

To: Councillors Peter Baden, David Brackenbury, Wendy Brackenbury, John Farrar, Roger Glithero JP, Glenvil Greenwood-Smith, Glenn Harwood MBE, Marika Hillson, Sue Homer, Dudley Hughes JP, Richard Lewis, Andy Mercer, Steven North, Rupert Reichhold, and Jeremy Taylor.

To: The Chairman and all other Councillors (for information)

Please ask for
Paul Smith

Direct Dial
01832 742175

Date:
13 March 2015

Dear Councillor

A meeting of the **Policy and Resources Committee** will be held in the Council Chamber, East Northamptonshire House, Cedar Drive, Thrapston, on **Monday 23 March 2015** at 7.30pm.

AGENDA

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

Please be aware that this meeting may be filmed and that members of the public may be recording, filming or taking photographs from the gallery.

1 Minutes of Meeting on 16 February 2015 (attached)

(If you have any queries in respect of the accuracy of the minutes, please notify Paul Smith prior to the meeting.)

2. Apologies for absence

If you are unable to attend this meeting please notify Paul Smith

3. Declarations of Interest

Members should declare any Disclosable Pecuniary Interests or Other Interests in any matters on the agenda, as defined by the Localism Act 2011. Advice can be sought ahead of the meeting from the Monitoring Officer or Deputy Monitoring Officers.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that notice is given to the Chief Executive by 5pm on the working day preceding the meeting. The functions of the Committee are to be found in Part 3 of the Council Constitution. A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Paul Smith or e-mail psmith@east-northamptonshire.gov.uk

5. Minutes of Sub-Committees and Working Parties

The minutes of Sub-Committees and Working Parties are submitted for information. Where a Sub-Committee/Working Party has made a recommendation to this Committee, this is highlighted within the enclosed minutes.

(a) Personnel Sub-Committee – 9 March 2015 (**attached**)

6. Revised Private Sector Housing Grants Policy (report of the Environmental Protection Manager – **attached**)

7. Model Conditions for Pet Shops, Cat Boarding Establishments and Dog Breeding (report of the Health Protection Manager – **attached**)

8. Food Law Enforcement Service Plan and Health and Safety Service Plans 2015/16 (report of the Health Protection Manager – **attached**)

9. Homelessness Prevention Grants 2015/16 & 2016/17 (report of the Housing Strategy and Delivery Manager – **attached**)

The Sub-Committee shall resolve to exclude the public and press from the meeting during consideration of the following item of business because exempt information, as defined under Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, may be disclosed

10. Housing Options Contract Extension (report of the Housing Strategy and Delivery Manager – **attached**)

11. Payroll Provision (report of the Human Resources Manager – **attached**)

Yours sincerely

**DAVID OLIVER
Chief Executive**

FIRE/EMERGENCY EVACUATION

Please read the fire/emergency evacuation instructions before the meeting begins. These are displayed at the entrance to the Council Chamber.

If the emergency alarm sounds, you must evacuate the building immediately by the nearest signed fire exit and proceed to the main car park area as directed by the Democratic Services staff. Further instructions will then be given.