospective application is made, the normal fee will be charged.

5. **Advertisements**

The provisions of note 4(b), (c) and (d) of Section B also apply to advertisement applications.

Where the application is for the display of more than one advertisement on the same site, only one fee is payable and that shall be the highest fee for any of the advertisements to be displayed.

Where an application is for consent to display advertisements on more than one site the fee payable shall be the aggregate of the sums payable on each site.

For applications for consent for the display of advertisements on litter bins or bus shelters within a specified area a single fee is payable in respect of all advertisements covered by the application.

6. **Applications for Certificate of Lawful Use or Development**

If the use or development is established (i.e. has an existing Certificate of Established Use) then half the normal fee is payable.

If an application covers items 25 and 26 in these notes the fee that must be paid is the sum of the two fees calculated for the two sections (i.e. as if an application had been made under each section separately).

Table A Charges for Houses & Flats up to 3 Storeys and 300sq metres
(Excluding garages & car ports)
(Income code CFE 001 9303)

Number of dwellings	Full plans application Fee ☼ (payable on submission)			Full plans inspection Fee ☼ (Invoiced on commencement)			Building Notice Fee ☼ (Payable on submission)		
	£	VAT £	Total £	£	VAT £	Total £	£	VAT £	Total £
1	157.50	27.56	185.05	456.71	79.92	536.63	614.21	107.49	721.70
2	215.25	37.67	252.92	608.97	106.57	715.54	824.21	144.24	968.45
3	283.50	49.61	333.11	757.02	132.48	889.50	1,040.51	182.09	1,222.60
4	351.75	61.56	413.31	865.17	151.40	1,016.57	1,216.91	212.96	1,429.87
5	425.25	74.42	499.67	951.27	166.47	1,117.74	1,376.51	240.89	1,617.40
6	498.75	87.28	586.03	1,061.51	185.76	1,247.27	1,560.26	273.05	1,833.31
7	519.75	90.96	610.71	1,129.77	197.71	1,327.48	1,649.51	288.66	1,938.17
8	540.75	94.63	635.38	1,307.22	228.76	1,535.98	1,847.97	323.39	2,171.36
9	561.75	98.31	660.06	1,484.67	259.82	1,744.49	2,046.42	358.12	2,404.54
10	567.00	99.23	666.23	1,678.91	293.81	1,972.72	2,245.91	393.03	2,638.94
11	572.25	100.14	672.39	1,833.27	320.82	2,154.09	2,405.51	420.96	2,826.47
12	577.50	101.06	678.56	1,986.57	347.65	2,334.22	2,564.06	448.71	3,012.77
13	582.75	101.98	684.73	2,141.97	374.84	2,516.81	2,724.71	476.82	3,201.53
14	588.00	102.90	690.90	2,269.02	397.08	2,666.10	2,857.02	499.98	3,357.00
15	593.25	103.82	697.07	2,422.31	423.30	2,846.21	3,015.56	527.72	3,543.28

Section 8

Planning Services – Building Control

Number of dwellings	Full plans application Fee ☼ (payable on submission)			Full plans inspection Fee ☼ (Invoiced on commencement)			Building Notice Fee ☼ (Payable on submission)		
	£	VAT £	Total £	£	VAT £	Total £	£	VAT £	Total £
16	598.50	104.74	703.24	2,575.62	450.73	3,026.35	3,174.11	555.47	3,729.58
17	603.75	105.66	709.41	2,728.91	477.56	3,206.47	3,332.66	583.22	3,915.88
18	609.00	106.58	715.58	2,882.22	504.39	3,386.61	3,491.22	610.96	4,102.18
19	614.25	107.49	721.74	3,000.87	525.15	3,526.02	3,615.11	632.64	4,247.75
20	619.50	108.41	727.91	3,152.07	551.61	3,703.68	3,771.57	660.02	4,431.59
21	630.00	110.25	740.25	3,222.42	563.92	3,786.34	3,852.42	674.17	4,526.59
22	640.50	112.09	752.59	3,329.51	582.66	3,912.17	3,970.01	694.75	4,664.76
23	651.00	113.93	764.93	3,436.62	601.01	4,038.03	4,087.62	715.33	4,802.95
24	661.50	115.76	777.26	3,543.71	620.15	4,163.86	4,205.21	735.91	4,941.12
25	672.00	117.60	789.60	3,651.87	639.08	4,290.95	4,323.87	756.68	5,080.55
26	682.50	119.44	801.94	3,758.97	657.82	4,416.79	4,441.46	777.26	5,218.72
27	693.00	121.28	814.28	3,866.07	676.56	4,542.63	4,559.07	797.84	5,356.91
28	703.50	123.11	826.61	3,973.17	695.30	4,668.47	4,676.66	818.42	5,495.08
29	714.00	124.95	838.95	4,080.27	714.05	4,794.32	4,794.27	839.00	5,633.27
30	724.50	126.79	851.29	4,187.37	732.79	4,920.16	4,911.86	859.58	5,771.44
31 & over	735.00 + 5.25 per extra dwelling	plus 17.5%		4,274.00 + 78.75 per extra dwelling	plus 17.5%		5,009.00 + 84.00 per extra dwelling	plus 17.5%	

