

## Decision by officer following Specific Delegation from Council/Committee

1	Committee delegating decision	Policy and Resources
2	Date of meeting	15 September 2014
3	What decision was delegated: <i>(from decision notice/minutes)</i>	<b>Member Empowerment Fund</b> The Community Partnerships Manager, in consultation with a Member Working Group, be authorised to determine which of the recommendations made in the Internal Audit report should be adopted, the Working Group to be appointed by the Leader of the Council
4	Minute number	152
5	Any declarations of interest made by Councillors at the Committee in relation to this decision.	None
6	Date delegated decision made:	5 November 2014
7	Officer making the decision:	Mike Greenway – Community Partnerships Manager
8	What decision was made under the delegation?	<p>The following decisions were made:-</p> <ul style="list-style-type: none"> <li>• The requirement for the sponsoring member to declare any association with the organisation making the application is formalised within the criteria and policy.</li> <li>• Where members are pooling funds to support an application, a ceiling limit of £3,000 per application will apply.</li> <li>• No changes would be made to the criteria for what can and cannot be funded, however the wording would be made clearer in the criteria and guidance.</li> <li>• The guidance notes that members should be mindful of giving repeat funding if it impedes other groups of being supported.</li> <li>• A maximum or minimum amount shall NOT be applied except in so far as the ceiling limit for pooling funding as stated above.</li> </ul>
9	Reason(s) for the decision taken:	To ensure the Member Empowerment Fund (MEF) from 2015 to 2019 is effective at supporting local community-based projects taking place in individual members' wards.

<b>10</b>	Were any other options considered and why were they rejected?	The Working Group considered the recommendations of the audit report when advising the Community Partnerships Manager.
<b>11</b>	Documents that were considered when making this decision: <i>(The documents must be kept for 4 years from the date of decision )</i>	<ul style="list-style-type: none"> <li>• Welland Internal Audit report</li> </ul>
<b>12</b>	Any reasons why part or all of this report should be redacted before publication	No

Notes for completion:

1. Boxes in grey will be completed by Democratic Services and emailed to the relevant officer for report completion.
2. When the decision has been made, the relevant officer should complete the report within 14 days and send it to Democratic services for publication on the council's website in line with the Openness of Local Government Regulations 2014.