To: Councillors Peter Bedford, Tony Boto, David Brackenbury, Dudley Hughes, Sean Lever, Steven North and Colin Wright.

To: The Chairman and all other Councillors (for information)

Please ask for
Rachel Reeds

Direct Dial
01832 742198

Our Ref.
RR/ARM

Your Ref.

Date:
16 September 2009

Dear Councillor

A meeting of the Audit and Risk Management Committee will be held in the Members’ Room on Wednesday 23 September 2009 at 7.30pm.

Agenda

A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.

1. Minutes of meeting on 30 June 2009 (attached).

2. Apologies for absence.

3. Declarations of Interest.

4. Questions by Members under Council Procedure Rule 10.3 (if any).

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that at least 72 hours notice is given to the Chief Executive*). The functions of the Committee are to be found in Part 3 of the Council Constitution.


11. **Date of next meeting.** (The next meeting is scheduled for 16 December 2009).

*A form for use by Members is available on the Council’s Intranet (Eunice). Alternatively please telephone Rachel Reeds or e-mail her on rreeds@east-northamptonshire.gov.uk

Yours sincerely

David Oliver

Chief Executive