Any property with a floor area in excess of 300m² the charge will be in accordance with Table C and based upon the RICS schedule of agreed rates.

Plan Charges for repetitive buildings may be subject to a reduction please ring the Building Control Office Manager on 01832 742122

Table B Charges for Certain Small Buildings, Extensions and Alterations

TYPE OF WORK	Full Plans Application fee ☼ (payable on submission)			Full Plans Inspection fee ☼ (Invoiced on commencement)			Building Notice Fee ☼ (Payable on submission)		
	£	VAT £	Total £	£	VAT £	Total £	£	VAT £	Total £
Detached/attached garage or car port under 40m ²	130.43	22.83	153.26	0.00	0.00	0.00	130.43	22.83	153.26
Detached/attached garage or car port over 40m ² and under 60m ²	273.04	47.78	320.82	0.00	0.00	0.00	273.04	47.78	320.82
Domestic extension under 10m ²	303.48	53.11	356.59	0.00	0.00	0.00	303.48	53.11	356.59
Domestic extension over 10m ² and under 40m ²	130.43	22.83	153.26	303.48	53.11	356.59	433.91	75.63	509.84
Domestic extension over 40m ² and under 60m ²	130.43	22.83	153.26	451.30	78.98	530.28	581.74	101.80	683.54
Upgrading thermal elements (roofs, walls, windows, doors)	65.22	11.41	76.63	0.00	0.00	0.00	65.22	11.41	76.63
Garage conversions should be assessed in accordance with Table C and are subject to a minimum charge of £220.00 plus £38.50 vat Total = £258.50.									

CHARGES for applications relating to:

- Any domestic extension or rooms in roof space exceeding 60m² should be assessed in accordance with Table C. However the total charge will not be less than the maximum charge shown in Table B (£581.74 plus £101.80 VAT, total £683.54).
- PLAN CHARGES for repetitive buildings may be subject to a reduction, please ring the Building Control Helpline 01832 742139.
- Floor area is the total of the floor areas in all the storeys of an extension measuring to the internal faces of external walls. If the work involves more one than extension you may aggregate the area of all the floors in the extension to determine the fees.
- For registration of an exempt building there is a charge of £25.00 including VAT. Please note that you must send this amount with the application.

Table C1 - Charges for all Other Building Work

NB An estimate of the relevant value of the building work is to be submitted to establish the charges to which this schedule applies

