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**To: Councillors Peter Bedford, Tony Boto, David Brackenbury, Dudley Hughes, Sean Lever, Steven North and Colin Wright.**

**To: The Chairman and all other Councillors (for information)**

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<b>Please ask for</b>	<b>Direct Dial</b>	<b>Our Ref.</b>	<b>Your Ref.</b>	<b>Date:</b>
Rachel Reeds	01832 742198	RR/ARM		16 September 2009

Dear Councillor

A meeting of the **Audit and Risk Management Committee** will be held in the **Members' Room** on **Wednesday 23 September 2009** at 7.30pm.

### Agenda

*A period of not more than 15 minutes will be allowed to enable members of the public, who have notified their intention to speak, to address the meeting.*

- 1. Minutes of meeting on 30 June 2009 (attached).**
- 2. Apologies for absence.**
- 3. Declarations of Interest.**
- 4. Questions by Members under Council Procedure Rule 10.3 (if any).**

(Members of the Committee have the right to ask the Chairman a question on any matter in relation to which the Council has powers or duties or which affects East Northamptonshire and which falls within the terms of reference of the Committee - provided that at least 72 hours notice is given to the Chief Executive\*). The functions of the Committee are to be found in Part 3 of the Council Constitution.

- 5. External Audit - Annual Governance Report.** (Report of the External Auditor **attached**).
- 6. Manor Park.** To receive a report on the risks associated with the Manor Park Project. (Report of Chief Executive **attached**).
- 7. Countering Benefit Fraud – Quarterly Report.** (Report of Head of Revenue and Benefit Services **attached**).



8. **Welland Internal Audit Consortium – Progress Report.** (Report of Audit Manager, Welland Internal Audit Consortium **attached**).
9. **Risk Management Strategy.** (Report of Head of Resources **attached**).
10. **Risk Management Reports.** (Report of Head of Resources **attached**).
11. **Date of next meeting.** (The next meeting is scheduled for 16 December 2009).

\*A form for use by Members is available on the Council's Intranet (Eunice). Alternatively please telephone Rachel Reeds or e-mail her on [rreeds@east-northamptonshire.gov.uk](mailto:rreeds@east-northamptonshire.gov.uk)

**Yours sincerely**

**David Oliver**

**Chief Executive**