Total Value	Full plans application fee (payable on submission)			Full plans inspection fee (Invoiced on commencement)			Building Notice fee (payable on submission)		
		VAT	Total		VAT	Total		VAT	Total
£	£	£	£	£	£	£	£	£	£
0-500	85.00	14.88	99.88	0.00	0.00	0.00	85.00	14.88	99.88
501-2000	120.00	21.00	141.00	0.00	0.00	0.00	120.00	21.00	141.00
2001-5000	55.00	9.63	64.63	165.00	28.88	193.88	220.00	38.50	258.50
5001-10000	66.24	11.59	77.83	198.75	34.78	233.53	264.99	46.37	311.36
10001-15000	77.50	13.56	91.06	232.50	40.69	273.19	309.99	54.25	364.24
15001-20000	87.50	15.31	102.81	262.50	45.94	308.44	349.99	61.25	411.24
20001-25000	97.50	17.06	114.56	292.50	51.19	343.69	390.00	68.25	458.25
25001-100000	£97.50* +£2* for every £1000 over 25K			£292.50* +£6* for every £1000 over 25K			£390* +£8* for every £1000 over 25K		
100,001-1million	£247.50* +0.88p* for every £1000 over 100K			£742.50* + £2.62* for every £1000 over 100K			£990* + £3.50* for every £1000 over 100K		
1 to 10 million	Please contact the Building Control Office for a quotation in this instance								

* Plus VAT

Plan Charges for repetitive buildings may be subject to a reduction, please ring the Building Control Helpline 01832 742139.

Where the extension to a dwelling has a floor area exceeding 60m² and is calculated as this table the minimum charge shall not be less than £581.74 plus £101.80 VAT, Total £683.54.

Replacement window and door installations for commercial buildings are charged at 50% the above schedule rates subject to a minimum charge of £75.00 including VAT.

Re-roofing work charges for domestic and commercial building at 50% of the above scheduled rates subject to a minimum charge of £75.00 including VAT.

Garage conversions should be assessed in accordance with Table C and are subject to a minimum charge of £220.00 plus £38.50 vat, Total £258.50.

A minimum charge of £220.00 plus £38.50 VAT, Total £258.50 is applicable to new controlled electrical installation work when not carried out in conjunction with other controlled building work.

Notes to Building Charges

- **Full Plans** – The plan charges must be paid on the deposit of the plans with the Council.
- **Building Notice Charge** - the charge is calculated by adding together the plan charge and the inspection charge. **Inspection Charges** – These will be payable following the first inspection of the works.
- **Regularisation Charge** - this is 120% of the building notice charge. **VAT does not apply to this type of application.**
- **Estimated cost** - in Table C means a reasonable estimate as would be provided by a professional builder to carry out the project but excluding professional fees and VAT
- **Exemption** - there is no charge where the application is solely for the benefit of someone with a disability.
- **Multiple Works**- Where plans show more than one type of work (i.e. two separate extensions) the charges payable are aggregated accordingly.
- **Minor work**- Where the work is estimated as costing under £5000
- **Electrical Works** – There is no additional charge for electrical installations carried out in conjunction with other building regulations works. The charge in Table C (estimated cost of works) applies to unrelated electrical installations/alterations undertaken by electricians who are not members of a Competent Persons Scheme. (A separate guidance leaflet 'Electrical Safety in the Home' is available from Building Control).
- **Exempt Buildings** - A fee of £25 (including VAT) is applicable for registration of an exempt building.

Table C2 - Differential Matrix for All Other Work

Cost of Work	Residential Dwellings [1A, B, C]	Residential Other [2A, B]	Building work carried out on a dwelling at the same time that any of the work to which categories 3,4 and 5 in Table B relates	Office/Shop Commercial [3] [4]	Assembly Recreation [5]	Industrial [6]	Storage [7A]	Other Non Residential [7b]	All Other Work	County partnership non domestic work
Where the estimated cost does not exceed £2,000	1	1	1	1	1	1	1	1	1	0.4
Where the estimated cost exceeds £2,000 but does not exceed £5,000	1	1	1	1	1	1	1	1	1	0.4
Where the estimated cost exceeds £5,000 but does not exceed £20,000	1	1	1	0.9	0.9	0.9	0.9	0.9	0.9	0.4
Where the estimated cost exceeds £20,000 but does not exceed £100,000	1	1	1	0.9	0.9	0.9	0.9	0.9	0.9	0.4
Where the estimated cost exceeds £100,000 but does not exceed £1M	1	1	1	0.75	0.75	0.75	0.75	0.75	0.75	0.4
Where the estimated cost exceeds £1M but does not exceed £10M	1	1	1	0.4	0.4	0.4	0.4	0.4	0.4	0.4
Where the estimated cost exceeds £10M				0.4	0.4	0.4	0.4	0.4	0.4	0.4

- Note:**
1. Bracketed numbers at the head of each column are the building uses as defined in the Purpose Group classification in Appendix D of Approved Document B which provides practical guidance on meeting requirement B (Fire Safety) of the Building Regulations.
 2. "All Other Work" should be used for the installation of a service or fitting and for work involving the underpinning of a building.

Preparation of Section 106 Agreement of the 1990 Planning Act. East Northamptonshire Council to prepare agreement:	Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
To receive basic instructions to prepare and seal an agreement	£749.70	N/A	£749.70	AKC 120 9390
To include standard clauses for educational contribution (included in above)				
To include standard clause for amenity land	£148.85	N/A	£148.85	AKC 120 9390
To include standard clause for affordable housing	£148.85	N/A	£148.85	AKC 120 9390
To include non-standard clause for: <ul style="list-style-type: none"> • Off-site traffic/transport • Leisure provision • Skills and training • Any other 	£148.85	N/A	£148.85	AKC 120 9390
Additional clauses for: <ul style="list-style-type: none"> • Amenity land • Affordable housing • Off-site traffic/transport • Leisure provision • Skills and training • Any other 	£303.20 for each additional clause	N/A	£303.20 for each additional clause	AKC 120 9390

Service		Current Charge (excluding VAT)	VAT (if applicable)	Current Charge (including VAT)	Income Code
1	Council Chamber	£28.70 per hour	See Note	See Note	AKA 007 9750
2	Room CHG2	£21.50 per hour	See Note	See Note	AKA 007 9750
3	Members Room	£21.50 per hour	See Note	See Note	AKA 007 9750
4	Drinks Machine (up to 15 cups)	£14.30	See Note	See Note	AKA 007 9750
5	Drinks Machine (more than 15 cups)	£21.70	See Note	See Note	AKA 007 9750

Note: The addition of VAT is dependent on the use of the room.

Any enquiries for the Licensing Act 2003 should be directed to the Northamptonshire Licensing Partnership Advice Line 01832 742102.

Premises – Alcohol and Entertainment 

(CKN 004 9674 - personal) (CKN 004 9675 - premises)

1. Premises and Club application and annual fees – premises that are licensable will be allocated to a fee band according to rateable value.

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

2. Each band attracts a different level of application fee

Band	Fee
A	£100
B	£190
C	£315
D	£450
E	£635

3. Each band attracts a different level of annual fee – payable one year after the grant of the licence:

Band	Fee
A	£70
B	£180
C	£295
D	£320
E	£350

4. **Exceptionally Large Events** 

The Licensing Authority will also charge an additional premises fee for exceptionally large events:

Number in attendance at any one time	Additional Fee
5,000 to 9,999	£1,000
10,000 to 14,999	£2,000
15,000 to 19,999	£4,000
20,000 to 29,999	£8,000
30,000 to 39,999	£16,000
40,000 to 49,999	£24,000
50,000 to 59,999	£32,000
60,000 to 69,999	£40,000
70,000 to 79,999	£48,000
80,000 to 89,999	£56,000
90,000 and over	£64,000

Personal Licences, Temporary Events and Other Fees 

The Licensing Authority will charge other fees in relation to their duties, most notably for temporary events and personal licences.

Item	Fee
Application for a grant or renewal of personal licence	£37.00
Temporary event notice	£21.00
Theft, loss etc of premises licence or summary	£10.50
Application for a provisional statement where premises being built, etc	£315.00
Notification of change of name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice following death, etc of licence holder	£23.00
Theft, loss etc of certificate or summary	£10.50
Notification of change of name	£10.50
Change of relevant registered address of club	£10.50
Theft, loss etc of temporary event notice	£10.50
Theft, loss etc of personal licence	£10.50
Duty to notify change of name or address	£10.50
Right of freeholder etc, to be notified of licensing matters	£21.00

Minor variation	£89.00
DPS Community premises condition removal	£23.00

Gambling Act 2005**(CKN 004 9676)**

The fees detailed below are applied across Northamptonshire as a whole. The Licensing Unit (based in East Northants) administer all county wide applications.


Schedule of Fees for Gambling Act 2005 (Northamptonshire) – Premises Licence Fees (£)

Category Of premises licence	New Application	Variation	Transfer	Re-instatement	Provisional statement	Prov. Stat to full licence	Copy Licence	Notification of change	Annual Fee
Existing Casino	N/A	£701.00	£474.00	£474.00	N/A	N/A	£27.00	£53.00	£1053.00
New Small Casino	£2806.00	£1403.00	£632.00	£632.00	£2806.00	£1053.00	£27.00	£53.00	£1754.00
New Large Casino	£3508.00	£1754.00	£754.00	£754.00	£3508.00	£1754.00	£27.00	£53.00	£3508.00
Regional Casino	£5262.00	£2631.00	£2280.00	£2280.00	£5262.00	£2,806.00	£27.00	£53.00	£5262.00
Bingo Club	£1227.00	£613.00	£422.00	£422.00	£1288.00	£422.00	£27.00	£53.00	£351.00
Betting Premises (Excl. tracks)	£1097.00	£526.00	£422.00	£422.00	£1097.00	£422.00	£27.00	£53.00	£210.00
Tracks	£877.00	£439.00	£333.00	£333.00	£877.00	£333.00	£27.00	£53.00	£351.00
Licensed FEC	£701.00	£351.00	£333.00	£333.00	£701.00	£333.00	£27.00	£53.00	£264.00
Adult Gaming Licence	£701.00	£351.00	£351.00	£476.00	£422.00	£701.00	£27.00	£53.00	£351.00

Section 11

Northamptonshire Licensing Partnership (Licensing Act 2003)

(CKN 004 9676)

Schedule of Fees for Gambling Act 2005 (National) – Permits and Notifications (£) 

Application Type	Brand New Application	Existing Operator	Annual Fee	Variation	Transfer	Renewal	Change of Name	Copy Permit
Alcohol Licensed Premises – Gaming Machine Permit	£150.00	£100.00	£50.00	£100.00	£25.00	N/A	£25.00	£15.00
Prize Gaming Permit	£300.00	£100.00	N/A	N/A	N/A	£300.00	£25.00	£15.00
Club Machine permit	£200.00	£100.00 (or with club premises certificate)	£50.00	£100.00	N/A	£200** or £100##	N/A	£15.00
Club Gaming Permit	£200.00	£100.00 (or with club premises certificate)	£50.00	£100.00	N/A	£200** or £100##	N/A	£15.00
Unlicensed FEC	£300.00	£100.00	N/A	N/A	N/A	£300.00	£25.00	£15.00

** new ## existing

Application Type	Initial Application Fee	Renewal Fee
Small Society Lotteries	£40.00	£20.00
Notification of 2 Machines or less on Alcohol Licensed Premises	£50.00	N/A

VAT is not applicable on these charge

Section 106 Contributions

Section 106 contributions are negotiated on an individual basis. Income should be coded as follows

	GL Code		GL Code
Education Contributions Irthlingborough	BMB001/0765	Open Space Contributions Oundle	BMB009/0765
Education Contributions Oundle	BMB002/0765	Open Space Contributions Rushden	BMB010/0765
Education Contributions Rushden	BMB003/0765	Open Space Contributions Thrapston	BMB011/0765
Education Contributions Thrapston	BMB004/0765	Open Space Contributions Higham Ferrers	BMB012/0765
Education Contributions Stanwick	BMB005/0765	Open Space Contributions Villages	BMB013/0765
Education Contributions Higham Ferrers	BMB006/0765	Open Space Contributions Irthlingborough	BMB014/0765
Education Contributions Villages	BMB008/0765	Open Space Contributions Stanwick	BMB015/0765
Education Contributions Raunds	BMB017/0765	Open Space Contributions Raunds	BMB016/0765
Comm. Facilities Contributions Rushden	BMB007/0765	Affordable Housing Contribution	BMB018/0765
Comm. Facilities Contributions Higham Ferrers	BMB019/0765	Env. Improvements Irthlingborough	BMB020/0765